

## Minutes

The regular meeting of the Board of Fire Commissioners, Fire District No. 2 was held on the above date in the Fireman's Memorial Hall. The meeting was called to order at 7:00 p.m. by President Wesolowski.

Four Commissioners were present, Also, in attendance was Chief Grant. Commissioner Humes is absent due to illness.

Wesolowski opened the meeting by reading the following statement in accordance with the "Open Public Meetings Act":

This meeting of the Board of Fire Commissioners, Fire District No. 2 of The Township of Moorestown is being held in accordance with the Open Public Meetings Act of 1975. Pursuant to the "Act", on February 6<sup>th</sup>, 2020 the required notice was transmitted to the *Burlington County Times*.

Additionally, the required notice was posted on the bulletin board, reserved for such notices, in the lobby of the Town Hall, 111 West Second Street, Moorestown, NJ 08057, on the bulletin board of the Moorestown Municipal Library, 111 West Second Street, Moorestown, NJ 08057 and on the bulletin board of the Lenola Fire House, 229 North Lenola Road, Moorestown, NJ 08057 and filed with the Clerk of the Township of Moorestown on this date.

Lastly, written notice was posted on the official website, MoorestownFireDistrict2.com on February 6<sup>th</sup>, 2020 and mailed to each person who has requested copies of the schedule of meetings.

An affidavit certifying that the aforesaid delivery and posting of notices was prepared and signed by the Administrator.

Wesolowski called for a salute to the flag and a moment of silence for our departed members, especially our recently departed members, Ted Horan and Robert Plym.

## **Minutes:**

On a motion by Commissioner Mann, seconded by Commissioner Grant, the minutes of the July 8, 2020 regular meeting were approved 4-0.

## **Chief's Report:**

The Chief's report was filed and available for review in the Commissioners Drop Box. Chief Grant advised the board that he is still attending weekly meetings dealing with the COVID issues. He reviewed the steps the department is taking to limit exposure. The chief also discussed the drill schedule. He will continue to sanitize the trucks on a weekly basis. The new radio system

has been implemented and is operational. The radio identifier issue has been rectified. Mobile radios are still 3 to 4 months out. Discussion was had concerning the timing issue with the mobile radios and how the portables have been assigned to the trucks.

**Chief's Assistant Report:**

Chief Grant reported that in addition to his regular duties, the assistant had been working with the new radios to inventory same and compiled the identifier list that the chief had mentioned in his report. Also researched a new scanner for the station that will be compatible with the new radio system.

**Captain's Report:**

Chief Grant gave the following report for the month of July:

1. All apparatus and equipment were checked regularly throughout the month and are operational.
2. Reported on the maintenance and/or repairs performed throughout the month.
3. Report was submitted and filed.

**Fire Official's Report:**

President Wesolowski stated that the written report is in the drop box. Stated that he had reviewed same and there was nothing of note to report.

**Rental Manager's Report:**

President Wesolowski reported that the written report is in the drop box. Stated that there were three new bookings reported. Administrator Knobbs noted that the current capacity limitation is 25% of occupancy/not to exceed 100 persons. There are several affairs coming up in August that will be able to proceed with that number, with others having to postpone.

**Squad Report:**

Administrator Knobbs reported that there are no reports.

**Bills:**

The Statement of Expenditures, listing of bills to be paid in August were provided to the Board members for review prior to the meeting. Administrator Knobbs discussed the bills highlighted on said Statement and reported on bills received after the report was published. He further noted that there were routine bills that were due to be paid but not yet received.

There being no further questions or comments on the bills, a motion by Commissioner Niedermayer, seconded by Commissioner Grant to pay the August bills and any regular bills that come in was approved by the four commissioners present.

Commissioner Grant abstained on bills relating to Chief Grant.

**Communications:**

There were no communications.

