

The regular meeting of the Board of Fire Commissioners, Fire District No. 2 was held on the above date at the Lenola Fire House. The meeting was called to order at 7:00 p.m. by Vice-President Grant. Four Commissioners were in attendance, President Wesolowski was absent. Also, in attendance were Chief Grant, FO/DC Orsini, and Lt Sterling.

Grant opened the meeting by reading the following statement in accordance with the "Open Public Meetings Act":

This meeting of the Board of Fire Commissioners, Fire District No. 2 of The Township of Moorestown is being held in accordance with the Open Public Meetings Act of 1975. Pursuant to the "Act", on November 9<sup>th</sup>, 2023 the required notice was transmitted to the *Burlington County Times*.

Additionally, the required notice was posted on the bulletin board, reserved for such notices, in the lobby of the Town Hall, 111 West Second Street, Moorestown, NJ 08057, on the bulletin board of the Moorestown Municipal Library, 111 West Second Street, Moorestown, NJ 08057 and on the bulletin board of the Lenola Fire House, 229 North Lenola Road, Moorestown, NJ 08057 and filed with the Clerk of the Township of Moorestown on this date.

Lastly, written notice was posted on the official website, MoorestownFireDistrict2.com on November 9<sup>th</sup>, 2023 and mailed to each person who has requested copies of the schedule of meetings.

An affidavit certifying that the aforesaid delivery and posting of notices was prepared and signed by the Administrator.

Grant called for a salute to the flag and a moment of silence for our departed members.

#### **Minutes:**

On a motion by Commissioner Mann, seconded by Commissioner Gifford, the minutes of the January 8, 2025 regular meeting were approved 4-0.

#### **Chief's Report:**

The Chief's report was filed and available for review in the Commissioners Drop Box. Chief Grant reported that the air bottles were received and that he is scheduling the pump testing for April and hose & ladder testing for November.

#### **Chief's Assistant**

Chief's Assistant report is in the Dropbox, the highlights of the report were reviewed by Chief's Assistant Brian Wesolowski.

#### **Captain's Report:**

The written report is available for review in the drop box. It was reviewed by Chief Grant.

#### **Fire Official's Report:**

The written report is in the drop box. FO Orsini reviewed the following highlights.

1. Provided the inspection totals.
2. Penalty totals for the month were provided as well as False Fire Alarm Notices issued.
3. Zoning & Planning review totals.

### **Rental Manager's Report:**

The report was in the drop box. Hall manager Orsini reviewed the report and noted that there were 8 affairs the previous month and 11 new booking for 2025.

### **Bills:**

The Statement of Expenditures, listing of bills to be paid in February were provided to the Board members for review prior to the meeting. Administrator Knobbs discussed the bills highlighted on said Statement and reported on bills received after the report was published. Knobbs noted there are still regular bills outstanding. There being no further questions or comments on the bills, a motion by Commissioner Gifford, seconded by Commissioner Clark to pay the February bills and any regular bills that come in was approved by the four commissioners present. Commissioner Clark abstained on all bills for Donna Clark.

### **Communications:**

None

### **Old Business:**

**Recruitment/Retention:** Vice-President Grant opened the floor to anyone present to participate. Chief Grant advised that members went to an event at the high school and had a few inquiries as a result.

**Training Prop Purchase:** Administrator Knobbs advised that the purchase is on hold until March. BC DiPaolo is investigating a company to remove the prop from the trailer when it is delivered and it needed to wait until after the budget is approved at the election.

**2025 Election:** Administrator Knobbs advised that the election is this Saturday February 15<sup>th</sup> from 2:00 until 9:00 p.m. He noted that the two commissioner's positions are unopposed and there is the question for the budget. Knobbs stated that everything is set and ready for Saturday.

**2024 Budget Transfers:** Administrator Knobbs reviewed the Budget vs. Actual year end 2024 report and read the following resolution: *Resolution 2025-04 "Resolution Authorizing Budget Appropriation Transfers"*. Motion by Commissioner Gifford, seconded by Commissioner Clark to approve the resolution. On a roll call vote, the resolution was approved 4-0 with President Wesolowski being absent.

**Meeting Dates:** Administrator Knobbs advised the board that there is a new copy of the meeting dates that was handed out due to having to add back into the schedule the February Fire District Election. He will be publishing later this month.

**November Election:** Administrator Knobbs advised that there is a copy in the drop box of an email stating that the County Board of Election has denied our request to move to the November election cycle due to the law being specific about voting district and fire district line matching. Administrator Chesner from District 1 will be approaching our state representative to see what the next steps will be.

### **New Business**

February 12, 2025

**FDIC Requests:** Vice-President Grant advised that there are copies of request letters in the drop box for Greg Askenstedt, Zack Booth, Joseph Feliciano and Jamar Scott requesting to attend the FDIC Training Conference in Indianapolis in April. Motion by Commissioner Clark, seconded by Commissioner Gifford to approve their attendance was approved by the four commissioners present.

**NJSFA Hall Request:** Copy of a request to use the hall by the New Jersey State Fireman's Association is in the drop box and was read by Vice-President Grant. They are requesting use of the hall on August 19, 2025 for the annual Burlington County Caucus. Hall Manager Orsini stated that the hall was available. Motion by Commissioner Mann, seconded by Commissioner Clark to approve the hall usage was approved by the four commissioners present.

**Meeting opened to the public:**

No comments from the public. Vice-President Grant stated that this is her last meeting as a commissioner and thanked everyone for their support during her long tenure on the board.

Vice-President Grant announced that there was no need for an Executive Session and that the next meeting will be March 12, 2025 and the Election is this Saturday, February 15, 2025.

**There being no further business to come before the Board, by Proper Action, meeting adjourned at 7:25 p.m.**

Respectfully Submitted,

Stephen W. Knobbs  
Board Administration