495 Apex Valley Rd. PO Box 638 Black Hawk, CO 80422



Main: (303) 582-5499 Fax: (303) 582-3390 admin@gilpinambulance.com

Gilpin Ambulance Authority Board of Directors

Agenda and Notice of Meeting Wednesday, May 14, 2025 at 9:00 A.M.

Gilpin County Court House: Commissioners Chambers

- 1. Call to Order
- 2. Roll Call
- 3. Additions / Amendments to the Agenda
- 4. Conflicts of Interest
- 5. Consideration of Minutes: March 12, 2025
- 6. Executive Session None
- 7. Financial Report
 - a. Balance Sheet (April 2025)
 - **b.** Profit & Loss Statement: Budget to Actual (YTD)
 - c. List of Bills (April 2025)
 - d. Billing and Accounts Receivable Summary (through April 2025)
- 8. Chief's Report
- 9. Activity Summary
- 10. Old Business
 - a. Boulder County Calls
 - b. Phishing Emails, Fraud Investigation
- 11. New Business
 - a. First Responder Organization Report
- 12. Action Items
- 13. Public Comment
- 14. Board Member Comment
- **15. Next Meeting:** June 11, 2025 at 9:00 AM
- 16. Adjourn

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Gilpin Ambulance Authority Board of Directors

Regular Meeting Minutes

Wednesday, April 16th, 2025

Gilpin County Court House Commissioners Chambers

- 1. Call to Order at 9:09 AM
- 2. Roll Call
 - a. Directors Schmalz, Hailey, Rears, and Enloe were present.
- 3. Additions / Amendments to the Agenda
 - **a.** Medicaid/Medicare Payments, prior reimbursement as well as future changes from a federal standpoint
 - **b.** IT and financial IT support protocols
 - c. Broader insurance coverage and future budget considerations for future.
- 4. Conflicts of Interest
 - **a.** None
- 5. Consideration of Minutes: March 12th, 2025
 - **a.** Tabled until next meeting because several board members present today were not at the meeting.
- 6. Financial Report
 - a. Balance Sheet February 2025
 - i. No discussion
 - ii. Motion made to approve balance sheet; motion to approve was initiated by Director Hailey seconded by Director Enloe. Motion passed by a unanimous vote.
 - b. Profit & Loss Statement: Budget to Actual (02/01/2025-02/28/2025)
 - i. No discussion.
 - Billing Summary and Accounts Receivable (through February 2025)
 - i. No discussion

7. Chief's Report

a. No significant items to bring up. Chief Carroll was asked about what AFG stands for. Chief Carroll explained that AFG is a FEMA grant that stands for Assistance for Firefighters Grant. This grant is applicable to GAA as well. These are large grants that help cover the costs of large capital projects, like building a station.

8. Activity Summary

- a. Chief Carroll was asked about the disparity in coverage between GAA and Clear Creek EMS. GAA appears to be providing coverage for Clear Creek EMS more than normal. Chief Carroll advised that Clear Creek EMS was supposed to have put a third ambulance in service earlier in the year, but that has since been postponed due to budget issues.
- **b.** Director Hailey had asked for information to show what GAA's working relationships with the ancillary agencies in the county are. Chief Carroll advised he would distribute a survey to the front-line crews to try and get feedback surrounding those questions.
- c. Chief Carroll discussed the recent grant application submitted to GROC (Gateway of the Rockies Opioid Council). This grant was for equipment and personnel to provide a secure vehicle transport (SVT) program for Gilpin County. This program allows for the transport of patients on mental health holds to a more appropriate facility (if they meet the criteria) versus ambulance transport to an emergency department. This program will free up resources from GAA, Gilpin Sheriff and Black Hawk Police.

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- **d.** A request to initiate our Community Paramedic program was also a part of this grant. This will allow us to provide much needed in home care for patients who are unable to get the care they need for their addiction, as well as other long term medical conditions.
- e. Discussion regarding the phishing emails that resulted in a monetary loss.
- **f.** Director Rears advised that Gilpin County switched IT providers and suggest we contact them to get an estimate as to how much it would cost to utilize their services.
- **g.** Chief Carroll gave a brief update about past billing fraud issues, essentially nothing has been heard from the investigating agencies.
- 9. Executive Session
 - a. No executive session.
- 10. Old Business
 - a. None
- 11. New Business
- 12. Public Comment
 - a. No members of the public were present. No discussion.
- 13. Board Member Comments
 - a. None
- 14. Next Meeting and Budget Hearing to be held on May 14th, 2025 at 9:00 AM
- 15. Adjourn at 9:45 AM.

