

Minutes

The regular meeting of the Board of Fire Commissioners, Fire District No. 2 was held on the above date via Zoom Meeting. The meeting was called to order at 7:10 p.m. by President Wesolowski. The meeting start was delayed as President Wesolowski had technical difficulties getting connected to the meeting.

Four Commissioners were present, Commissioner Niedermayer was having connection problems. Also, in attendance were Chief Grant and Chief's Asst. B. Wesolowski.

Wesolowski opened the meeting by reading the following statement in accordance with the "Open Public Meetings Act":

This meeting of the Board of Fire Commissioners, Fire District No. 2 of The Township of Moorestown is being held in accordance with the Open Public Meetings Act of 1975. Pursuant to the "Act", on February 6th, 2020 the required notice was transmitted to the *Burlington County Times*.

Additionally, the required notice was posted on the bulletin board, reserved for such notices, in the lobby of the Town Hall, 111 West Second Street, Moorestown, NJ 08057, on the bulletin board of the Moorestown Municipal Library, 111 West Second Street, Moorestown, NJ 08057 and on the bulletin board of the Lenola Fire House, 229 North Lenola Road, Moorestown, NJ 08057 and filed with the Clerk of the Township of Moorestown on this date.

Lastly, written notice was posted on the official website, MoorestownFireDistrict2.com on February 6th, 2020 and mailed to each person who has requested copies of the schedule of meetings.

An affidavit certifying that the aforesaid delivery and posting of notices was prepared and signed by the Administrator.

Wesolowski called for a salute to the flag and a moment of silence for our departed members.

Minutes:

On a motion by Commissioner Grant, seconded by Commissioner Mann, the minutes of the April 8, 2020 regular meeting were approved 4-0.

Chief's Report:

The Chief's report was filed and available for review in the Commissioners Drop Box. Chief Grant advised the board that there are no reported COVID symptoms among the members. He also stated that all of the first order of gear has been distributed and placed into service. The second order will be placed on 5/18/20 when Continental is due out for measurements.

Commissioner Niedermayer joined the meeting at 7:10 p.m.

Other reports

President Wesolowski noted that the Chief's Assistant Report, Captain's Report, Fire Official's Report and the Hall Manager's Report have all been submitted and available for review in the drop box. President Wesolowski asked if any commissioner had a question about the submitted reports. There were no questions.

Squad Report:

Administrator Knobbs reported that there are no squad reports.

Bills:

The Statement of Expenditures, listing of bills to be paid in May were provided to the Board members for review prior to the meeting. Administrator Knobbs discussed the bills highlighted on said Statement and reported on bills received after the report was published. He further noted that there were routine bills that were due to be paid but not yet received.

There being no further questions or comments on the bills, a motion by Commissioner Grant, seconded by Commissioner Mann to pay the May bills and any regular bills that come in was approved by the five commissioners present.

Commissioner Grant abstained on bills relating to Chief Grant.

Communications:

There were no communications to present.

Old Business:

1. Fire Official, UFD Appeal- Administrator Knobbs reports that there is nothing new, still waiting for Pension Board action. No progress due to State personnel working remotely.
2. 2019 Audit- Administrator Knobbs reported that this is still ongoing. He has been in communication with Ed Paul who is also working remotely.
3. Parking Lots Project- Administrator Knobbs reported that the project will begin Thursday 5/7 and be completed on 5/8. He has communicated the plan to the Fire and Squad Chief's.
4. Roof Project- Administrator Knobbs reported that there is no firm start date at this time. He has been in weekly conversations with Bob Brooks from Brooks Roofing. The project will take several days to complete and the weather patterns have not been conducive to beginning the project.

New Business:

Budget Concerns- Administrator Knobbs advised the board that the DLGS has been issuing frequent communications and guidance documents. Knobbs stated that the Hall income is thirty percent off of where we were this time last year. Knobbs stated that many of the hall rentals that were originally scheduled have been postponed and have already taken other dates this year. The hall managers have been in constant contact with the renters to arrange for rescheduling. Knobbs stated that the budget for the district should be okay this year, but we will have to keep strict spending controls for the remainder of the year. Knobbs further stated that the problem he foresees will be in next years budget as he expects many businesses will file tax appeals. The Mall has already been trying to reduce their tax rating. Knobbs further discussed the Fire Prevention income. Knobbs stated that the fee schedule increases were approved by Town Council and took effect on May 1, 2020. The increase in fee income was not budgeted for 2020 due to the uncertainty of Town Council approving same.

Meeting opened to the public:

President Wesolowski asked if any members had signed in who wished to make a comment. Knobbs reported that the only persons signed into the meeting other than the commissioners was the Chief and the Chief's Assistant.

There being no further questions or comments from the public, this portion of the meeting was closed.

President Wesolowski announced that going forward the board will be conscious of the social distancing issues and continue to monitor the situation as to the format for future meetings. The next meeting is scheduled for June 3rd, 2020 and the public will be informed as to whether we will meet in person or in the on-line format.

There being no further business to come before the Board, by Proper Action, meeting adjourned at 7:25 p.m.

Respectfully Submitted,

Stephen W. Knobbs
Board Administration