

The regular meeting of the Board of Fire Commissioners, Fire District No. 2 was held on the above date at the Lenola Fire House. The meeting was called to order at 7:05 p.m. by President Wesolowski. Four Commissioners were in attendance with Commissioner Humes delayed (Humes arrived at 7:15 p.m.). Also, in attendance were Chief Grant and FI/BC DiPaolo.

Wesolowski opened the meeting by reading the following statement in accordance with the “Open Public Meetings Act”:

This meeting of the Board of Fire Commissioners, Fire District No. 2 of The Township of Moorestown is being held in accordance with the Open Public Meetings Act of 1975. Pursuant to the “Act”, on February 21<sup>st</sup>, 2023 the required notice was transmitted to the *Burlington County Times*.

Additionally, the required notice was posted on the bulletin board, reserved for such notices, in the lobby of the Town Hall, 111 West Second Street, Moorestown, NJ 08057, on the bulletin board of the Moorestown Municipal Library, 111 West Second Street, Moorestown, NJ 08057 and on the bulletin board of the Lenola Fire House, 229 North Lenola Road, Moorestown, NJ 08057 and filed with the Clerk of the Township of Moorestown on this date.

Lastly, written notice was posted on the official website, MoorestownFireDistrict2.com on February 14<sup>th</sup>, 2023 and mailed to each person who has requested copies of the schedule of meetings.

An affidavit certifying that the aforesaid delivery and posting of notices was prepared and signed by the Administrator.

**Minutes:**

On a motion by Commissioner Mann, seconded by Commissioner Grant, the minutes of the March 1, 2023 meeting were approved 5-0.

**Chief's Report:**

The Chief's report was filed and available for review in the Commissioners Drop Box. Chief noted that the reports are now reflecting percentages, and they are still working with First Due to correct the reports. Glick completed repairs on the Engines with the Ladder waterway seals to be scheduled soon. Also, he has received word that the helmets should be delivered by May 1<sup>st</sup>.

**Chief's Assistant**

Chief's Assistant report given by the Chief. He noted that the written report is in the drop box. In addition to his normal duties, he is still working with the county in regard to the new First Due software, ID Printer is up and running and processed new members.

**Captain's Report:**

The written report is available for review in the drop box. B.C. DiPaolo listed the repairs done to apparatus for the month and the total fuel used.

**Fire Official's Report:**

The written report is in the drop box. F.I. DiPaolo reviewed the following highlights.

1. Provided the inspection totals.
2. Penalty totals for the month were provided as well as False Fire Alarm Notices issued.
3. Zoning & Planning review totals.

### **Rental Manager's Report:**

President Wesolowski noted that the report was in the drop box. He noted that there were 12 new bookings for 2023, and 2 new bookings for 2024. Also, there was one security deposit withheld for cleaning.

### **Squad Report:**

No Report.

### **Bills:**

The Statement of Expenditures, listing of bills to be paid in April were provided to the Board members for review prior to the meeting. Administrator Knobbs discussed the bills highlighted on said Statement and reported on bills received after the report was published. Knobbs noted there are still regular bills outstanding.

\*\* Commissioner Humes joined the meeting at 7:15 p.m.

There being no further questions or comments on the bills, a motion by Commissioner Mann, seconded by Commissioner Grant to pay the April bills and any regular bills that come in was approved by the five commissioners present.

### **Communications:**

President Wesolowski stated that he has a request from Thomas DiPaolo to use the hall on Sunday May 7, 2023 for a baby shower. Motion by Commissioner Grant, seconded by Commissioner Mann to allow the use of the hall was approved by the five commissioners present.

President Wesolowski stated that he has a request from James Carruthers to use the hall on Friday August 18, 2023 for a family surprise birthday party. Motion by Commissioner Grant, seconded by Commissioner Mann to allow the use of the hall was approved by the five commissioners present.

### **Old Business:**

**Audit:** Administrator Knobbs stated that the 2021 Audit report is in the process of being finalized and typed up. Knobbs stated that the final report was delayed due to tax season and hopefully be available for the May meeting.

**Recruitment/Retention:** President Wesolowski opened the floor to anyone present to participate. B.C. DiPaolo noted that they are working with the new members and that there is progress on the new website project.

**New Vehicle:** Administrator Knobbs stated that the dealers still have not received the new pricing. F.O. Orsini has been staying in touch with the dealers.

**Annual Disclosure Forms:** Administrator Knobbs noted that the annual disclosure is due by April 30, 2023. He stated that he is still waiting for notification that the forms are available to be completed on-line and he will advise when he is notified of the opening.

**New Business:**

**Parking lot:** Administrator Knobbs stated that he has sent an email to the co-op regarding getting a quote for the parking lot and the insulation of the 2<sup>nd</sup> floor offices in the fire house. He stated that the person who handles that is on vacation and will be in contact when he returns.

Chief Grant addressed the board regarding the Maple Shade Fire Department responses. Chief Grant asked for assistance from the board concerning the response to Maple Shade. He stated that last year, the State of New Jersey changed Maple Shade response to have Lenola respond Monday through Friday 6A-6P. He stated that he was not told by the State that this was happening. He did state that they had a meeting with Maple Shade and surrounding Chief's where they stated that they would respond to Fires in Maple Shade, but did not want to be saddled with the accident/wires/lift assist type calls. Chief Grant stated that he has a copy of a letter from Don Nelson at the State to Maple Shade that he will forward to the administrator. He stated that according to Chief Simonsick he has attempted to have responses instituted to relieve some of the pressure, but the state won't allow it After discussion President Wesolowski asked Administrator Knobbs to reach out to Susan Danson, Maple Shade Twp Manager and Don Nelson from the State to attempt to find out what is going on and a possible resolution time frame.

**Meeting opened to the public:**

Commissioner Grant asked for comment from the Fire Co regarding the Cornhole rental in the hall. B.C. DiPaolo stated that the event went very well. The promoters were happy with the turn out. The Auxiliary sold refreshments. He does not have any firm numbers on exactly what the event produced.

President Wesolowski announced the next meeting will be May 10, 2023.

**There being no further business to come before the Board, by Proper Action, meeting adjourned at 7:40 p.m.**

Respectfully Submitted,

Stephen W. Knobbs  
Board Administration