

The regular meeting of the Board of Fire Commissioners, Fire District No. 2 was held on the above date at the Lenola Fire House. The meeting was called to order at 7:00 p.m. by President Wesolowski. Four Commissioners were in attendance with Commissioner Humes absent. Also, in attendance were Chief Grant and FF/FI J Carruthers.

Wesolowski opened the meeting by reading the following statement in accordance with the “Open Public Meetings Act”:

This meeting of the Board of Fire Commissioners, Fire District No. 2 of The Township of Moorestown is being held in accordance with the Open Public Meetings Act of 1975. Pursuant to the “Act”, on February 21<sup>st</sup>, 2023 the required notice was transmitted to the *Burlington County Times*.

Additionally, the required notice was posted on the bulletin board, reserved for such notices, in the lobby of the Town Hall, 111 West Second Street, Moorestown, NJ 08057, on the bulletin board of the Moorestown Municipal Library, 111 West Second Street, Moorestown, NJ 08057 and on the bulletin board of the Lenola Fire House, 229 North Lenola Road, Moorestown, NJ 08057 and filed with the Clerk of the Township of Moorestown on this date.

Lastly, written notice was posted on the official website, MoorestownFireDistrict2.com on February 14<sup>th</sup>, 2023 and mailed to each person who has requested copies of the schedule of meetings.

An affidavit certifying that the aforesaid delivery and posting of notices was prepared and signed by the Administrator.

**Minutes:**

On a motion by Commissioner Mann, seconded by Commissioner Grant, the minutes of the July 12, 2023 meeting were approved 4-0.

**Chief's Report:**

The Chief's report was filed and available for review in the Commissioners Drop Box. Chief noted that the rear shelf in 3132 has been repaired, he has ordered 5 additional TL2 helmets, and is still awaiting delivery of the white helmets.

**Chief's Assistant**

Chief's Assistant is on vacation, the report is in the Dropbox. In addition to the regular duties, he has been working on the updating of the Right to Know surveys.

**Captain's Report:**

The written report is available for review in the drop box. Chief Grant stated that everything was in good working order.

**Fire Official's Report:**

The written report is in the drop box. Administrator Knobbs reviewed the following highlights.

1. Provided the inspection totals.

2. Penalty totals for the month were provided as well as False Fire Alarm Notices issued.
3. Zoning & Planning review totals.

### **Rental Manager's Report:**

Administrator Knobbs noted that the report was in the drop box. He noted that there were 8 affairs in July, 1 new booking for 2023, and 4 new bookings for 2024. Knobbs also noted that the painting of the trim in the hall has been completed.

### **Squad Report:**

Administrator Knobbs stated that there are no submitted reports. He stated that he has been meeting with Chief Shields and that the Emergency Squad will be ceasing operations as of August 12, 2023 at 6:30 p.m. Station 319 will be taking over and running all calls for the Township of Moorestown. There has been some discussion as to the logistics and for the time being, 319 will respond from Station 319. Knobbs further noted that Chief Shields has asked permission to continue to use the office as they work through all of the necessary steps to close the business. Knobbs stated that he has discussed same with President Wesolowski and we will allow them to continue to use the office.

### **Bills:**

The Statement of Expenditures, listing of bills to be paid in June were provided to the Board members for review prior to the meeting. Administrator Knobbs discussed the bills highlighted on said Statement and reported on bills received after the report was published. Knobbs noted there are still regular bills outstanding. There being no further questions or comments on the bills, a motion by Commissioner Mann, seconded by Commissioner Grant to pay the August bills and any regular bills that come in was approved by the four commissioners present.

### **Communications:**

President Wesolowski read a letter from Matt Orsini requesting use of the hall on 8/24/23 for a team soccer party for his sons' team. Motion by Commissioner Mann, seconded by Commissioner Grant to allow the use of the hall. Motion was approved by the four commissioners present.

### **Old Business**

**Audit:** Ongoing.

**Recruitment/Retention:** President Wesolowski opened the floor to anyone present to participate. FF Carruthers stated that the Citizen's Fire Academy took place July 24<sup>th</sup> through July 27<sup>th</sup> in conjunction with Moorestown Fire Department. He stated that there were 9 participants and that he anticipates a possible three new members from the attendees. Carruthers thanked the members who participated as instructors and thanked the board for their support. President Wesolowski spoke on behalf of the board and stated that the academy was extremely well done and he asked that Carruthers take the boards thanks back to the committee.

**2023 Projects:** Administrator Knobbs stated that the Hall Window Project has been completed. The Fire Official vehicle purchase is awaiting the boards approval tonight to join the Sourcewell Co-op. They have vehicles available to order. Knobbs stated that after a conversation with President Wesolowski, he has already gone online and completed the necessary paperwork with Sourcewell, and we are approved pending

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the passage of a resolution. He has also done preliminary specifications for the vehicle purchase. Knobbs noted that the question for the purchase was placed on the ballot to spend up to \$50,000 for the purchase. This amount was originally believed to be able to purchase the vehicle and outfit same based on the 2021 NJ State contract price at the time the question was drafted. Unfortunately, the price of vehicles has sky rocketed since the original question was asked. We will still be able to purchase the vehicle for under \$50,000, but the outfitting of same will need to be addressed. This vehicle falls under the SSA program so we will need to meet with District 1 to address the payment for the additional amount spent. Knobbs further stated that we will have available funds in the budget to complete this project.

President Wesolowski introduced and read Resolution 2023-09 "*Resolution Authorizing the Board of Fire Commissioners to Enter into a Cooperative Pricing Agreement*". Motion by Commissioner Mann, seconded by Commissioner Grant to approve the resolution. On a roll call vote the resolution passed 4-0.

The purchase of the vehicle was discussed along with the options to be specified. Motion by Commissioner Mann, seconded by Commissioner Grant to approve the administrator to order the vehicle for an amount not to exceed \$50,000 was approved by the four commissioners present.

**New Business:**

President Wesolowski asked the board to consider the changing of the meeting schedule for 2024 to have the board meetings on the second Wednesday of the month. He stated that he was not looking for an answer at this time, just something to consider.

**Meeting opened to the public:**

None.

President Wesolowski announced the next meeting will be September 6, 2023.

**There being no further business to come before the Board, by Proper Action, meeting adjourned at 7:35 p.m.**

Respectfully Submitted,

Stephen W. Knobbs  
Board Administration