

The regular meeting of the Board of Fire Commissioners, Fire District No. 2 was held on the above date at the Lenola Fire House. The meeting was called to order at 7:00 p.m. by President Wesolowski. Four Commissioners were in attendance. Also, in attendance were F.O. Orsini, BC/FI DiPaolo and Chiefs Assistant B. Wesolowski.

Wesolowski opened the meeting by reading the following statement in accordance with the “Open Public Meetings Act”:

This meeting of the Board of Fire Commissioners, Fire District No. 2 of The Township of Moorestown is being held in accordance with the Open Public Meetings Act of 1975. Pursuant to the “Act”, on February 21<sup>st</sup>, 2023 the required notice was transmitted to the *Burlington County Times*.

Additionally, the required notice was posted on the bulletin board, reserved for such notices, in the lobby of the Town Hall, 111 West Second Street, Moorestown, NJ 08057, on the bulletin board of the Moorestown Municipal Library, 111 West Second Street, Moorestown, NJ 08057 and on the bulletin board of the Lenola Fire House, 229 North Lenola Road, Moorestown, NJ 08057 and filed with the Clerk of the Township of Moorestown on this date.

Lastly, written notice was posted on the official website, MoorestownFireDistrict2.com on February 14<sup>th</sup>, 2023 and mailed to each person who has requested copies of the schedule of meetings.

An affidavit certifying that the aforesaid delivery and posting of notices was prepared and signed by the Administrator.

### **Minutes:**

On a motion by Commissioner Mann, seconded by Commissioner Grant, the minutes of the November 1, 2023 regular meeting were approved 4-0.

### **Chief's Report:**

The Chief's report was filed and available for review in the Commissioners Drop Box. Chief Grant was on vacation. Administrator Knobbs reviewed the highlights.

### **Chief's Assistant**

Chief's Assistant report is in the Dropbox. In addition to his regular duties, he assisted/monitored the annual flow testing of the air packs, compiled necessary records to respond to the OPRA request from Maple Shade, ordered two AED's and compiled the data for the Incentive Plan payments.

### **Captain's Report:**

The written report is available for review in the drop box. BC DiPaolo reviewed the report for the commissioners.

### **Fire Official's Report:**

The written report is in the drop box. FO Orsini reviewed the following highlights.

1. Provided the inspection totals.

2. Penalty totals for the month were provided as well as False Fire Alarm Notices issued.
3. Zoning & Planning review totals.

Orsini noted that the Bureau is on schedule to complete all inspections by year end. He reviewed the two recent fires on Glen Ave and Camden Ave.

**Rental Manager's Report:**

Hall Chairman Orsini noted that the report was in the drop box. He noted that there were 7 affairs in November, 2 new bookings for 2023, and 9 new bookings for 2024. Orsini noted that there were 90 total affairs for 2023. He stated that there were already 35 affairs booked for 2024.

**Squad Report:**

None

**Bills:**

The Statement of Expenditures, listing of bills to be paid in December were provided to the Board members for review prior to the meeting. Administrator Knobbs discussed the bills highlighted on said Statement and reported on bills received after the report was published. Knobbs noted there are still regular bills outstanding.

There being no further questions or comments on the bills, a motion by Commissioner Mann, seconded by Commissioner Niedermayer to pay the December bills and any regular bills that come in was approved by the four commissioners present.

**Communications:**

Administrator Knobbs reported two items in the drop box, the first is a copy of the Township Ordinance that approves the Commissioners Salaries for 2024, and the second is a copy of the 2023 CEPA letter that is signed by all volunteers and employees each year.

**Old Business**

**Parking Lot Signs-**Administrator Knobbs reported that the signs have been ordered and should be received shortly.

**Office Renovations-** Administrator Knobbs stated that upstairs office has already been patched and painted and the old carpet was removed. New carpet has been ordered for both offices and will be installed before the end of the year. President Wesolowski asked if the furniture was ordered yet. Motion was made by Commissioner Mann, seconded by Commissioner Niedermayer to purchase two desks for the office at a cost of \$2,200.00. Motion was approved 4-0.

**Recruitment/Retention:** President Wesolowski opened the floor to anyone present to participate. BC DiPaolo reported that they have 2 applications for Auxiliary members. Also, they have ordered shirts for the members and extras to be able to outfit new members.

