

The regular meeting of the Board of Fire Commissioners, Fire District No. 2 was held on the above date at the Lenola Fire House. The meeting was called to order at 7:00 p.m. by President Wesolowski. Five Commissioners were in attendance. Also, in attendance were Chief Grant, F.O/DC Orsini and FI/BC DiPaolo.

Wesolowski opened the meeting by reading the following statement in accordance with the “Open Public Meetings Act”:

This meeting of the Board of Fire Commissioners, Fire District No. 2 of The Township of Moorestown is being held in accordance with the Open Public Meetings Act of 1975. Pursuant to the “Act”, on November 9th, 2023 the required notice was transmitted to the *Burlington County Times*.

Additionally, the required notice was posted on the bulletin board, reserved for such notices, in the lobby of the Town Hall, 111 West Second Street, Moorestown, NJ 08057, on the bulletin board of the Moorestown Municipal Library, 111 West Second Street, Moorestown, NJ 08057 and on the bulletin board of the Lenola Fire House, 229 North Lenola Road, Moorestown, NJ 08057 and filed with the Clerk of the Township of Moorestown on this date.

Lastly, written notice was posted on the official website, MoorestownFireDistrict2.com on November 9th, 2023 and mailed to each person who has requested copies of the schedule of meetings.

An affidavit certifying that the aforesaid delivery and posting of notices was prepared and signed by the Administrator.

Wesolowski called for a salute to the flag and a moment of silence for our departed members as well as the persons who perished on 9/11/2001 and those who continue to die from the effects of that day.

Minutes:

On a motion by Commissioner Gifford, seconded by Commissioner Mann, the minutes of the August 14, 2024 regular meeting were approved 5-0.

On a motion by Commissioner Gifford, seconded by Commissioner Mann, the minutes of the August 14, 2024 Executive Session were approved 5-0.

Chief's Report:

The Chief's report was filed and available for review in the Commissioners Drop Box. Chief Grant reviewed the highlights of the report. Chief also reported that he had a representative from Scott in on 8/26 to demo new packs, the Officers are currently deciding on what size bottles to proceed with. Bottles will be needed by February 2025 due to the current bottles expiring and can not be certified any longer. He can order the bottles now due to delivery times, and we will not be billed until 2025. Motion by Commissioner Grant, seconded by Commissioner Mann to order the 43 Scott bottles with a cost not to exceed \$60,000.00.

Chief's Assistant

Chief's Assistant report is in the Dropbox, regular duties. In addition, he has worked on the upcoming budget numbers.

Captain's Report:

The written report is available for review in the drop box. It was reviewed by Chief Grant.

Fire Official's Report:

The written report is in the drop box. F.O. Orsini reviewed the following highlights.

1. Provided the inspection totals.
2. Penalty totals for the month were provided as well as False Fire Alarm Notices issued.
3. Zoning & Planning review totals.

Orsini noted that they did a visit and did a talk on fire prevention at Parker's Bend Assisted living. He also noted that they will be having a burn trailer from West Windsor at Fire Prevention night this year. Finally, Fire Prevention night is October 11, and sign up will be out shortly. All help is appreciated.

Rental Manager's Report:

The report was in the drop box. Hall Manager Orsini noted that there were 7 affairs during the month and 3 bookings for 2024 and 1 for 2025.

Bills:

The Statement of Expenditures, listing of bills to be paid in September were provided to the Board members for review prior to the meeting. Administrator Knobbs discussed the bills highlighted on said Statement and reported on bills received after the report was published. Knobbs noted there are still regular bills outstanding.

There being no further questions or comments on the bills, a motion by Commissioner Mann, seconded by Commissioner Gifford to pay the September bills and any regular bills that come in was approved by the five commissioners present. Commissioner Clark abstained on all bills for Donna Clark.

Communications:

President Wesolowski noted that there was a copy of the letter to the Fire Company that was sent with the check for Recruitment & Retention event and a copy of the updated filing with the Township to continue the tax-exempt status on our property.

Old Business:

Recruitment/Retention: President Wesolowski opened the floor to anyone present to participate. BC DiPaolo noted that the two individuals currently in fire school are doing well and have been passing on all of their tests so far.

2023 Audit: Administrator Knobbs reported that he received an email this afternoon from Holt McNally stating that the GASB reports had been released by the state, and that he was in the process of doing a quality review on our audit and that it will be forwarded to us shortly.

225 Parking Lot Repaving: Administrator Knobbs reported that he and President Wesolowski met on Monday September 9th with Bill Gross and two representatives from the asphalt company. The next steps were reviewed. They will come in and saw cut the edge of the parking lot, top soil the edges and seal coat

and stripe the lot. Finally, after discussion the concrete will be replaced with 4 inches of new concrete where the old was cracked during their work.

Hall Tiling Project: Administrator Knobbs reported that the job is now complete. We have received the final bill and we will be issuing the check to them. They have deducted out the amounts that we paid to have the filters changed, the alarm system cleaned and the extra cleaning after the tile guys were done.

LVFC Duty Crews: BC DiPaolo stated that they were ready to start in January 2025.

F.O. Vehicle: Administrator Knobbs reported that the vehicle was delivered and is currently in the wash bay. He will be making sure that we have all the correct documents and forms to obtain the title and switching the tags around on the vehicles. He is anticipating having it done by mid-week next week. President Wesolowski asked about the equipment for the vehicle, such as the lights and console. Knobbs stated that they were waiting to hear back as the company was closed for inventory and then were going to Wildwood to display at the convention. Orsini noted that the equipment order was placed in July of this year.

New Business:

2025 Budget: Administrator Knobbs reported that the 2025 Budget preparation has begun. He has reached out to all parties to have the 2025 budget requests submitted as we have Budget workshops scheduled for next month on October 16th and October 23rd. As in past years, if we are able to resolve all of the numbers in the first session, we may cancel the second workshop.

Meeting opened to the public:

None.

President Wesolowski announced that the next regular meeting will be October 9th, 2024. And Budget Workshops on the 26th and the 23rd.

President Wesolowski noted that there was a need to have an Executive Session this evening and introduced and read Resolution 2024-11 "Resolution Authorizing an Executive Session" Motion by Commissioner Gifford, seconded by Commissioner Mann to approve the Resolution. On a roll call vote the resolution was approved 5-0.

President Wesolowski advised the audience that the meeting would be reopened after the executive session and formal official action may occur. He asked that Chief Grant remain for the Executive session. Audience left the room at 7:44 pm.

At 8:17 pm, the meeting was reopened.

President Wesolowski made a motion to accept all the salary increases discussed in the Executive session, seconded by Commissioner Mann and was approved by the five commissioners present.

There being no further business to come before the Board, by Proper Action, meeting adjourned at 8:19 p.m.

Respectfully Submitted,

Stephen W. Knobbs
Board Administration