

## **Minutes**

The regular meeting of the Board of Fire Commissioners, Fire District No. 2 was held on the above date at the Lenola Fire House. The meeting was called to order at 7:00 p.m. by President Wesolowski.

Four Commissioners were present, Commissioner Niedermayer is absent. Also, in attendance were Chief Grant, F.O. Orsini and Battalion Chief DiPaolo.

Wesolowski opened the meeting by reading the following statement in accordance with the "Open Public Meetings Act":

This meeting of the Board of Fire Commissioners, Fire District No. 2 of The Township of Moorestown is being held in accordance with the Open Public Meetings Act of 1975. Pursuant to the "Act", on February 23<sup>rd</sup>, 2021 the required notice was transmitted to the *Burlington County Times*.

Additionally, the required notice was posted on the bulletin board, reserved for such notices, in the lobby of the Town Hall, 111 West Second Street, Moorestown, NJ 08057, on the bulletin board of the Moorestown Municipal Library, 111 West Second Street, Moorestown, NJ 08057 and on the bulletin board of the Lenola Fire House, 229 North Lenola Road, Moorestown, NJ 08057 and filed with the Clerk of the Township of Moorestown on this date.

Lastly, written notice was posted on the official website, MoorestownFireDistrict2.com on February 23<sup>rd</sup>, 2021 and mailed to each person who has requested copies of the schedule of meetings.

An affidavit certifying that the aforesaid delivery and posting of notices was prepared and signed by the Administrator.

Wesolowski called for a salute to the flag and a moment of silence for our departed members.

## **Minutes:**

On a motion by Commissioner Mann, seconded by Commissioner Grant, the minutes of the February 3, 2021 regular meeting were approved 4-0.

## **Chief's Report:**

The Chief's report was filed and available for review in the Commissioners Drop Box. Chief Grant advised the board that the COVID measures are still in place. They are still awaiting the CAFS system repair parts for 3131. Pump tests have been scheduled for mid-April.

## **Chief's Assistant Report:**

Chief Grant reported that in addition to his regular duties he submitted the paperwork for a SAFER Grant that is being applied for in conjunction with the Burlington County Chief's Association, he filed the annual OSHA 300A form and has been gathering information on a new ID Tag system now that we are no longer with Pro Phoenix.

## **Captain's Report:**

The written report is available for review in the drop box. Battalion Chief DiPaolo listed the repairs done to apparatus for the month and the total fuel used.

**Fire Official's Report:**

1. Provided the inspection totals.
2. Penalty totals for the month were provided as well as False Fire Alarm Notices issued.
3. Zoning & Planning review totals.

President Wesolowski asked if Zoning reviews were for buildings in our district. Orsini stated that they were, a building behind an existing building on Glen Avenue and a Dollar General proposed at Camden and New Albany at the old Citgo site.

**Rental Manager's Report:**

Hall Manager Orsini gave the following report for February:

1. There were two affairs held during the month.
2. There were four booking during the month for 2021 and one for 2022.
3. There were 35 inquiries via phone and email

President Wesolowski advised that he had just received notice that the Governor has issued new guidance allowing 150 persons for an indoor wedding.

**Squad Report:**

Administrator Knobbs reported that there is a report for January 2021 in the Drop Box along with copies of their audits from 2018 and 2019.

**Bills:**

The Statement of Expenditures, listing of bills to be paid in March were provided to the Board members for review prior to the meeting. Administrator Knobbs discussed the bills highlighted on said Statement and reported on bills received after the report was published. He further noted that there were routine bills that were due to be paid but not yet received.

There being no further questions or comments on the bills, a motion by Commissioner Mann, seconded by Commissioner Humes to pay the March bills and any regular bills that come in was approved by the four commissioners present.

**Communications:**

Administrator Knobbs reported that there copies of the Annual Scheduled Meetings Notice which was published in the Burlington County Times, copies were physically posted at town hall, the library and the fire house, and a copy was delivered to the Township Clerk. There is also a copy of the opening statement, including the affidavit regarding the transmittal and posting of same.

**Old Business:**

1. 2020 Audit: Administrator Knobbs reported that this is ongoing.

**New Business:**

1. **Reappointment Resolutions-** President Wesolowski announced that there are four reappointment resolutions that are normally done at our reorganization meeting. Due to the postponement of the election, they will be done tonight.
  - **Resolution 2021 - 03 “Appointing an Auditor, Insurance Broker, Depository of District Funds and the Official Newspapers”** was read by President Wesolowski. On a motion by Commissioner Mann, seconded by Commissioner Humes was approved by roll call vote, 4-0.
  - **Resolution 2021 - 04 “Appointing a Solicitor”** was read by President Wesolowski. On a motion by Commissioner Humes, seconded by Commissioner Grant was approved by roll call vote, 4-0.
  - **Resolution 2021 - 05 “Appointing Official Website of the District”** On a motion by Commissioner Grant, seconded by Commissioner Humes was approved by roll call vote, 4-0.
  - **Resolution 2021 - 06 “Authorizing the use of a Preferred Vendor to Service Fire Apparatus”** On a motion by Commissioner Grant, seconded by Commissioner Humes was approved by roll call vote, 4-0.

**Meeting opened to the public:**

There being no further questions or comments from the public, this portion of the meeting was closed.

President Wesolowski announced that there was no need to have an Executive Session. The next scheduled meeting will be Wednesday April 7, 2021.

**There being no further business to come before the Board, by Proper Action, meeting adjourned at 7:25 p.m.**

Respectfully Submitted,

Stephen W. Knobbs  
Board Administration