Gilpin Ambulance Authority Balance Sheet

As of April 30, 2025

	Total
	_
	237,390.84
	26,619.35
	777,699.08
	0.00
\$	777,699.08
	650.15
\$	1,042,359.42
	698,808.32
	-489,165.82
\$	209,642.50
\$	209,642.50
	0.00
	0.00
	15,753.70
	-73,905.00
	73,905.00
\$	0.00
	0.00
\$	15,753.70
\$	1,267,755.62
	-1,050,607.00
	1,647,231.78
\$	596,624.78
\$	1,864,380.40
	-59.00
-\$	-59.00 59.00
-\$	
-\$	
-\$	59.00
-\$	59.00 95.95
	59.00 95.95 9,396.72
	59.00 95.95 9,396.72
	\$ \$ \$ \$ \$

Accrued wages	0.00
HRA liability	28,905.16
Payroll Tax Liability	-5,062.35
Total Other Current Liabilities	\$ 58,148.88
Total Current Liabilities	\$ 67,582.55
Total Liabilities	\$ 67,582.55
Equity	
Investment in Fixed Assets	596,625.66
Capital Outlay	0.00
Total Investment in Fixed Assets	\$ 596,625.66
Reserve for Capital Improvement	0.00
Retained Earnings	690,466.44
Net Income	507,067.07
Total Equity	\$ 1,794,159.17
TOTAL LIABILITIES AND EQUITY	\$ 1,861,741.72

