

The regular meeting of the Board of Fire Commissioners, Fire District No. 2 was held on the above date at the Lenola Fire House. The meeting was called to order at 7:00 p.m. by President Wesolowski.

Four Commissioners were in attendance (Commissioner Gifford via Zoom). Commissioner Sterling was absent. Also, in attendance were Chief Grant, F.O. Orsini, Chief's Asst. Brian Wesolowski and FF Anthony Warrington.

Wesolowski opened the meeting by reading the following statement in accordance with the "Open Public Meetings Act":

This meeting of the Board of Fire Commissioners, Fire District No. 2 of The Township of Moorestown is being held in accordance with the Open Public Meetings Act of 1975. Pursuant to the "Act", on February 21st, 2025 the required notice was transmitted to the *Burlington County Times*.

Additionally, the required notice was posted on the bulletin board, reserved for such notices, in the lobby of the Town Hall, 111 West Second Street, Moorestown, NJ 08057, on the bulletin board of the Moorestown Municipal Library, 111 West Second Street, Moorestown, NJ 08057 and on the bulletin board of the Lenola Fire House, 229 North Lenola Road, Moorestown, NJ 08057 and filed with the Clerk of the Township of Moorestown on this date.

Lastly, written notice was posted on the official website, MoorestownFireDistrict2.com on February 21st, 2025 and mailed to each person who has requested copies of the schedule of meetings.

An affidavit certifying that the aforesaid delivery and posting of notices was prepared and signed by the Administrator.

Wesolowski called for a salute to the flag and a moment of silence for our departed members.

****Note-Commissioner Gifford who was attending via Zoom from work had to step away****

Minutes:

On a motion by Commissioner Clark, seconded by Commissioner Mann, the minutes of the April 9, 2025 regular meeting were approved 4-0.

Chief's Report:

The Chief's report was filed and available for review in the Commissioners Drop Box. Chief Grant reported that the new hose that was ordered has been received and placed into service on 3131. The primer motor on 3135 has been replaced. He also noted that they have accepted two new Fire Police members.

Chief's Assistant

Chief's Assistant report is in the Dropbox, the highlights of the report were reviewed by B. Wesolowski. In addition to his regular duties, he has been preparing reports to switch from incident reporting through

NFIRS to the new NERIS system. This will be handled through the First Due software. He also reported that due to the influx of new members he will be needing to order more pagers in the near future.

Captain's Report:

The written report is available for review in the drop box. Repairs were reviewed by Administrator Knobbs.

Fire Official's Report:

The written report is in the drop box. F.O. Orsini reviewed the following highlights.

1. Provided the inspection totals.
2. Penalty totals for the month were provided as well as False Fire Alarm Notices issued.
3. Zoning & Planning review totals.

Orsini reported that he has been investigating new software for Inspections/Invoicing, etc. He has reviewed several and has settled on First Due. The software will enable them to do everything they are doing now, with additional features for reporting and the ability to accept credit card payments. The cost is \$3,500 annual fee and a \$750 set up fee. The next choice cost approximately \$6,000. First Due is widely used and we use it on the Fire side already, so this would be an additional module. Additionally, Orsini reported that he has confirmed via the contract and conversations with them, that we will own all information placed into the system, even if we stopped using them. Orsini requested permission to move forward and have the contract signed. Administrator Knobbs asked about credit card processing fees. He requested a copy of the contract to review. Orsini will forward the contract to Knobbs. President Wesolowski stated that we will bring this up under New Business.

Orsini asked the commissioners what their feeling were on summer uniforms for the inspectors. Specifically, he asked about shorts for the Inspectors. Commissioner Mann asked if any other towns were currently wearing shorts. Orsini stated that there are numerous agencies currently wearing them. President Wesolowski asked that Orsini get samples to present to the Commissioners for review.

President Wesolowski asked Orsini to review the remaining items on the Remediation list. Orsini reviewed the list for the commissioners.

** Commissioner Gifford rejoined the meeting at 7:17 p.m.

Rental Manager's Report:

The report was in the drop box. Orsini reviewed the report and noted that there were 9 affairs the previous month and 4 new bookings for 2025, 4 for 2026 and 1 for 2027.

Additionally, Orsini asked about a sign for the Hall to be placed in the Grass area of 225 N Lenola. He stated that Hall Mgr. Boren is heading the project and will be getting prices.

