

June 11, 2025

The regular meeting of the Board of Fire Commissioners, Fire District No. 2 was held on the above date at the Lenola Fire House. The meeting was called to order at 7:00 p.m. by President Wesolowski.

Five Commissioners were in attendance. Also, in attendance were Chief Grant, F.O. Orsini, BC DiPaolo and Chief's Asst. Brian Wesolowski.

Wesolowski opened the meeting by reading the following statement in accordance with the "Open Public Meetings Act":

This meeting of the Board of Fire Commissioners, Fire District No. 2 of The Township of Moorestown is being held in accordance with the Open Public Meetings Act of 1975. Pursuant to the "Act", on February 21st, 2025 the required notice was transmitted to the *Burlington County Times*.

Additionally, the required notice was posted on the bulletin board, reserved for such notices, in the lobby of the Town Hall, 111 West Second Street, Moorestown, NJ 08057, on the bulletin board of the Moorestown Municipal Library, 111 West Second Street, Moorestown, NJ 08057 and on the bulletin board of the Lenola Fire House, 229 North Lenola Road, Moorestown, NJ 08057 and filed with the Clerk of the Township of Moorestown on this date.

Lastly, written notice was posted on the official website, MoorestownFireDistrict2.com on February 21st, 2025 and mailed to each person who has requested copies of the schedule of meetings.

An affidavit certifying that the aforesaid delivery and posting of notices was prepared and signed by the Administrator.

Wesolowski called for a salute to the flag and a moment of silence for our departed members.

Minutes:

On a motion by Commissioner Clark, seconded by Commissioner Sterling, the minutes of the May 14, 2025 regular meeting were approved 5-0.

Chief's Report:

The Chief's report was filed and available for review in the Commissioners Drop Box. Chief Grant reported that the 6 new pagers have been received and placed into service. Six firefighters have completed the Firefighter II course. Two new members were accepted and are assigned to the Fire Police. (M. Locatell and D. Matusche)

Chief's Assistant

Chief's Assistant report is in the Dropbox, the highlights of the report were reviewed by B. Wesolowski. In addition to his regular duties, he programmed the 6 new pagers.

Captain's Report:

The written report is available for review in the drop box. Repairs were reviewed by BC DiPaolo.

Fire Official's Report:

The written report is in the drop box. F.O. Orsini reviewed the following highlights.

1. Provided the inspection totals.
2. Penalty totals for the month were provided as well as False Fire Alarm Notices issued.
3. Zoning & Planning review totals.

Orsini reported that the report in the drop box is incorrect. He will review the correct report and will forward a copy to the administrator to place in the Dropbox.

Rental Manager's Report:

The report was in the drop box. Orsini reviewed the report and noted that there were 6 affairs the previous month and 6 new bookings for 2025, 2 for 2026.

Additionally, Orsini noted that there were four cancelled affairs that did not receive refunds of their deposits.

Bills:

The Statement of Expenditures, listing of bills to be paid in June were provided to the Board members for review prior to the meeting. Administrator Knobbs discussed the bills highlighted on said Statement and reported on bills received after the report was published. Knobbs noted there are still regular bills outstanding. There being no further questions or comments on the bills, a motion by Commissioner Gifford, seconded by Commissioner Mann to pay the June bills and any regular bills that come in was approved by the five commissioners present. Commissioner Clark abstained on all bills for Donna Clark.

Communications:

President Wesolowski stated that there is a communication from District 1 in the drop box concerning a meeting that they have upcoming with a company to talk about a strategic plan for their district and invited us to attend and possibly do a joint plan. After discussion the commissioners unanimously voted to not participate in a joint venture at this time. Administrator Knobbs will reach out to Administrator Chesner to let him know the same.

Old Business:

Recruitment/Retention: President Wesolowski opened the floor to anyone present to participate. Chief Grant reported that it has been going very well. They have been active in recruiting and have 2 new fire police members as previously reported. They are also scheduled to participate in the National Night Out.

2024 Audit- Administrator Knobbs advised that the audit is underway and is proceeding nicely.

Training Prop Purchase: BC DiPaolo reported that there is nothing new to report.

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Administrator Replacement: Administrator Knobbs stated that the committee met and developed a list of questions to be utilized during the interview process. There are two potential candidates. He will be scheduling the interviews for the beginning of July, with hopes to have a recommendation from the committee for presentation at an Executive Session at the July Board Meeting. If the commissioners agree on a replacement at that time, we can introduce an Appointing Resolution at our August meeting. It is anticipated that the new hire will start training on September 1, 2025 so they are up to speed and ready to assume full duties on October 1, 2025.

Broken Lounge Window: Administrator Knobbs reported that the window repair was completed this afternoon. He also reported that he had attended a court appearance via Zoom on June 11, 2025, in which a defendant failed to appear. Knobbs informed the prosecutor that the Fire District was looking to recover the cost of the window repair and asked that it be entered into the record so that any sentencing would include restitution to the Fire District.

New Business:

Engine room Water Fountain: Administrator Knobbs advised that there are three models in the Dropbox to be considered. After discussion, the board decided on an ELKAY, Model# LZS8WSVRSK, with a list price of \$1,809.65. This does not include shipping or installation cost. On a motion by Commissioner Gifford, seconded by Commissioner Clark to proceed with the purchase, was approved by the five commissioners present.

Meeting opened to the public: There were no comments.

President Wesolowski noted that the next meeting will be July 9, 2025.

There being no further business to come before the Board, by Proper Action, meeting adjourned at 7:28 p.m.

Respectfully Submitted,

Stephen W. Knobbs
Board Administration