

Minutes

The regular meeting of the Board of Fire Commissioners, Fire District No. 2 was held on the above date in the Fireman's Memorial Hall. The meeting was called to order at 7:00 p.m. by President Wesolowski.

Four Commissioners were present, Commissioner Grant was absent due to a work scheduling conflict. Also, in attendance were Chief Grant and Chief's Asst. B. Wesolowski.

Wesolowski opened the meeting by reading the following statement in accordance with the "Open Public Meetings Act":

This meeting of the Board of Fire Commissioners, Fire District No. 2 of The Township of Moorestown is being held in accordance with the Open Public Meetings Act of 1975. Pursuant to the "Act", on February 6th, 2020 the required notice was transmitted to the *Burlington County Times*.

Additionally, the required notice was posted on the bulletin board, reserved for such notices, in the lobby of the Town Hall, 111 West Second Street, Moorestown, NJ 08057, on the bulletin board of the Moorestown Municipal Library, 111 West Second Street, Moorestown, NJ 08057 and on the bulletin board of the Lenola Fire House, 229 North Lenola Road, Moorestown, NJ 08057 and filed with the Clerk of the Township of Moorestown on this date.

Lastly, written notice was posted on the official website, MoorestownFireDistrict2.com on February 6th, 2020 and mailed to each person who has requested copies of the schedule of meetings.

An affidavit certifying that the aforesaid delivery and posting of notices was prepared and signed by the Administrator.

Wesolowski called for a salute to the flag and a moment of silence for our departed members, especially our recently departed members, Ted Horan and Robert Plym.

Minutes:

Due to today's storm and ongoing power outages, some commissioners were unable to review the meeting minutes from the May meeting. Wesolowski stated that they would be held to be approved at the July meeting.

Chief's Report:

The Chief's report was filed and available for review in the Commissioners Drop Box. Chief Grant advised the board that he is attending weekly meetings dealing with the COVID issues. He reviewed the steps the department is taking to limit exposure, and stated that there are no

reported COVID symptoms among the members. The second order for gear was measured on 5/18/20, estimated delivery is September. The chief also discussed the drill schedule. The drills in person had been on hold. They did meet for the first time on Monday evening for a station maintenance. Chief feels he will be able to perform drills outside while practicing safe distance. He will continue to sanitize the trucks on a weekly basis.

The chief discussed the recent triple fatal accident, and several recent working mutual aid fires.

Chief's Assistant Report:

Chief's Assistant Wesolowski reported that in addition to his regular duties, he has been working with the Target Solutions System to track the online training that has been done by the members while the COVID cancellation of regular drills has been occurring.

Captain's Report:

Chief Grant gave the following report for the month of May:

1. All apparatus and equipment were checked regularly throughout the month and are operational.
2. Reported on the maintenance and/or repairs performed throughout the month.
3. Report was submitted and filed.

Fire Official's Report:

Administrator Knobbs gave the report on behalf of the Fire Official. The written report is in the drobox.

1. Provided the inspection totals.
2. Penalty totals for the month were provided as well as False Fire Alarm Notices issued.
3. Noted that all invoices for the registration fees were mailed and have started seeing returns of same.

Rental Manager's Report:

Administrator Knobbs gave the report on behalf of the Hall Manager

1. No affairs were held due to COVID closure.
2. There were approximately fifteen inquiries via email and telephone.

Knobbs discussed the procedure in place for changing the dates of currently booked affairs to future open dates due to the COVID issues. He also discussed that they are monitoring the Governor's orders for reopening. The problem at this time is the current affairs are over the capacities being discussed for the initial reopening.

Squad Report:

Administrator Knobbs reported that there are no squad reports.

President Wesolowski asked Administrator Knobbs to inform the Commissioners about the incident with the Squad Bay Door. Knobbs discussed the incident and the steps he has taken at this time to have the door panel and building trim damage replaced. A claim has been submitted to the insurance carrier. Both the Squad and the Board are insured through VFIS. VFIS is processing this as two claims, one for the building and one for the ambulance policies. Knobbs stated that he has already been in conversation with Squad Chief Shields and they will make the board whole on any costs associated with the claim.

President Wesolowski asked if the squad will be doing any further driver training or recertification. Knobbs stated that this will be handled internally by the squad.

Bills:

The Statement of Expenditures, listing of bills to be paid in June were provided to the Board members for review prior to the meeting. Administrator Knobbs discussed the bills highlighted on said Statement and reported on bills received after the report was published. He further noted that there were routine bills that were due to be paid but not yet received.

There being no further questions or comments on the bills, a motion by Commissioner Humes, seconded by Commissioner Niedermayer to pay the June bills and any regular bills that come in was approved by the four commissioners present.

Communications:

President Wesolowski stated that he had received a notice that the annual Relief Association convention in Wildwood has been cancelled this year due o COVID. He further stated that the elections normally held at the convention would be handled at the individual County Caucus meetings.

Old Business:

1. Fire Official, UFD Appeal- Administrator Knobbs reports that there is nothing new, still waiting for Pension Board action. No progress due to State personnel working remotely.
2. 2019 Audit- Administrator Knobbs reported that this is still ongoing. He has been in communication with Ed Paul who is also working remotely.
3. Parking Lots Project- Administrator Knobbs reported that the project has been completed and the bill was approved tonight for payment.

4. Roof Project-Administrator Knobbs reported that the project has been substantially completed. at this time. He and Bill Ruggiano walked the roof with Bob Brooks from Brooks Roofing, and they will be returning to touch up a few spots.

New Business:

1. IamResponding- Administrator Knobbs advised the board that the IamResponding program is due for renewal and the cost for the subscription is \$810.00. Chief Grant stated that he wishes to continue with this program as it works well. Motion by Commissioner Humes, seconded by Commissioner Mann was approved by the four commissioners present.
2. Tires for Chief's Vehicle-Administrator Knobbs stated that the Chief approached him about purchasing new tires for the Chief's vehicle and having an alignment done. Chief Grant stated that the cost of the project will not exceed \$1,000.00. Motion by Commissioner Mann, seconded by Commissioner Humes was approved by the four commissioners present.

Meeting opened to the public:

There being no further questions or comments from the public, this portion of the meeting was closed.

There being no further business to come before the Board, by Proper Action, meeting adjourned at 7:25 p.m.

Respectfully Submitted,

Stephen W. Knobbs
Board Administration