**2024 Budget:** Administrator Knobbs stated that there is a copy of the 2024 State Budget as well as a Budget Summary Page in the drop box. President Wesolowski introduced and read *Resolution 2023-13 "2024 Budget Resolution"*

**BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO. 2  
TOWNSHIP OF MOORESTOWN**

**RESOLUTION 2023-13**

**2024 Fire District Budget Resolution  
Fiscal Year: January 1, 2024 to December 31, 2024**

**WHEREAS**, the Annual Budget for Moorestown Township Fire District No. 2 (the 'Fire District') for the fiscal year beginning January 1, 2024 and ending December 31, 2024 has been presented before the Board of Fire Commissioners of Fire District No. 2 of the Township of Moorestown at its Open public meeting of December 6, 2023; and

**WHEREAS**, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et seq.); and

**WHEREAS**, the Annual Budget as introduced reflects Total Revenues of \$1,530,496.00 which includes as amount to be raised by taxation of \$771,885 and Total Appropriations of \$1,530,496.00; and

**WHEREAS**, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

**WHEREAS**, in calculating the amount to be raised by taxation, the Fire District has taken onto account the assessed valuation of taxable property in the Fire District;

**NOW, THEREFORE BE IT RESOLVED**, by the Board of Fire Commissioners of Fire District No. 2 of the Township of Moorestown, at an open public meeting held on December 6, 2023 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2024 and ending December 31, 2024 is hereby approved; and

**BE IT FURTHER RESOLVED**, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

**BE IT FURTHER RESOLVED**, that the Board of Fire Commissioners of Fire District No. 2 of the Township of Moorestown will consider the Annual Budget for adoption on January 10, 2024.

**RECORDED VOTE:**

Commissioner	Yea	Nay	Absent	Abstain
Wesolowski	X			
Grant	X			
Niedermayer	X			
Mann	X			

## CERTIFICATION

I, Secretary of the Moorestown Fire District No. 2, do hereby certify that the foregoing resolution was presented and duly adopted by the fire district members at a meeting of the Board of Fire Commissioners of the Moorestown Fire District No. 2 held on December 6<sup>th</sup>, 2023.

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Lawrence F. Niedermayer, Sr.  
Secretary

Motion by Commissioner Mann, seconded by Commissioner Niedermayer to approve the resolution. On a roll call vote the motion passed 4-0.

### New Business:

**Commissioners Elections** – President Wesolowski stated that there are 2 three-year terms and 1 unexpired term that will be filled at the election. Wesolowski stated that he will be running for reelection. Commissioner Niedermayer stated that he will not be running again. Administrator Knobbs stated that the petition to run for the office is available on the website, or by stopping by his office.

**Items for 2024 Ballot** – Administrator Knobbs stated that if there are any items that need to be placed on the ballot for future capital spending will need to be drafted. President Wesolowski stated that the one thing he would like to see drafted is for the funds for the training aid that BC DiPaolo has spoken about in previous meetings. Motion was made by Commissioner Mann, Seconded by Commissioner Grant to draft a question to purchase the training aid. Motion was approved 4-0. A short discussion was held on what expenditures needed to be placed on the ballot in upcoming years.

### **Meeting opened to the public:**

BC DiPaolo stated that the Fire Company would be having their Christmas Party on 12/18/2023 and invited all of the commissioners to attend. He asked if they could let him know if they were attending so he had correct numbers for catering purposes.

Administrator Knobbs advised that he attended a meeting with Maple Shade Township, NJDFS representatives and surrounding mutual aid fire departments on November 30, 2023. As of 12/1/2023 we will no longer be responding as “Automatic Aid”. The duties will now be split between Mt Laurel, Cinnaminson and Cherry Hill until the beginning of January when Maple Shade hopes to have their own fire department stood up. Knobbs also thanked the members of Lenola Fire Company for their hard work and dedication to the responses to Maple Shade over the past few years.

December 6, 2023

President Wesolowski thanked the members of the board for their work this past year. He also thanked Administrator Knobbs for his work as this past year as it was an unusual year with the auditor passing away, getting a vehicle ordered, budget work, etc. Wesolowski went on to thank the fire company for their hard work and dedication this pas year. He also thanked the Chief's Administrative Assistant for all the work that he has done on researching projects and he has undoubtedly saved us many dollars through his work. Lastly, Wesolowski thanked the Bureau of Fire Prevention, stating that the office works well and gets the job done. He stated that he appreciated all that they do on a daily basis.

President Wesolowski announced that our next meeting will be January 10, 2024. It will be the Budget Hearing and final adoption of the budget.

**There being no further business to come before the Board, by Proper Action, meeting adjourned at 7:43 p.m.**

Respectfully Submitted,

Stephen W. Knobbs  
Board Administration