Monday, May 12, 2025 07:58:21 PM GMT-7 - Cash Basis

Gilpin Ambulance Authority Budget vs. Actuals Variance Analysis

January - April, 2025

Quickbooks Budget vs.Actual Cash-Basis

	Current Year-to-Date							Current F	iscal Year Bud	get
		Actual		Budget		Variance	Full	Year Budget	Remaining Budget	% Budget Remaining
Beginning Funds Available				524,195.00				524,195.00		
Call Revenue										
Collections-derived payments		8,635.31		4,800.00		3,835.31		14,400.00	5,764.69	40%
Income Patient and Insurance		214,071.48		184,800.00		29,271.48		554,400.00	340,328.52	61%
Medicare-derived payments		17,108.98		50,400.00		-33,291.02		151,200.00	134,091.02	89%
Total Call Revenue	\$	239,815.77	\$	240,000.00	-\$	184.23	\$	720,000.00	480,184.23	67%
Contributions										
IGA Black Hawk		141,494.68		141,494.68		0.00		424,484.00	282,989.32	67%
IGA Central City		43,192.00		43,192.00		0.00		129,576.00	86,384.00	67%
IGA Gilpin County		198,560.00		198,560.00		0.00		595,680.00	397,120.00	67%
Total Contributions	\$	383,246.68	\$	383,246.68	\$	0.00	\$	1,149,740.00	766,493.32	67%
Grant Revenue										
Colorado EMTS Grants		152,920.87		0.00		152,920.87		73,390.00	(79,530.87)	-108%
DOLA Grant Revenue		1,126,416.00		1,126,416.00		0.00		1,126,416.00	0.00	0%
Total Grant Revenue	\$	1,279,336.87	\$	1,126,416.00	\$	152,920.87	\$	1,199,806.00		
Other Revenue										
Sale of Vehicles		0.00		2,000.00		-2,000.00		6,000.00	6,000.00	100%
Total Other Revenue	\$	0.00	\$	2,000.00	-\$	2,000.00	\$	6,000.00		
Total Income	\$	1,902,399.32	\$	2,275,857.68	-\$	373,458.36	\$	3,599,741.00	\$ 1,697,341.68	47%
Gross Profit	\$	1,902,399.32	\$	2,275,857.68	-\$	373,458.36	\$	3,599,741.00	\$ 1,697,341.68	47%
Expenses										
Administration										
Accounting - Audit		6,900.00		3,333.32		3,566.68		10,000.00	3,100.00	31%
Accounting - Contract Services		4,575.00		8,000.00		-3,425.00		24,000.00	19,425.00	81%
Legal		20,280.50		3,333.32		16,947.18		10,000.00	(10,280.50)	-103%
Other										
Bank Service Charges		1,472.44		0.00		1,472.44		0.00	(1,472.44)	
Discretionary		800.60		833.32		-32.72		2,500.00	1,699.40	68%
Employee Recognition & Retention		0.00		3,333.32		-3,333.32		10,000.00	10,000.00	100%
Licensing/Memberships		1,599.98		2,166.68		-566.70		6,500.00	4,900.02	75%
Professional Services		3,941.71		3,000.00		941.71		9,000.00	5,058.29	56%
Total Other	\$	7,814.73		9,333.32		1,518.59	\$	28,000.00	20,185.27	72%
Total Administration	\$	39,570.23	\$	23,999.96	\$	15,570.27	\$	72,000.00	32,429.77	45%
Capital Expenditures										
Ambulance Lease		0.00		22,267.32		-22,267.32		66,802.00	66,802.00	100%
Ambulance purchase		50,141.26		0.00		50,141.26		0.00	(50,141.26)	
Capital (misc)		205,404.10		54,126.68		151,277.42		162,380.00	(43,024.10)	-26%
Equipment Lease	_	0.00	_	10,821.00	_	-10,821.00		32,463.00	32,463.00	100%
Total Capital Expenditures	\$	255,545.36	\$	87,215.00	\$	168,330.36	\$	261,645.00	6,099.64	2%
Operations and Maintenance		0.440.04		4 000 00		470.40		F 000 00	0.057.40	
Communications R&M		2,142.81		1,666.68		476.13		5,000.00	2,857.19	57%
Crew Quarters supplies		4,662.45		4,000.00		662.45		12,000.00	7,337.55 32,932.14	61%
Disposable Medical Supplies		17,067.86 7,513.52		16,666.68 2,000.00		401.18 5,513.52		50,000.00	(1,513.52)	66%
Durable Medical Equipment								6,000.00		-25%
Office Supplies/Postage/Fees		3,258.05		2,000.00		1,258.05 4,626.54		6,000.00	2,741.95	46%
Credit Card fees	\$	4,626.54 7,884.59	•	0.00	•	,	•	0.00	(4,626.54)	040/
Total Office Supplies/Postage/Fees Property Lease	φ	50,400.54	Ψ	2,000.00 26,531.32	Ф	5,884.59 23,869.22	\$	6,000.00 79,594.00	(1,884.59) 29,193.46	-31%
• •		186.00				-11,147.32				37%
Property Liabiity Insurance Property Maintenance				11,333.32				34,000.00	33,814.00 15,511.21	99%
Property Maintenance Public Education/PR		4,488.79		6,666.68		-2,177.89 1,080.73		20,000.00	15,511.21 7 323 05	78%
		676.95 1,355.87		2,666.68		-1,989.73 355.87		8,000.00 3,000.00	7,323.05	92%
Safety Gear		20,397.06		1,000.00 23,693.68		-3,296.62			1,644.13 50,683.94	55%
Service Contracts/Equip Lease		24,928.89				20,928.89		71,081.00		71%
Technology/Hardware/Software				4,000.00		20,928.89 585.52		12,000.00	(12,928.89)	-108%
Telephone/TV/Internet		5,418.84		4,833.32		303.32		14,500.00	9,081.16	63%

