

The regular meeting of the Board of Fire Commissioners, Fire District No. 2 was held on the above date at the Lenola Fire House. The meeting was called to order at 7:00 p.m. by President Wesolowski.

Four Commissioners were in attendance (Commissioner Niedermayer arrived at 7:05 pm). Also, in attendance were Chief Grant, Chief's Asst B. Wesolowski and Commissioner Candidate Raymond Clark.

Wesolowski opened the meeting by reading the following statement in accordance with the "Open Public Meetings Act":

This meeting of the Board of Fire Commissioners, Fire District No. 2 of The Township of Moorestown is being held in accordance with the Open Public Meetings Act of 1975. Pursuant to the "Act", on November 9th, 2023 the required notice was transmitted to the *Burlington County Times*.

Additionally, the required notice was posted on the bulletin board, reserved for such notices, in the lobby of the Town Hall, 111 West Second Street, Moorestown, NJ 08057, on the bulletin board of the Moorestown Municipal Library, 111 West Second Street, Moorestown, NJ 08057 and on the bulletin board of the Lenola Fire House, 229 North Lenola Road, Moorestown, NJ 08057 and filed with the Clerk of the Township of Moorestown on this date.

Lastly, written notice was posted on the official website, MoorestownFireDistrict2.com on November 9th, 2023 and mailed to each person who has requested copies of the schedule of meetings.

An affidavit certifying that the aforesaid delivery and posting of notices was prepared and signed by the Administrator.

Wesolowski called for a salute to the flag and a moment of silence for our departed members.

Minutes:

On a motion by Commissioner Mann, seconded by Commissioner Grant, the minutes of the January 10, 2024 regular meeting were approved 3-0.

Commissioner Niedermayer arrived to meeting

Chief's Report:

The Chief's report was filed and available for review in the Commissioners Drop Box. Chief Grant reported that he is awaiting the balance of the LED lights to arrive that were ordered. All required Respiratory Evaluation forms have been signed and returned. Reported on discussions with the Administrator regarding the purchase of SCBA bottles in 2025 and doing a phased in approach for the replacement of the air packs beginning in 2026 or later. He will be looking at the NFPA standards to see what changes are upcoming.

Chief's Assistant

Chief's Assistant report is in the Dropbox. In addition to his regular duties, he has gotten the NFIR's reporting updated to go directly to the Federal Government. In the past, we submitted the reports to the state and they in turn forwarded them to the Fed's.

Captain's Report:

The written report is available for review in the drop box.

Fire Official's Report:

The written report is in the drop box. Administrator Knobbs reviewed the following highlights.

1. Provided the inspection totals.
2. Penalty totals for the month were provided as well as False Fire Alarm Notices issued.
3. Zoning & Planning review totals.

Rental Manager's Report:

The report was in the drop box. President Wesolowski noted that there were 5 affairs in January and 11 new bookings for 2024.

Bills:

The Statement of Expenditures, listing of bills to be paid in February were provided to the Board members for review prior to the meeting. Administrator Knobbs discussed the bills highlighted on said Statement and reported on bills received after the report was published. Knobbs noted there are still regular bills outstanding.

There being no further questions or comments on the bills, a motion by Commissioner Mann, seconded by Commissioner Niedermayer to pay the February bills and any regular bills that come in was approved by the four commissioners present.

Communications:

President Wesolowski noted that there were requests for four (4) individuals to attend the FDIC Conference in Indianapolis in April 2024. Motion by Commissioner Mann, seconded by Commissioner Niedermayer to approve the requests was approved by the 4 commissioners present.

Old Business

Recruitment/Retention: President Wesolowski opened the floor to anyone present to participate. Chief Grant reported that there were 2 new auxiliary members and that there are currently 2 members attending fire school. President Wesolowski inquired if there were plans to hold a Citizens Academy again this year. Administrator Knobbs stated that he had a discussion with the Training Officer who stated that they were planning on doing it again, however no formal meetings have taken place to set it up yet.

2023 Budget Transfers: President Wesolowski introduced and read *Resolution 2024-04 "Resolution Authorizing Budget Appropriation Transfers"*. Motion by Commissioner Mann, seconded by Commissioner Niedermayer to approve the resolution. On a roll call vote the Resolution was approved 4-0.

Office Renovations: Administrator Knobbs reported that the renovations have been completed, and he is approximately 75% moved in to his office. He is awaiting a meeting with the moving company to have the file cabinets and remaining files in boxes moved from next door.

2024 Elections: Administrator Knobbs stated that the election is this Saturday, February 17th from 2:00 pm to 9:00 pm. There were 403 absentee ballots mailed out by the county. We have three commissioner

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seats up for election, two full terms and one unexpired term. The candidates for these positions are running unopposed. There is the question to approve our budget as well as a question to purchase the Taylor'd Prop for \$78,000.00 in 2025.

Contract with Lenola Volunteer Fire Company: Administrator Knobbs advising that the contract is being updated for language and Officers signing. Knobbs explained that there is a contract in effect that had been signed previously, however the State had asked to have a new contract signed as the current one is more than five years old. We will sign the new contract at the March re-organization meeting.

New Business:

2024 Audit: Administrator Knobbs reported that this is actually the 2023 Audit that is being conducted in 2024. He stated that he was due to meet on 2/13 with the gentleman that will be doing the actual audit, but due to weather concerns, the meeting was cancelled and will be rescheduled sometime next week to go over expectations, needed records etc.

Meeting opened to the public:

None.

President Wesolowski announced that the next meeting will be March 13, 2024, and it is the Reorganization Meeting.

There being no further business to come before the Board, by Proper Action, meeting adjourned at 7:28 p.m.

Respectfully Submitted,

Stephen W. Knobbs
Board Administration