



# AI Solution Implementation Strategy for Nonprofits

## HUMAN RIGHTS AND VULNERABLE GROUPS:

- ☐ Assess potential human rights impacts of the AI solution.
- ☐ Identify vulnerable groups that might be affected by the AI solution.
- ☐ Ensure that the AI system doesn't contain biases against these groups.
- ☐ Design the AI solution to proactively protect the rights of these vulnerable groups.

## IMPLEMENTATION STRATEGY:

- ☐ Conduct a comprehensive risk assessment of the AI solution.
- ☐ Enumerate the benefits of the AI solution.
- ☐ Develop a mitigation plan for each identified risk.
- ☐ Detail procedures for rapid response to unforeseen problems during deployment.
- ☐ Establish clear guidelines for the deployment of the AI solution

## FEEDBACK MECHANISM:

- ☐ Set up a platform or system where stakeholders can report concerns or unintended consequences.
- ☐ Clearly communicate the process for stakeholders to provide feedback.
- ☐ Have a dedicated team or individual responsible for reviewing and responding to feedback.

## MONITORING AND EVALUATION:

- ☐ Implement monitoring tools to measure the AI solution's performance.
- ☐ Schedule regular checks on the impact of the AI solution on its users and the broader community.
- ☐ Establish criteria for what constitutes a need for adjustment or update.
- ☐ Make necessary adjustments based on feedback and new data.

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## TRANSPARENCY AND REPORTING:

- ☐ Publish a comprehensive impact assessment report and make it accessible to stakeholders.
- ☐ Set up a regular reporting schedule (e.g., monthly, quarterly) on the AI system's performance.
- ☐ Include in reports: any adjustments made, reasons for those adjustments, and overall impact.
- ☐ Keep channels open for inquiries or clarifications about reported information.

## FEEDBACK LOOP:

- ☐ Establish clear communication channels for ongoing feedback (e.g., online portal, feedback forms, community meetings).
- ☐ Regularly review feedback for patterns or recurring issues.
- ☐ Incorporate feedback into iterative improvements to the AI solution.
- ☐ Communicate how feedback has influenced changes to stakeholders.

## REVIEW AND RE-ASSESSMENT:

- ☐ Schedule regular re-assessments of the AI solution's impact (e.g., annually, bi-annually).
- ☐ Consider technological advancements and societal changes in re-assessments.
- ☐ Revise the impact assessment process as needed based on lessons learned.
- ☐ Document and communicate changes made during re-assessments.

## CAPACITY BUILDING:

- ☐ Identify skills and knowledge gaps among staff regarding the AI solution.
- ☐ Organize training sessions tailored to these gaps.
- ☐ Provide resources (e.g., manuals, online courses) for staff to deepen their understanding.
- ☐ Foster an organizational culture that encourages continuous learning about AI technology.