

Minutes

The regular meeting of the Board of Fire Commissioners, Fire District No. 2 was held on the above date at the Lenola Fire House. The meeting was called to order at 7:00 p.m. by President Wesolowski. Five Commissioners were present. Also, in attendance were Chief Grant, F.O. Orsini, B.C./FI DiPaolo, and Fire Company President Jim Gifford.

Wesolowski opened the meeting by reading the following statement in accordance with the "Open Public Meetings Act":

This meeting of the Board of Fire Commissioners, Fire District No. 2 of The Township of Moorestown is being held in accordance with the Open Public Meetings Act of 1975. Pursuant to the "Act", on February 22nd, 2022 the required notice was transmitted to the *Burlington County Times*.

Additionally, the required notice was posted on the bulletin board, reserved for such notices, in the lobby of the Town Hall, 111 West Second Street, Moorestown, NJ 08057, on the bulletin board of the Moorestown Municipal Library, 111 West Second Street, Moorestown, NJ 08057 and on the bulletin board of the Lenola Fire House, 229 North Lenola Road, Moorestown, NJ 08057 and filed with the Clerk of the Township of Moorestown on this date.

Lastly, written notice was posted on the official website, MoorestownFireDistrict2.com on February 22nd, 2022 and mailed to each person who has requested copies of the schedule of meetings.

An affidavit certifying that the aforesaid delivery and posting of notices was prepared and signed by the Administrator.

Wesolowski called for a salute to the flag and a moment of silence for our departed members.

Minutes:

On a motion by Commissioner Grant, seconded by Commissioner Humes, the minutes of the July 6, 2022 meeting were approved 5-0.

Chief's Report:

The Chief's report was filed and available for review in the Commissioners Drop Box. In addition, he noted that the run reports will be available later in the month due to the Chief's Assistant being out for two weeks. He noted the purchase of a Crash Recovery System for 3131 and 3132. This will allow the members to quickly look up a vehicle in the case of a fire or crash and show the locations of batteries and restraint systems. He further stated that they had to change vendors for the helmet shields. The original vendor provided a sample shield and it does not fit correctly. He also stated that on 3132 they had a battery and charger for the portable power unit go bad. He spoke with the Administrator and have ordered replacements for \$2,568.00. Also, the small combi unit on 3131 had problems and is being covered under warranty by Holmatro.

Chief's Assistant

Chief's Assistant reported that the written report is in the drop box. Chief Grant stated that in addition to his regular duties, the assistant installed the aforementioned Crash Recovery Systems on 3131 and 3132. He also worked with Holmatro on the PM of the Holmatro Equipment.

Captain's Report:

The written report is available for review in the drop box. B.C. DiPaolo listed the repairs done to apparatus for the month and the total fuel used.

Fire Official's Report:

The written report is in the drop box. F.O. Orsini reviewed the following highlights.

1. Provided the inspection totals.
2. Penalty totals for the month were provided as well as False Fire Alarm Notices issued.
3. Zoning & Planning review totals.

F.O. Orsini also noted that the Fire Prevention Open House will be October 14th.

Rental Manager's Report:

Hall Manager Orsini noted that the report was in the drop box. He noted that there were ten affairs during the past month, and four new bookings for 2022 and six for 2023.

Orsini noted that there were several security deposits that were either partially or fully withheld for extra cleaning that was needed after the affair.

Squad Report:

Administrator Knobbs stated there were no reports received.

Bills:

The Statement of Expenditures, listing of bills to be paid in August were provided to the Board members for review prior to the meeting. Administrator Knobbs discussed the bills highlighted on said Statement and reported on bills received after the report was published.

There being no further questions or comments on the bills, a motion by Commissioner Mann seconded by Commissioner Niedermayer to pay the August bills and any regular bills that come in was approved by the four commissioners present.

