

**HOLIDAY VILLAGES LIVINGSTON CULVERT / DRIVEWAY POLICY / PERMIT**

**IN ACCORDANCE WITH SAN JACINTO COUNTY ROAD AND BRIDGE DEPARTMENT'S  
CULVERT/DRIVEWAY POLICY**

**Installation of all culverts/driveways on HVLOA roads are as follows:**

1. A Request/Permit must be applied for at the Clubhouse Office for any culvert/driveway located in Holiday Villages Livingston (HVLOA). **Site survey must be performed before culvert installation will be allowed.**
2. There is NO fee for a culvert/driveway permit.
  - a. HVLOA will determine the size of culvert required (15" and up) at the requested location, but in no case shall the culvert be less than 15". (County Requirements)
  - b. The requesting party is responsible for providing all San Jacinto County approved culvert pipes. Maintenance of the culvert, once installed, is the property owner's responsibility, this also includes keeping culverts clear of debris and making sure driveway material does not wash into the road.
  - c. All San Jacinto County approved varieties of culvert pipe are permissible with the exception of concrete. The required minimum length of a residential driveway culvert is 20 ft. and the maximum length is 40 ft. per 50 ft. lot. If 40 ft. of culvert is installed on a 50 ft. wide lot you must have 5 ft. per side for clean out to the next lot even if you own the adjacent property. On a 100 ft. wide lot you may install up to two 40 ft. sections of culvert leaving at least 5 ft. per side for clean out even if you own the adjacent property as well as a minimum 10 ft. clean out in the center or between any 40 ft. section of culverts. The maximum number of 20 ft. culverts on a 100 ft. wide lot is four. The maximum culverts connected together is two, total 40 ft. A 40 ft. wide lot must have 5 ft. per side for clean out and 30 ft. of culvert permissible. Other lot sizes same guidelines apply.
  - d. The type of material used to cover the culvert shall be clay.
  - e. This form must be signed and returned to HVLOA before any work begins.
  - f. **Once culvert is set, HVLOA must approve the culvert is set properly before backfilling or covering the culvert. Owner or Contractor must call Clubhouse @ 936-377-5500 for appointment before 1pm for same day inspection. Any calls after 1pm will be inspected the next business day.**
3. Driveway: Materials: \_\_\_\_\_
4. **Indemnification:** The Requesting Party shall hold harmless HVLOA and it's duly appointed agents and employees against any action for personal injury or property damage sustained by reason of the exercise of this permit.

**The undersigned hereby agrees to accept and comply with the terms and conditions set out in this permit for construction of culvert/driveway facilities on HVLOA right-of-ways.**

Property Owner's Printed Name: \_\_\_\_\_

Section/Lot: \_\_\_\_\_ Telephone No.: \_\_\_\_\_

Physical/911 Address: \_\_\_\_\_

Name & Phone # of Contractor: \_\_\_\_\_

Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Install Requirements: \_\_\_\_\_

Initial Approval: \_\_\_\_\_ By: \_\_\_\_\_ Date: \_\_\_\_\_

Final Approval: \_\_\_\_\_ By: \_\_\_\_\_ Date: \_\_\_\_\_