Bills:

The Statement of Expenditures, listing of bills to be paid in May were provided to the Board members for review prior to the meeting. Administrator Knobbs discussed the bills highlighted on said Statement and reported on bills received after the report was published. Knobbs noted there are still regular bills outstanding. There being no further questions or comments on the bills, a motion by

Commissioner Mann, seconded by Commissioner Clark to pay the May bills and any regular bills that come in was approved by the four commissioners present. Commissioner Clark abstained on all bills for Donna Clark.

Communications:

President Wesolowski read a letter from the Bureau of Fire Prevention requesting permission to institute the Summer Hours Program as they have for the past several years. Motion by Commissioner Gifford, seconded by Commissioner Mann to approve the summer hours was approved by the four commissioners present.

Old Business:

Recruitment/Retention: President Wesolowski opened the floor to anyone present to participate. Chief Grant reported that it has been going very well. They have been active in recruiting and they have just sent out an internal survey.

2024 Audit- Administrator Knobbs advised that the audit is underway and is proceeding nicely. He expects them to be done by the end of June and then it will be a waiting game for the state to provide the necessary reports so that the audit can be completed.

Training Prop Purchase: Administrator Knobbs reported that he has not had any further contact with the company. He is not aware of anything further from BC DiPaolo.

Shared Services:

Fire Prevention- Administrator Knobbs advised that he is working with Administrator Chesner from District #1 to clean up the language and make any changes to the Shared Services Agreement. We will be presenting the new agreement in August to be adopted and signed for a new five-year term beginning in January of 2026.

Emergency Squad- Administrator Knobbs stated that he has received the first quarter numbers from Administrator Chesner for the total call assigned to District #2 and he will review them and issue a check to District #1 based on 14 miles per call and a rate of \$0.35 per mile.

Administrator Replacement: Administrator Knobbs stated that the end date for submission of resumes for consideration is tomorrow, May 15th. He noted that he has received two submissions so far. He will set up a meeting with the committee to go over the submissions and set up a set of questions to be asked of the candidates during the interview.

New Business:

Broken Lounge Window: - Administrator Knobbs advised that he was contacted at 0327 hrs. on 5/13 reporting that the police were on location at the firehouse for a broken window in the lounge. Knobbs reviewed the facts as reported to the police by a member that was on location with a guest at the time of the incident. The police have a suspect and asked if we wanted to press charges. Knobbs stated that we would press charges and requested that restitution for the replacement cost be included in any court resolution of the charges. He will get estimates and provide same to Patrolman Katt for inclusion in the case file. Moorestown PD Report #2025-9030. Knobbs further reported that the estimate to replace the window pane is \$430.00. Motion by Commissioner Mann, seconded by Commissioner Clark to repair the window was approved by the four commissioners present.

Potential New Business: Administrator Knobbs reported that he received a call from Township Manager Aberrant reporting that the old Pulverizer site on New Albany Road that has been vacant for years has a

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contractor interested in developing it. He is interested in putting a data center on the property. The initial plan is for a 350,000 to 400,000 square foot building. Aberrant reported that for the development zone to be granted there is an opportunity to request needed equipment for the new business, He requested that we discuss this and get back to him with any requests. Knobbs inquired as to the tax status of the development and was assured that there would be no reduction of tax ratables or PILOT applied to this project. The initial estimate by the tax assessor would be an addition of approximately \$60 million in rateables. He discussed this with Deputy Chief Orsini who discussed this with the other officers and they came up with a Super Vac fan that is mounted on a trailer. The cost estimate is \$300,000 to \$350,000. With no objections from the commissioners, Knobbs will forward the information to the Township Manager.

Fire Prevention Software: President Wesolowski confirmed the cost of the project to be \$3,500 annual fee and a \$750 set up fee for a total of \$4,250.00 to contract with First Due. He asked if District #1 was onboard with this as this is part of Shared Services. Orsini stated that they were aware. Motion by Commissioner Gifford, seconded by Commissioner Clark to approve the contract, was approved by the four commissioners present. Administrator Knobbs will review the contract and sign and return same after consulting with District #1.

Meeting opened to the public:

Chief Grant inquired as to the status of the replacement of the water fountain that he brought up last month. President Wesdolowski asked if anyone did any research in obtaining quotes for the replacement. No one apparently did any research ad Commissioner Gifford stated that he would obtain quotes for the next meeting.

President Wesolowski noted that the next meeting will be June 11, 2025.

There being no further business to come before the Board, by Proper Action, meeting adjourned at 7:48 p.m.

Respectfully Submitted,

Stephen W.
Knobbs Board
Administration