Communications:

President Wesolowski noted that as President of the Moorestown Relief Association he sent a letter to both fire companies advising of a meeting on September 19, 2022 at 7:00 p.m. at the Lenola Fire House to go over the current available benefits. He is urging all members to attend to hear the benefits available to its members.

Old Business:

Audit: Administrator Knobbs stated that the 2021 Audit is under way. No problems have arisen thus far. We are still awaiting the reports from the state in order to complete the audit. Knobbs also commented on a meeting he had with the auditor concerning the 2023 Budget preparation and handling of upcoming projects and entering into the cooperative agreements which will be discussed further in New Business.

Promotion Announcement: Administrator Knobbs stated that the DiPaolo promotion application period was from 6/1 to 6/28/2022. Knobbs stated that our former supervisor was moved and she stated that she has forwarded the information to the new supervisor.

Recruitment/Retention: President Wesolowski opened the floor to anyone present to participate. Tom DiPaolo stated that things are moving along nicely. They have appeared at several events such as the Food Truck Event on Second Street. They also were at a Car Show in Cinnaminson and will be at a Fire Truck Muster in Camden County. They are handing out information for the upcoming 100th Anniversary event and Fire Truck Muster.

Capital Projects: Administrator Knobbs stated that he is having slow responses to both the generator and parking lot requests for bids.

New Business:

Insurance Renewals: Administrator Knobbs reported that the Insurance renews on 9/1/2022. He has just received notice that the VFIS Package Policy and Accident & Sickness Policy renewals will be an approximate \$400 increase. He noted that we are still awaiting word on the Workers Comp policy. He stated that our former company 7710/Benchmark is no longer writing policies in NJ. We are attempting to place the business with Amtrust Insurance. If we need to go back into the State Plan, we can expect an approximate 25% increase as a penalty for having left and getting back in. Knobbs noted that he will need to advise the board members when the quote from Amtrust is received as payment will need to be made prior to the next meeting. On a motion by Commissioner Grant, seconded by Commissioner Mann to pay the Insurance Renewals prior to the next meeting was approved by the five commissioners present.

Firehouse Apron Repair: Administrator Knobbs stated that there are a few areas that have spalled/cracked on the ramp and the caulking in all of the expansion joints need to be replaced. The low quote was from Hector Torres Concrete in the amount of \$5,000. He is the same gentleman who poured the stairs in the rear parking lot of the Office. Motion by Commissioner Mann, seconded by Commissioner Humes was approved by the five commissioners present.

Hall Window Replacement: Administrator Knobbs stated that there are copies of quotes in the drop box from Renewal by Anderson and NJ Door for the replacement of six windows (2 Openings). He stated that Renewal by Anderson was the lowest at \$10,287.00. He also stated that they have replaced the other windows in the hall over the past two years. He noted that this will leave two openings to be completed in next year's budget. On a motion by Commissioner Grant, seconded by Commissioner Mann the motion was approved by the five commissioners Present.

Cooperative Pricing Agreements: Administrator Knobbs advised the board of the reasons for joining these agreements with both Educational Services Commission of NJ (ESCNJ) and Camden County Educational Services Commission (CCESC), and the need for Resolutions to approve each.

President Wesolowski introduced and read *Resolution 2022-10 "Resolution Authorizing a Cooperative Pricing Agreement (ESCNJ)*. Motion by Commissioner Humes, seconded by Commissioner Mann to approve the resolution. On a roll call vote the resolution was approved 5-0.

President Wesolowski introduced and read *Resolution 2022-11 "Resolution Authorizing a Cooperative Pricing Agreement (CCESC)*. Motion by Commissioner Humes, seconded by Commissioner Mann to approve the resolution. On a roll call vote the resolution was approved 5-0.

Meeting opened to the public:

August 3, 2022

There were no comments from the public.

President Wesolowski announced the next meeting will be September 7, 2022.

There being no further business to come before the Board, by Proper Action, meeting adjourned at 7:53 p.m.

Respectfully Submitted,

Stephen W. Knobbs
Board Administration