

# November 12<sup>th</sup> 2025 Minutes

## Overall Summary

The meeting of the Moorestown Board of Fire Commissioners covered several key points. The board approved a closed executive session to discuss personnel matters and compensation for the Director of Fire Services. They agreed to pay \$1,000 monthly for the remainder of the year and \$27,650 annually starting January 1. The board also discussed shared services with Maple Shade, with further exploration budgeting \$130,000 for fire prevention, and potential expenditures including \$1,600 for gloves, \$9,294 for ladder cylinder repairs, and \$2,400 for hose and tools. They tabled a \$3,300 quote for parking lot lighting and will finalize the 2026 budget in December. Commissioner Mann was absent due to illness and Commissioner Gifford attended via Zoom. Commissioners Wesolowski, Clark and Sterling attended in person along with Chief's Grant, Orsini and DiPaolo.

## Action Items

- [ ] @Brian Wesolowski - The current shared services districts (District 1 and District 2) to meet with the Shared Services Committee to discuss their expectations and needs before meeting with Maple Shade again.
- [ ] Board members to sign affidavit regarding the 2024 audit report.
- [ ] Discuss the fire chief's administrative assistant duties and potential compensation with the chief.

## Outline

### Executive Session and Resolution for Closed Meeting

- William J Wesolowski initiates the meeting with a pledge of allegiance and a moment of silence for departed members.
- William J Wesolowski requests an executive session to avoid losing a quorum and to discuss personnel matters.
- Resolution 2025 -17 motioned by Clark, seconded by Sterling is passed authorizing a closed executive session on November 12, 2025, to discuss personnel matters.
- The public is asked to leave the room and after initiating the session President Wesolowski also left the room.

### Review of Previous Meeting Minutes and Reports

- William J Wesolowski reviews the minutes of the regular meeting of October 8, 2025, and the budget workshop of October 15, 2025.

- The board approves the minutes without any additions or corrections on motion by Sterling, seconded by Gifford.
- The chief's report includes no issues with the fire equipment, and the captain's report lists minor repairs and no significant incidents.
- The fire officials report includes no penalties collected and a few commercial fire alarms.

## **Financial and Administrative Updates**

- The hall manager's report includes 35 inquiries via email and phone, nine bookings for the month, and six cleanings.
- William J Wesolowski and Hall Manager Orsini discuss the financial aspects of booking the hall and the deposit policy.
- The board reviews and approves various bills, including maintenance, fire prevention, and administrative expenses.
- The board discusses the need for a new quote for parking lot lighting and the possibility of combining it with other projects.

## **Old Business**

Resolution 2025-15 accepting the 2024 Audit report is motioned by, seconded by Sterling. Audit showed no deficiencies and all Commissioners will sign the affidavit that they have reviewed the audit and the affidavit will be uploaded to the State via the FAST system. Audit Summary will be published in the Burlington County Times.

The board agreed to compensate Director Wesolowski for continuing to fulfill all of the duties that he did as the Chief's Admin Assistant at the rate of \$1000 per month until that job is filled by someone else. Motioned by Gifford, seconded by Clark and approved 3-0 with President Wesolowski abstaining.

## **Shared Services Agreement with Maple Shade**

- The board discusses the possibility of entering into a shared services agreement with Maple Shade Township.
- The board agrees to explore the agreement further and to schedule a meeting with Maple Shade's Shared Services Committee.
- The board discusses the financial aspects of the agreement, including the budget for fire prevention and the potential benefits for both districts.
- The board decides to continue exploring the shared services agreement and to fine-tune the details in future meetings.

## **Approval of Budget Items and Resolutions**

- The board approves the purchase of gloves for \$1480.78 via state contract on motion by Gifford, seconded by Sterling. 2025 budgeted hose purchase via state was approved on

motion by Gifford and second by Sterling for an amount of \$3143, with the hose purchase contingent on the results of the hose test.

- Replacement tools and nozzles also approved as a state contract purchase of \$2373 on motion by Sterling, second by Clark.
- The board approves the purchase of tools for repairs and work around the firehouse in the amount of \$1700 on motion by Gifford, seconded by Sterling.
- The board discusses and approves the installation of LED flood lights on the building for improved side parking lot and prop lighting in the amount of \$2200 on motion by Sterling, second by Gifford. The replacement of garage door motors was discussed and the board decided to replace the motors as needed.
- The board reviews and various quotes for repairs and maintenance, including cylinder repair and parking lot lighting with the cylinder repair being pushed to next year

### **Incentive Program and Duty Crew Program**

- The board discusses the incentive program and the duty group program, with the intention to eliminate the incentive program and increase the duty group program budget.
- The board agrees to review the details of the programs and to make a final decision in December.
- The board reviews and approved resolution 2025-16 on motion by Gifford, second by Sterling establishing the salaries of board members for the fiscal year 2026. Resolution will be provided to the Twp for Council approval per state law.
- The board opens the meeting to the public, and Tom DiPaolo thanks the board for their support over the years.

Meeting was adjourned on motion by Clark, seconded by Sterling at 20:26 hrs. Next meeting will be 12/10/25.