**Old Business:**

1. Fire Official, UFD Appeal- Administrator Knobbs reports that there is nothing new, still waiting for Pension Board action. No progress due to State personnel working remotely and now the furloughing of pension board employees.
2. 2019 Audit- Administrator Knobbs reported that this is still ongoing. He has been in communication with Ed Paul who is also working remotely.
3. Resolution 2020-08 – President Wesolowski asked the Administrator if he had consulted with our attorney. Knobbs stated that he had and there are provisions in Title 40 that would cover us if we were dispatched to a call and did not have a written agreement in place for mutual aid. Wesolowski also noted that this had been tabled last month due to the Chief reporting opposition to the Mutual Aid agreement. Chief Grant reported that he had misspoken at the previous meeting. The document that had opposition from the Chief's Association was a Shared Services Agreement that has not even left the County Solicitors office. Chief Grant stated that he no longer has opposition to this resolution.  
President Wesolowski introduced and read

**RESOLUTION 2020-08**

**AUTHORIZING MEMBERSHIP IN A MUTUAL AID AND ASSISTANCE AGREEMENT WITH PARTICIPATING UNITS**

**WHEREAS**, mutual aid and assistance agreements between municipalities, counties, law enforcement agencies, police, Emergency Medical Service, fire departments, fire companies or EMS organizations and fire departments situated in fire districts operated by a Board of Fire Commissioners, are permitted pursuant to N.J.S.A. 40A: 14-26 and 40A: 14-156.1; and

**WHEREAS**, the President in Homeland Security Directive (HSPD- 5), directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach to Federal, State, local and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity; and

**WHEREAS**, “The New Jersey Civilian Defense and Disaster Control Act” App.A9-33 et. seq, provides for the health, safety and welfare of the people of the State of New Jersey during any emergency by centralizing control of all civilian activities having to do with such emergency giving the Governor control over the resources of each and every political subdivision to cope with any condition that shall arise out of such emergency, and

**WHEREAS**, The Director of the Division of Fire Safety in the Department of Community Affairs promulgated rules in accordance with the "Fire Service Resource Emergency Deployment Act," N.J.A.C. 52:14E-11 et. seq., commonly referred to as the "Fire Service Resource Emergency Deployment Regulations" N.J.A.C. 5:75A et. seq., and

**WHEREAS**, it is deemed to be in the best interests of the residents of this municipality and/or fire district to enter into a mutual aid and assistance agreement with the County of Burlington and other municipalities including, but not limited to, municipal police, Emergency Medical Service or fire departments, volunteer fire companies or EMS organizations and/or fire districts to provide additional protection against loss, damage or destruction by fire, catastrophe, civil unrest, major emergency or other extraordinary devastation damage or destruction to person and property, in those situations when outside aid and assistance is needed.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Fire Commissioners,

Fire District No. 2 of the Township of Moorestown,

County of Burlington, and State of New Jersey as follows:

A. That the Board of Fire Commissioners, Fire District No. 2, Township of Moorestown is hereby authorized and directed to enter into the Burlington County Mutual Aid and Assistance Agreement Between Participating Units, a copy of which is attached hereto and made part hereof, on the terms and conditions contained herein.

B. That the President and Vice President of the Board of Fire Commissioners, Fire District No. 2, Township of Moorestown are hereby authorized and directed to execute said Mutual Aid and Assistance Agreement on behalf of the Board of Fire Commissioners, Fire District No. 2, Township of Moorestown.

C. That the Board of Fire Commissioners, Fire District No. 2, Township of Moorestown is hereby authorized and directed to forthwith file a certified copy of this Resolution and an executed copy of the Agreement with the Burlington County Department of Public Safety Services, Office of Emergency Management. Said Office shall serve as the central repository and shall maintain a master listing of all Participating Units to the Mutual Aid and Assistance Agreement.

Motion by Commissioner Grant, seconded by Commissioner Mann to adopt the resolution. A roll call vote was held.

	(Wesolowski	NAYS	(
AYES	(Grant		(
	(Niedermayer	ABSTAINED	(
	(Mann	ABSENT	(Humes

4. President Wesolowski inquired as to the status of the UV sanitizer that was purchased by the squad. He stated that the board had previously agreed to assist the squad with the purchase. Administrator Knobbs reported that the squad will be putting the unit on their grant through FEMA and should not need any further assistance from the board.

**New Business:**

1. Overview of the 2020 Budget - President Wesolowski asked Administrator Knobbs to review our 2020 budget status in light of our income being affected from the hall due to the pandemic. Knobbs led the commissioners through the current status and what he believes is a worst-case scenario and he believes that the Fire District should be in good shape for this budget year. He stated that in the past several years we were able to place funds into the reserve at the end of the year due to penalties being collected and the hall revenue exceeding projections, but he does not expect to be able to place much into reserve this year.

**Meeting opened to the public:**

There being no further questions or comments from the public, this portion of the meeting was closed.

**There being no further business to come before the Board, by Proper Action, meeting adjourned at 7:36 p.m.**

Respectfully Submitted,

Stephen W. Knobbs  
Board Administration