

Minutes

The regular meeting of the Board of Fire Commissioners, Fire District No. 2 was held on the above date at the Lenola Fire House. The meeting was called to order at 7:00 p.m. by President Wesolowski. Five Commissioners were present. Also, in attendance were Chief Grant, F.I. Mann and Chief's Assistant Wesolowski.

Wesolowski opened the meeting by reading the following statement in accordance with the "Open Public Meetings Act":

This meeting of the Board of Fire Commissioners, Fire District No. 2 of The Township of Moorestown is being held in accordance with the Open Public Meetings Act of 1975. Pursuant to the "Act", on February 23rd, 2021 the required notice was transmitted to the *Burlington County Times*.

Additionally, the required notice was posted on the bulletin board, reserved for such notices, in the lobby of the Town Hall, 111 West Second Street, Moorestown, NJ 08057, on the bulletin board of the Moorestown Municipal Library, 111 West Second Street, Moorestown, NJ 08057 and on the bulletin board of the Lenola Fire House, 229 North Lenola Road, Moorestown, NJ 08057 and filed with the Clerk of the Township of Moorestown on this date.

Lastly, written notice was posted on the official website, MoorestownFireDistrict2.com on February 23rd, 2021 and mailed to each person who has requested copies of the schedule of meetings.

An affidavit certifying that the aforesaid delivery and posting of notices was prepared and signed by the Administrator.

Wesolowski called for a salute to the flag and a moment of silence for our departed members.

Minutes:

On a motion by Commissioner Mann, seconded by Commissioner Grant, the minutes of the July 7, 2021 regular meeting were approved 5-0.

Chief's Assistant Report:

Chief's Assistant reported that the written report is in the drop box, in addition to his regular duties, he worked on entering calls for Maple Shade Shared Services and installing the new head sets. He also assisted in the preventative maintenance of the Holmatro Rescue tools.

Captain's Report:

Administrator Knobbs reported that the written report is available for review in the drop box. Knobbs listed the repairs done to apparatus for the month and the total fuel used.

Fire Official's Report:

The report was given by Inspector Mann due to F.O. Orsini's vacation.

1. Provided the inspection totals.
2. Penalty totals for the month were provided as well as False Fire Alarm Notices issued.
3. Zoning & Planning review totals.

F.I. Mann reported that the Fire Prevention open house is scheduled for Friday, October 8, 2021.

Rental Manager's Report:

President Wesolowski noted that the report was in the drop box, and further noted that there were 6 new bookings in the past month, 2 for 2021 and 4 for 2022.

Chief's Report:

The Chief's report was filed and available for review in the Commissioners Drop Box. Chief Grant advised the board that Ladder 3135 was in an accident pulling out of the building. Replacement parts are going to be ordered. Total repairs will be approximately \$2,000.00. Chief further advised that the gear for Firefighter Scott has been ordered and have a tentative delivery date of December of this year. The mask covers are being shipped this week. The ladder testing was done early this year, and it has been certified. There were 2 minor issues discovered during testing: first, there was a light out on the ladder step that has been repaired and second, the low-pressure relief valve failed to open. This will be repaired during the annual P.M.'s. Lastly, the Chief discussed new fire helmets. He advised the board that the current turn around time on new helmet deliveries is 46 weeks. The current helmets expire in November of 2022. He had originally planned to have this as a budget item in 2022. If, however, he waited until March to order the helmets, they would not be delivered prior to the expiration date of the old helmets. The vendor they were looking at is on the state contract, and would not be looking for payment until they were delivered. The new helmets would be approximately \$1,000.00 each and he would be looking to order 25. The Chief would like to be able to order the helmets this year with the understanding that the payment would be due next year. He stated that in the event the board was unable to fit the entire purchase into the budget, he would be able to supplement with Dedicated Penalty monies.

Squad Report:

Administrator Knobbs reported that there are two reports in the drop box.

Bills:

The Statement of Expenditures, listing of bills to be paid in August were provided to the Board members for review prior to the meeting. Administrator Knobbs discussed the bills highlighted on said Statement and reported on bills received after the report was published. He further noted that there were routine bills that were due to be paid but not yet received. Knobbs further advised the board that the Insurance renewal checks will need to be sent prior to the next meeting.

There being no further questions or comments on the bills, a motion by Commissioner Grant, seconded by Commissioner Humes to pay the August bills and any regular bills that come in was approved by the five commissioners present.

Communications:

Administrator Knobbs noted that the only communication was in reference to the insurance renewals he previously discussed.

New Business:

Helmets: President Wesolowski stated that the board will need to examine the figures and hopefully be able to answer the Chief's request at the next meeting. He asked the Chief what is the shelf life of helmets, and what is the expiration of the current helmets. Chief reported that the shelf life is 10 years and the current helmets expire in November of 2022. Wesolowski stated that they will take the matter under advisement.

3135 repairs: Administrator Knobbs stated that the parts for the repairs to 3135 are going to be approximately \$2,000.00 and taking the deductible into account, he thought it was best to pay the bill rather than submit it to insurance. On a motion by Commissioner Grant, seconded by Commissioner Mann to pay the repairs was approved by the five commissioners present.

Old Business:

Maple Shade Shared Services- President Wesolowski asked Administrator Knobbs to brief the commissioners on where we stand. Administrator Knobbs advised the board that on this past Monday night prior to the department drill, the Maple Shade Mayor, Township Manager and one of the council members came to the station with refreshments for the members and took the opportunity to thank the members for all they did for Maple Shade. Knobbs further advised that he and Chief Grant took the Township Manager aside and advised her that we would be ending the Shared Services Agreement on August 11, 2021 as per the signed agreement and would be unable to grant any extensions. Knobbs further advised that he and the Chief had a Zoom meeting with the Chiefs of Mount Laurel and Cinnaminson to advise them of same. He stated that they understood and were making arrangements to adjust the grids accordingly. They also stated that they would grant an extension only until 8/31/2021. Knobbs stated that there was a Council meeting tonight in Maple Shade where they had invited the Independent Fire Company (Station 101) to attend and hear the results of the independent audit that was performed of the fire company by the Roger's group. It was expected to announce an ordinance to form a new Township Fire Department. Wesolowski asked if the Township will be appointing a Chief. Chief Grant stated that he was previously advised that they were having an independent group of Chiefs that would assist them in the search for a new Chief. They are looking to stay volunteer. Chief Grant advised the board that after the 8/11 cut off, we would still be responding to Maple Shade for structure fires, or if district 20 or 36 requested our assistance, but we would be removed from all routine calls.

Meeting opened to the public:

Chief Grant asked when the shared service checks to the members would be issued. After discussion, it was determined that the checks would be available for the Fire Company meeting in September.

There being no further questions or comments from the public, this portion of the meeting was closed.

President Wesolowski announced that there was no need to have an Executive Session. The next scheduled meeting will be Wednesday September 1, 2021.

There being no further business to come before the Board, by Proper Action, meeting adjourned at 7:30 p.m.

Respectfully Submitted,

Stephen W. Knobbs
Board Administration