Training		25,450.57	22,000.00		3,450.57	66,000.00	40,549.43	61%
Uniforms		9,160.02	6,666.68		2,493.34	20,000.00	10,839.98	54%
Utilities		2,295.85	2,666.68		-370.83	8,000.00	5,704.15	71%
Vehicle expense								
Fuel		8,235.22	11,666.68		-3,431.46	35,000.00	26,764.78	76%
Insurance		32,730.45	8,333.32		24,397.13	25,000.00	(7,730.45)	-31%
Tires		4,828.17	2,666.68		2,161.49	8,000.00	3,171.83	40%
Vehicle Maintenance		66,742.59	18,000.00		48,742.59	54,000.00	(12,742.59)	-24%
Total Vehicle expense	\$	112,536.43	\$ 40,666.68	\$	71,869.75	\$ 122,000.00	9,463.57	8%
Total Operations and Maintenance	\$:	296,567.04	\$ 179,058.40	\$	117,508.64	\$ 537,175.00	240,607.96	45%
Personnel Expense								
Employee Benefits and Payroll								
457(b) Admin Fees		728.70	1,166.68		-437.98	3,500.00	2,771.30	79%
457(b) Employee Contribution		-2,192.50	0.00		-2,192.50	0.00	2,192.50	
457(b) Employer Match		12,098.83	40,334.68		-28,235.85	121,004.00	108,905.17	90%
457(b) Loan		-527.97	0.00		-527.97	0.00	527.97	
Benefits HRA		0.00	9,200.00		-9,200.00	27,600.00	27,600.00	100%
Benefits Life AD& D STD LTD		0.00	4,907.32		-4,907.32	14,722.00	14,722.00	100%
Employee Wellness		32.04	1,666.68		-1,634.64	5,000.00	4,967.96	99%
Health Insurance		0.00	83,168.00		-83,168.00	249,504.00	249,504.00	100%
Dental Ins		-3,339.96	0.00		-3,339.96	0.00	3,339.96	
Medical Ins		80,880.44	0.00		80,880.44	0.00	(80,880.44)	
Other		579.09	0.00		579.09	0.00	(579.09)	
Vision Ins		-454.41	0.00		-454.41	0.00	454.41	
Total Health Insurance	\$	77,665.16	\$ 83,168.00	-\$	5,502.84	\$ 249,504.00	171,838.84	69%
Payroll & Unemployment Taxes		53,116.80	59,184.32		-6,067.52	177,553.00	124,436.20	70%
Payroll Service Fees		5,333.06	2,333.32		2,999.74	7,000.00	1,666.94	24%
Worker's Comp		36,607.00	21,565.68		15,041.32	64,697.00	28,090.00	43%
Total Employee Benefits and Payroll	\$	182,861.12	\$ 223,526.68	-\$	40,665.56	\$ 670,580.00	487,718.88	73%
Salaries								
Holiday stipends		1,900.00	2,500.00		-600.00	7,500.00	5,600.00	75%
РТО		24,259.72	51,009.32		-26,749.60	153,028.00	128,768.28	84%
Salaries Admin		86,885.40	83,505.68		3,379.72	250,517.00	163,631.60	65%
Salaries Field Staff		508,310.91	515,765.32		-7,454.41	1,547,296.00	1,038,985.09	67%
Total Salaries	\$	621,356.03	\$ 652,780.32	-\$	31,424.29	\$ 1,958,341.00	1,336,984.97	68%
Total Personnel Expense	\$	304,217.15	\$ 876,307.00	-\$	72,089.85	\$ 2,628,921.00	1,824,703.85	69%
Unapplied Cash Bill Payment Expense		-567.53			-567.53			
Total Expenses	\$ 1,	395,332.25	\$ 1,166,580.36	\$	228,751.89	\$ 3,499,741.00	\$ 2,104,408.75	60%
Net Operating Income		507,067.07	1,109,277.32		602,210.25	\$ 100,000.00		
Net Income	\$	507,067.07	\$ 1,109,277.32	-\$	602,210.25	\$ 100,000.00		

Bill Payment List

Gilpin Ambulance Authority

April 1-30, 2025

DATE	NUM	VENDOR	AMOUNT
BOK Operating Ac	ccount		
04/11/2025	99717188	CPS HR Consulting	-122.50
04/11/2025	99717189	CPS HR Consulting	-208.75
04/11/2025	99717190	CEBT	-21,686.70
04/15/2025	8979	Colographic Inc	-2,747.50
04/15/2025	8980	Stryker	-57,319.07
04/15/2025		ESO Solutions, Inc	-1,545.00
04/15/2025	8984	Statewide Internet Portal Authority	-938.00
04/15/2025	8983	GilpinCounty	-30,000.01
04/09/2025	To print	Airgas USA	-3,396.33
04/30/2025	AAPASPVP	National EMS Managment Association	-13,000.00
04/08/2025		Bound Tree Medical, LLC	-2,605.99
04/08/2025		Wild West Capital LLC dba Frontier Upfitting	-7,775.00
04/29/2025		Bound Tree Medical, LLC	-5,410.20
Total for BOK Op	erating Account		-\$146,755.05
TOTAL			-\$146,755.05

