

"We Put Veterans to Work"

Since 1988



CERTIFICATIONS: Small Disadvantage Business (SDB), Service Disabled Veteran Owned Small Business (SDVOSB), Total Small Business, Maryland Department of Transportation (MDOT), Minority Business Enterprise (MBE), Disadvantaged Business Enterprise (DBE), Local Disadvantaged Business Enterprise (LDBE), Small Business Reserve Program (SBE), HUBZONE, SWaM Certified, Veteran Owned Business

Capabilities Statement 2024

If you want the job done right "HIRE A VET"

SIC: 7381

FID: 52-2340642

NAICS: 561210, 561611, 561612,
561720

561710, 561790

CAGE CODE: 4P6K6

DUNNS: 188873363

ORCA REGISTERED

SWaM Certified



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TRUST AND BELIEVE / HIRE A VET

WANT THE JOB DONE RIGHT
“HIRE A VET”



CAPABILITIES STATEMENT 2024

Point of Contact:

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NAICS Code:

561612-Security Guard and Patrol Services

561611-Investigation Services

561210-Facilities Support Services

561720-Janitorial Services

561710-Janitorial Services, Government Base, Hospital Aseptic Services

www.ButlerSecurityInc.com

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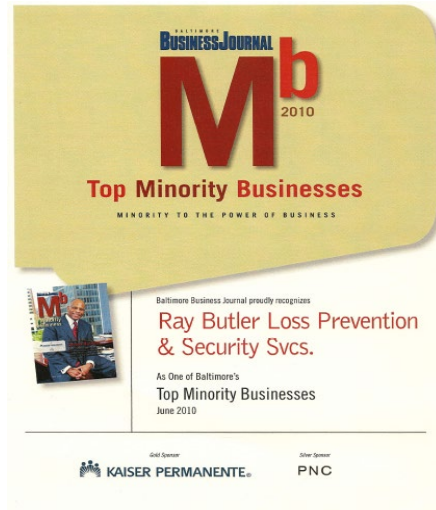
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Baltimore Business Journal



ARMED SECURITY t/a BUTLER SECURITY

SERVE • PROTECT • SECURE
CAPABILITIES STATEMENT



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1.1 INTRODUCTION

Armed Security T/A Butler Security, Inc. is a **Minority Business Enterprise (MBE), Service-Disabled Veteran Owned Small Business** located in Halethorpe Maryland capable of providing security services to the Federal Government and large corporations nationwide. We also provide armed/unarmed guard & Facilities Support services to Federal, State and local Government entities.

The BUTLER TEAM was formed when Raymond J Butler retired from the Education and Training Division of the Baltimore City Police Department and decided to provide security services to commercial and government clients. Raymond D. Butler (Son) was discharged from the United States Marine Corps, after a line of duty injury, and joined the company in 1988. The company's first large contract was with the McDonald's Corporation providing security services to 23 stores in the MD/DC area.

The BUTLER TEAM's uniquely qualified staff has extensive experience in Government Contracting and has the operational knowledge to effectively deliver to our client's exceptional performance and service. Our track record in exceeding expectations is a direct result of our growth into other sensitive areas of government where expectations of excellent performance are highly expected. We follow strong core values that are instilled by our leaders and is committed to do what is expected from our clients and employees.

The BUTLER TEAM's professionals have extensive experience working with managers and technical staff to analyze management effectiveness through comprehensive organizational assessments.

We look forward to providing you with state of the art business solutions

1.2 MISSION STATEMENT

Butler’s overall mission is to provide a safe and secure environment for our clients’ staff, property, and patrons. A commitment to Quality is the substance that differentiates Butler from others. Butler is one of the most accountable, responsive, proactive and professional organizations in the Metropolitan DC, Maryland, and Northern Virginia region. We have a high profile and upwardly mobile corporate staff that’s ready and accessible to support our officers. We are committed to excellence and quality.

Armed/Unarmed Security Officers



1.3 ABOUT THE BUTLER TEAM

BUTLER TEAM is committed to becoming the leading provider of operations and business improvement solutions with our unprecedented commitment to delivering the Highest Standards of Quality by adhering to the following principles:

- The Butler Team provides exceptional consulting and security services at competitive rates while passing on substantial savings to our clients.
- The Butler Team provides a highly desirable work environment that nurtures creativity and innovation among its employees; which encourages promotion from within. We offer comprehensive competitive benefits and provide an outstanding rate of employee retention.
- The Butler Team provides our clients with the highest qualified consulting and security professionals through our thorough recruitment process which include women, minorities, veterans, and seasoned professionals.

