

## **Minutes**

The regular meeting of the Board of Fire Commissioners, Fire District No. 2 was held on the above date at the Lenola Fire House. The meeting was called to order at 7:00 p.m. by President Wesolowski.

Five Commissioners were in attendance (Commissioners Grant, Humes and Mann attended electronically). Also, in attendance were Chief Grant, F.O. Orsini, B.C./FI DiPaolo, and Chief's Asst B. Wesolowski.

Wesolowski opened the meeting by reading the following statement in accordance with the "Open Public Meetings Act":

This meeting of the Board of Fire Commissioners, Fire District No. 2 of The Township of Moorestown is being held in accordance with the Open Public Meetings Act of 1975. Pursuant to the "Act", on February 22<sup>nd</sup>, 2022 the required notice was transmitted to the *Burlington County Times*.

Additionally, the required notice was posted on the bulletin board, reserved for such notices, in the lobby of the Town Hall, 111 West Second Street, Moorestown, NJ 08057, on the bulletin board of the Moorestown Municipal Library, 111 West Second Street, Moorestown, NJ 08057 and on the bulletin board of the Lenola Fire House, 229 North Lenola Road, Moorestown, NJ 08057 and filed with the Clerk of the Township of Moorestown on this date.

Lastly, written notice was posted on the official website, MoorestownFireDistrict2.com on February 22<sup>nd</sup>, 2022 and mailed to each person who has requested copies of the schedule of meetings.

An affidavit certifying that the aforesaid delivery and posting of notices was prepared and signed by the Administrator.

Wesolowski called for a salute to the flag and a moment of silence for our departed members.

## **Minutes:**

On a motion by Commissioner Grant seconded by Commissioner Humes, the minutes of the November 2, 2022 meeting were approved 5-0.

## **Chief's Report:**

The Chief's report was filed and available for review in the Commissioners Drop Box. He stated that the helmet shields have been ordered and we will encumber the monies for same as delivery will not be until 2023. Same goes for the helmets that were ordered. Hose that was lost due to testing will be replaced in 2023. The truck PM's will be completed this month.

## **Chief's Assistant**

Chief's Assistant reported that the written report is in the drop box. In addition to his normal duties, he assisted in air pack testing. He is also working with the county in regard to the new First Due software that will be implemented on 1/1/2023.

**Captain's Report:**

The written report is available for review in the drop box. B.C. DiPaolo listed the repairs done to apparatus for the month and the total fuel used.

**Fire Official's Report:**

The written report is in the drop box. F.O. Orsini reviewed the following highlights.

1. Provided the inspection totals.
2. Penalty totals for the month were provided as well as False Fire Alarm Notices issued.
3. Zoning & Planning review totals.

F.O. Orsini also noted that the Fire Inspector James Carruthers was recently appointed as the Moorestown Twp OEM Coordinator.

**Rental Manager's Report:**

Hall Manager Orsini noted that the report was in the drop box. He noted that there were five affairs during the past month, and four new bookings for 2023.

**Squad Report:**

Administrator Knobbs stated there is are no reports in the box. He stated that he had a conversation with Chief Shields who reported that they have hired 5 new EMT's and there are 4 more in the works at this time.

**Bills:**

The Statement of Expenditures, listing of bills to be paid in December were provided to the Board members for review prior to the meeting. Administrator Knobbs discussed the bills highlighted on said Statement and reported on bills received after the report was published.

There being no further questions or comments on the bills, a motion by Commissioner Mann seconded by Commissioner Grant to pay the December bills and any regular bills that come in was approved by the five commissioners present.

**Communications:**

Administrator Knobbs stated that there were copies of letters to the Fire Company for the payment checks for the Incentive Program, Office Stipends and Executive Office Stipends. There is a copy of the Letter to the Squad for the payment to them for the Ambulance Purchase Assistance. There is also a copy of the annual CEPA letter that is signed for by each employee and Volunteer.

President Wesolowski stated that he had two hall requests. The first was from the Burlington County Exempt Association for use of the hall on 8/15/2023 for the Exempt Association Caucus. Motion by Commissioner Niedermayer, seconded by Commissioner Grant to approve the request was approved 5-

0. The second request was from Stephen Knobbs requesting the use of the hall on 12/24/2022 for a family dinner. Motion by Commissioner Niedermayer, seconded by Commissioner Mann to approve the request was approved 5-0.

President Wesolowski also noted that there was a copy of the Township Resolution approving the 2023 Commissioners Salary that gets submitted with the budget to the state.

**Old Business:**

**Audit:** Administrator Knobbs stated that the 2021 Audit is ongoing. We are still awaiting the reports from the state in order to complete the audit.

**Promotion Announcement:** Administrator Knobbs stated that there is no written formal approval by the State. He noted that the Civil Service Data Base (CAMPS) shows that the provisional appointment became permanent on 10/6/22.

**Recruitment/Retention:** President Wesolowski opened the floor to anyone present to participate. President Wesolowski showed a copy of a mailing that he received about joining. He stated that it looks well done. Tom DiPaolo stated that this was mailed by the company that also does the fund drive. He stated that this was work done by the committee. He noted that he and J Carruthers met with a potential new member.

**2023 Budget:** President Wesolowski introduced and read *Resolution 2022-15 "Approved Budget Resolution"*. Motion by Commissioner Mann, seconded by Commissioner Grant to approve the resolution. On a roll call vote, the resolution was approved 5-0.

**New Business:**

President Wesolowski read a resolution (100-2022) into the minutes that had previously been presented to the Fire Company on the occasion of their 100<sup>th</sup> Anniversary. Copy of the resolution is attached.

**Meeting opened to the public:**

There were no comments from the public.

President Wesolowski announced the next meeting will be January 4, 2022.

President Wesolowski thanked the Commissioners, the Fire Company, and employees for their participation and assistance this past year. He stated that we have had another successful year and he asked for their continued support in the coming year.

**There being no further business to come before the Board, by Proper Action, meeting adjourned at 7:30 p.m.**

Respectfully Submitted,

Stephen W. Knobbs  
Board Administration