Gilpin Ambulance Authority Fiscal YTD Summary - 01/01/25 to 04/30/25

	Jan-25	Feb-25	Mar-25	Apr-25	Totals
Beainnina AR	\$731.936.68	\$711.763.23	\$1.129.385.48	\$909.204.08	\$731.936.68
Charges/Invoices Medicare Contractual Medicaid Contractual Insurance Contractual Facility Contractual Patient Contractual Total Contractual Allowed Charges	\$2.608.67 (\$1.124.31) (\$3.893.43) (\$3.031.87) \$0.00 \$0.00 (\$8.049.61) (\$5.440.94)	\$573.557.31 (\$15.462.79) (\$67.513.56) (\$19.102.93) \$0.00 \$0.00 (\$102.079.28) \$471.478.03	\$222.051.17 (\$22.865.47) (\$56.846.40) (\$37.585.53) \$0.00 (\$117.297.40) \$104.753.77	\$107.410.27 (\$9.346.21) (\$43.268.19) (\$34.653.63) \$0.00 (\$215.86) (\$87.483.89) \$19.926.38	\$905.627.42 (\$48.798.78) (\$171.521.58) (\$94.373.96) \$0.00 (\$215.86) (\$314.910.18) \$590.717.24
Patient Discounts Bad Debt Bad Debt Recovery Bankruptcv Misc Adiustments Total Adjustments	\$0.00 \$0.00 \$3,285.95 \$0.00 \$0.00 \$3,285.95	(\$2.222.09) \$0.00 \$0.00 \$0.00 (\$1.204.48) (\$3.426.57)	(\$2.334.59) (\$260.625.37) \$818.55 \$0.00 \$0.00 (\$262,141.41)	\$0.00 \$0.00 \$1,557.80 \$0.00 (\$2,352.05) (\$794.25)	(\$4.556.68) (\$260.625.37) \$5,662.30 \$0.00 (\$3.556.53) (\$263,076.28)
Medicare Pavments Medicaid Pavments Insurance Pavments Facility Pavments Patient Pavments Total Pavments	(\$611.53) (\$553.25) (\$8.578.94) \$0.00 (\$8,274.74) (\$18.018.46)	(\$5.462.33) (\$18.763.89) (\$19.565.06) \$0.00 (\$6.637.93) (\$50.429.21)	(\$7.879.39) (\$14.657.49) (\$29.012.12) \$0.00 (\$11.244.76) (\$62.793.76)	(\$3.155.73) (\$9,944.81) (\$34.866.85) \$0.00 (\$19,085.09) (\$67.052.48)	(\$17.108.98) (\$43.919.44) (\$92.022.97) \$0.00 (\$45.242.52) (\$198.293.91)
Insurance Refunds Patient Refunds Returned Checks Total Refunds	\$0.00 \$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00 \$0.00
Change in A/R	(\$20.173.45)	\$417.622.25	(\$220.181.40)	(\$47.920.35)	\$129.347.05
Ending A/R	\$711.763.23	\$1,129,385,48	\$909.204.08	\$861,283,73	\$861,283,73
BAD DEBT ACTIVITY Beginning Bad Debt Accounts Sent to Bad Bad Debt Adjustments Bad Debt Recoverv Ending Bad Debt	(\$955.130.91) \$0.00 \$0.00 \$3.285.95 (\$951.844.96)	(\$951.844.96) \$0.00 \$0.00 \$0.00 (\$951.844.96)	(\$951.844.96) (\$260.625.37) \$0.00 \$818.55 (\$1.211.651.78)	(\$1.211.651.78) \$0.00 \$0.00 \$1.557.80 (\$1.210.093.98)	(\$955.130.91) (\$260.625.37) \$0.00 \$5.662.30 (\$1.210.093.98)
OPERATING RATIOS					
Total # of Tickets Total # of Bills Sent	1 8	223 151	85 108	41 78	350 345
Gross Davs in AR	\$299.67	\$181.20	\$102.51	\$85.84	
Ava Charae / Transport Ava Revenue / Transport A0425 Mileage A0427 ALS Emergency A0429 BLS Emergency A0433 ALS - Level 2	\$2.608.67 \$18.018.46 \$30.30 1 0	\$2.572.01 \$226.14 \$6.218.70 159 61 3	\$2.612.37 \$738.75 \$2.318.00 61 24 0	\$2.619.76 \$1.635.43 \$1.094.40 29 11	\$2.587.51 \$566.55 \$9.661.40 250 96