Armed Special Police Officers



1.4 SERVICES

Butler Security, Inc. provides both armed and unarmed uniform guard service to commercial clients as well as offer front desk support to office buildings, hospitals, apartment complexes, malls, and specialized complexes. We provide outstanding security services at competitive rates. Our professional well-trained personnel are friendly and courteous and will enhance the image of your business and reduce the number of incidents and complaints.

SPECIAL EVENTS



Security Training



Government Services



Mobile Patrol



Bike Patrol



1.5 SECURITY TRAINING

Butler Security, Inc. offers a comprehensive security-training program with training tailored to meet client's specific requirements that include The U.S military, Commercial, Federal Government, State and Local Agencies,

Training focuses on but not limited to:

- Communications
- Laws, constitutional, criminal and civil
- Report Writing
- Professional Image
- Ethics and Conduct on Duty
- Fire Prevention
- Property Control
- Patrol Procedures
- Public Relations
- Customer Service
- Access Control
- Emergency preparedness
- Incident command
- Emergency Evacuation
- First Aid, CPR
- Bomb Threats and Suspicious packages
- Use of Force



Certified Supervisors



1.6 EXECUTIVE PROTECTIVE SERVICES

BSI provides VIP (Close Protection) services for individuals or groups to ensure peace of mind for clients who need extra protection to minimize risk, liability and vulnerability. These goals are achievable because of our professionalism, planning and vast experience in the executive protection. For several years, we have continued to supply individuals and companies with detailed security expertise. We are also prepared to offer Security Limo Service to ensure an even higher level of protection to those arriving and departing from a destination with the need for maximum privacy.

1.7 BACKGROUND INVESTIGATIONS

Butler Security Inc. performs background investigations and pre-employment screening for our clients that identify potentially harmful behavior and practices. Butler Security, Inc. uses a myriad of resources to collect information and provide classified reports.

1.8 QUALITY ASSURANCE

Butler Security, Inc. prepares daily inspection reports. We also utilize a cadre of several full-time quality control specialists to meet your Quality Control/Assurance needs. BSI knows what to look for and understands what important elements are required in assessing Quality Control/Assurance needs. BSI inspects the log books, the individual's appearance, the order and cleanliness of the post and the security officer's knowledge of their job. BSI shares with our

clients an instrumental program called “Focus Outcome.” This is a program where strategic planning and investigations are performed on each individual security officer. The findings of our investigation can best determine the outcome of how the individual will work out on our client’s property. For each applicant BSI checks the work history of three past employers, their military, criminal, and driving record. The credit history of each applicant is also verified. Applicants are given reading and writing examinations before they are hired. These requirements can give BSI a basic forecast of how an individual will respond with our clients.

1.9 SITE INSPECTIONS

The BSI Quality Assurance team makes unannounced site visits on a 24-hour basis to provide oversight and management of the client’s facility. When a deficiency is discovered, we prepare a detailed report describing the result of each inspection.



Client Reviews

“Since we’ve had Butler Security as our security company, I no longer fill like a prisoner in my home!”

“At the time my confidence level had diminished regarding security services, your company came in, corrected the prior deficiencies and provided a very competent professional staff and presence in the residence halls here at Towson University”

Emergency Response

1.10 DAILY MANAGEMENT

BSI Security Manager and shift supervisors are available to answer questions and respond to emergencies on a daily basis to ensure client satisfaction. BSI maintains a supervisor to security guard ratio of 1:8. Each customer site is assigned a project manager. Our clients are given a daily report in military blotter format each morning. The emergency incidents are documented and after hour notifications are made.

1.11 MANAGEMENT OVERSIGHT

BSI Project Managers are obligated to meet with clients daily or immediately in case of emergencies. Our total commitment is focused on achieving excellence and pleasing our customers. BSI returns telephone calls within one hour and responds, reports or returns to the facility within a 2 hour notice.

1.12 LICENSED AND INSURED

Butler Security, Inc. and its personnel are fully certified, bonded and licensed according to Local, State and Federal regulations. Our firm is certified by the U.S. Small Business Administration (SBA) to participate in **Small Disadvantaged Business Enterprise (SDBE), and Service Disabled Veteran Owned Small Business (SDVOSB).** We are currently licensed in **MD, DC, VA, PA, AL, TN, TX, NJ, FL, GA, OK & NC** to provide security guard and security related business.

1.13 CLIENTS

- ~ BWI Thurgood Marshall Airport
MAAMC04007 / \$4,013,364.92
- ~Ronald Regan Washington National
Airport
PO-21-10318/ \$13,697,165.54
- ~ United States Marshals Service
DJMS-10-37-M-0017 / \$300,000
- ~ Boeing
SSG-1102864749 / \$80,000,000
- ~ Baltimore City Detention Center
001IT813971 / \$1,071,000

Court Security Services:

- ~ Catonsville District Court, Baltimore, MD
- ~ Essex District Court, Baltimore, MD
- ~ Borgerding District Court, Baltimore, MD
- ~ Taylor District Court, Glen Burnie, MD
- ~ Hargrove District Court, Baltimore, MD

Commercial Security Services:

- ~ The SEED School of Maryland
- ~ The Boeing Aircraft Company
- ~ Combined Properties
- ~ Buzzuto Management
- ~ East of the River Shopping Center, DC
- ~ Hertz Rental Car, Multi-State
- ~ Cash N Carry Supermarkets

- ~ McDonald's Corporation, Fairfax, VA
- ~ NAACP Headquarters, Baltimore, MD
- ~John Hopkins Biotechnology Center
- ~ Edgewood Management
- ~Vantage Management
- ~Winslow Property Management

Government Security Services

- ~ US Patient Office
- ~ Maryland Stadium Authority
- ~ Maryland Division of Pretrial & Detention
- ~ Department of General Services
- ~ Department of Public Safety & Corrections
- ~ Department of Parole & Probation
- ~ Department of Health & Mental Hygiene
- ~ Department of Education
- ~ Department of Transportation
- ~ Department of Justice/US Marshal Service
- ~ Department of Social Services
- ~ Department of Veterans Affairs
- ~ Department of Homeland Security (FPS)
- ~ Saratoga State Center, Baltimore, MD
- ~ Baltimore County Government
- ~ Baltimore City Community College
- ~ Towson State University
- ~ State Highway Administration
- ~ Maryland Port Authority

Teaming Partners: Allied Universal Services, Sek Tek, Inc.,
GCA Services, Champion Security, American Eagle Protective Services, First Coast
Security

1.14 OFFICER STANDARDS OF CONDUCT FORM

Butler Security has Standards of Conduct that are **CRITICAL** to our mission. If these standards are violated, progressive discipline will be initiated.

It is vital that you realize that **YOU WILL BE HELD ACCOUNTABLE FOR YOUR ACTIONS.** The following acts either in commission or omission might serve as **GROUND FOR TERMINATION**, without further warning, on the basis of **‘GROSS MISCONDUCT.’** You will become thoroughly familiar with our work rules within seven (7) days after employment.

1. Assault or uttering verbal / physical threats.
2. Arson, Sabotage, Theft, or Pilferage.
3. Willful or careless destruction of property.
4. Dishonesty: Accepting bribes, enabling a person to secure stolen property, permitting unauthorized access to classified material, or lying.
5. Falsification: Making or authorizing fraudulent entries on official documents, falsifying reports.
6. Insubordination toward clients, supervisors, or managerial personnel.
7. Disregard of lawful orders: To include written post orders, special orders or instructions, or verbal instructions from supervisors or management personnel.
8. Violation of rules, regulations, or established policy of BSI or its clients.
9. Intoxication: Drinking or being under the influence of alcohol, illegal drugs, or controlled substances while on duty.
10. Sexual Harassment or discrimination towards employees of BSI, clients, or visitors/guests.
11. Negligence: Sleeping on duty, abandoning post, leaving post without proper authority, failing to perform duties as prescribed.
12. Absenteeism: Failure to report for duty (NO CALL/NO SHOW). Unsatisfactory attendance for duty.
13. Tardiness: Repeated failure to report for duty on time.
14. Any off duty conduct that impairs the ability to obtain or maintain a security clearance or license.
15. Failure to maintain a Class A uniform in a neat and clean manner.

By affixing your signature below, you acknowledge receipt of a copy of the Standards of Conduct for Butler Security.

Employee Signature

Date

Witness Signature

Date

BUTLER SECURITY

“We Provide the Ultimate in Security Protection and Services”



**Armed/Unarmed
Security Guard Services
& Facility Maintenance**



- **Armed and Unarmed Security Guard Services**
- **Mobile Patrol**
- **Access Control**
- **Risk and Vulnerability Assessments**
- **Executive Protection Services**
- **Close Circuit Television (CCTV)**
- **K-9 & Special Events**



*“We **SERVE** our clients, **PROTECT** their livelihood, and **SECURE** their property. That is the objective of Butler Security.*