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Main: (303) 582-5499 Fax: (303) 582-3390 admin@gilpinambulance.com

Chief's Report

Date: May 12, 2025 Report by: Cody Carroll

- Firstdue implementation
- Multiple interviews
- Hired 1 FTO and 1 Paramedic
- Additional work on fraud investigation
- Work on initial RFP for station remodel
- New Chief vehicle to Cheyenne for upfitting
- Took off to work on house renovation
- FRO survey report

	Chief Ambulance Hours											
Year Jan Feb Mar Apr May Jun Nov Dec Total Medic/Hr Annual										Annual		
2025	89	63.75	24	23					199.75	\$ 33.56	\$ 6,703.61	
2024	36	186	229	139	144	24	24	53	835	\$ 31.94	\$ 26,669.90	

Incidents by Unit Disposition										
		Incidents								
Unit Disposition	Jan	Feb	Mar	Apr	2025					
Canceled Prior to Arrival at Scene	14	16	6	11	47					
Canceled on Scene		1	6	4	11					
No Patient Contact	1	3		1	5					
No Patient Found	12	9	6	9	36					
Non-Patient Incident (Not Otherwise Listed)	19	9	11	9	48					
Patient Contact Made	115	135	147	120	517					
Grand Total	161	173	176	154	664					

Incidents by Patient Evaluation/Care Disposition									
	Incidents								
Patient Evaluation/Care Disposition	Jan	Feb	Mar	Apr	Total				
Patient Evaluated and Care Provided	77	100	109	89	375				
Patient Evaluated and Refused Care	33	31	30	19	113				
Patient Evaluated, No Care Required	3	4	9	11	27				
Patient Refused Evaluation and Care	3		1	2	6				
N\A	44	37	28	34	143				
Grand Total	160	172	177	155	664				

Incidents by Crev	Incidents by Crew Disposition									
		·	Incidents							
Crew Disposition	Jan	Feb	Mar	Apr	Total					
Assumed Primary Care from Another EMS Crew	2			2	4					
Back in Service, Care or Support Services Refused	34	34	30	22	120					
Back in Service, No Care or Support Services Required	28	23	24	32	107					
Incident Support Services Provided (Including Standby)	17	11	12	9	49					
Initiated Primary Care and Transferred to Another EMS	1		2	1	4					
Initiated and Continued Primary Care	75	97	107	84	363					
N\A	3	8	3	5	19					
Grand Total	160	173	178	155	666					

Incidents by Transport Disposition											
	Ja	Jan		Jan Feb		Mar		Apr		2025	
Transport Disposition	Incidents	%									
No Transport	32	20.65%	23	13.45%	20	11.63%	25	16.45%	99	15.33%	
Patient Refused Transport	43	27.74%	47	27.49%	54	31.40%	51	33.55%	195	30.19%	
Transport by Another EMS Unit	1	0.65%			1	0.58%	1	0.66%	3	0.46%	
Transport by Another EMS Unit, with a Member of This	Crew				1	0.58%			1	0.15%	
Transport by This EMS Unit (This Crew Only)	57	36.77%	74	43.27%	82	47.67%	53	34.87%	265	41.02%	
N\A	29	18.71%	30	17.54%	20	11.63%	25	16.45%	103	15.94%	
Grand Total	155	100.00%	171	100.00%	172	100.00%	152	100.00%	646	100.00%	