

The regular meeting of the Board of Fire Commissioners, Fire District No. 2 was held on the above date at the Lenola Fire House. The meeting was called to order at 7:00 p.m. by President Wesolowski. Five Commissioners were in attendance. Also, in attendance were Chief's Asst B. Wesolowski, F.O. Orsini and FI/BC DiPaolo.

Wesolowski opened the meeting by reading the following statement in accordance with the "Open Public Meetings Act":

This meeting of the Board of Fire Commissioners, Fire District No. 2 of The Township of Moorestown is being held in accordance with the Open Public Meetings Act of 1975. Pursuant to the "Act", on November 9th, 2023 the required notice was transmitted to the *Burlington County Times*.

Additionally, the required notice was posted on the bulletin board, reserved for such notices, in the lobby of the Town Hall, 111 West Second Street, Moorestown, NJ 08057, on the bulletin board of the Moorestown Municipal Library, 111 West Second Street, Moorestown, NJ 08057 and on the bulletin board of the Lenola Fire House, 229 North Lenola Road, Moorestown, NJ 08057 and filed with the Clerk of the Township of Moorestown on this date.

Lastly, written notice was posted on the official website, MoorestownFireDistrict2.com on November 9th, 2023 and mailed to each person who has requested copies of the schedule of meetings.

An affidavit certifying that the aforesaid delivery and posting of notices was prepared and signed by the Administrator.

Wesolowski called for a salute to the flag and a moment of silence for our departed members.

Minutes:

On a motion by Commissioner Mann, seconded by Commissioner Gifford, the minutes of the April 10, 2024 regular meeting were approved 5-0.

Chief's Report:

The Chief's report was filed and available for review in the Commissioners Drop Box. Chief Grant is on vacation. B.C. DiPaolo reviewed the highlights of the report.

Chief's Assistant

Chief's Assistant report is in the Dropbox. In addition to his regular duties, he reported that the Right to Know reinspection was completed today and we passed so we should be good for at least 5 years.

Captain's Report:

The written report is available for review in the drop box. It was reviewed by B.C. DiPaolo.

Fire Official's Report:

The written report is in the drop box. F.O. Orsini reviewed the following highlights.

1. Provided the inspection totals.
2. Penalty totals for the month were provided as well as False Fire Alarm Notices issued.
3. Zoning & Planning review totals.

Orsini noted that they would be visiting the new parking garage at the mall to witness the water flow test.

Rental Manager's Report:

The report was in the drop box. Hall Manager Orsini noted that there were 7 affairs in April and 6 new bookings for 2024 and 2 for 2025.

Bills:

The Statement of Expenditures, listing of bills to be paid in May were provided to the Board members for review prior to the meeting. Administrator Knobbs discussed the bills highlighted on said Statement and reported on bills received after the report was published. Knobbs noted there are still regular bills outstanding.

There being no further questions or comments on the bills, a motion by Commissioner Grant, seconded by Commissioner Mann to pay the April bills and any regular bills that come in was approved by the five commissioners present. Commissioner Clark abstained on all bills for Donna Clark.

Communications:

Administrator Knobbs noted that there is a copy of a notice from National Auto Fleet group showing that the F.O> vehicle that was ordered has finally moved from "Ordered" status to "Production". Knobbs noted that the actual production date will probably not be until June, however we are now in line for production.

President Wesolowski noted that there is a copy of the letter from the Fire Official requesting the office be allowed to utilize a summer schedule. President Wesolowski noted that the office has been doing this for several years, but that it needs commissioner approval. Motion by Commissioner Mann, seconded by Commissioner Clark to allow the summer schedule was approved by the five commissioners present.

Old Business

Recruitment/Retention: President Wesolowski opened the floor to anyone present to participate. B.C. DiPaolo reported that they have been meeting with Fire District 1 regarding the Citizens Academy. There is a tentative date set for the week of 8/5/2024. It will run from Monday to Thursday.

2023 Audit: Administrator Knobbs reported that the audit is progressing and he anticipates the completion soon.

225 Parking Lot Repaving: Administrator Knobbs reported that he still does not have a date yet from the contractor but he will stay in touch with them.

2024 FDIC: President Wesolowski asked for a report on the FDIC Conference. B.C. DiPaolo reported that the conference went well, they attended interesting Hots program classes. DiPaolo reported that he also spoke with Mr. Taylor who is the producer of the Taylor'd prop that we are scheduled to purchase in 2025. He stated that the prop has been getting updated with improvements as feed back is received from the current users.

New Business:

President Wesolowski reported that he had asked the administrator to look into what steps we will need to

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take to sell the 1999 Blazer now that that the F.O. vehicle looks like it is getting closer to being received. He noted that there is a package that Administrator Knobbs put together in the drop box. A discussion was held on the sale. Knobbs reported that there is a copy of the Kelly Blue Book estimated value, which ranges from \$1,072 to \$1,541 with the median being \$1,307.00. Knobbs further stated that he has discussed this with the Auditor and the Attorney to verify that we can proceed to a private sale without having to go through a public auction first. NJSA 40A:11-36 "Sale or other Disposition of personal property" is the statute that governs this. NJSA 40:11-36(1) states "If the estimated fair value of the property to be sold exceeds 15 percent of the bid threshold in any one sale and it is neither livestock nor perishable goods, it shall be sold at public sale to the highest bidder", and NJSA 40:11-36(6) states "If the estimated fair value of the property to be sold does not exceed the applicable bid threshold...it may be sold at private sale without advertising for bids". Knobbs stated that the bid threshold is \$17,500.00 and 15 percent of that is \$2,625.00, therefore we can sell at private sale.

Meeting opened to the public:

Commissioner Grant asked if the fire hydrants that were damaged were replaced yet. F.O. Orsini stated that the one on the ballfield that was struck was not damaged. The other one at Moore Street has not been done yet. President Wesolowski asked about the sign that was knocked down next to the driveway will be replaced by the county or the township. F.O. Orsini to follow up with the township.

President Wesolowski announced that the next meeting will be June 12, 2024.

There being no further business to come before the Board, by Proper Action, meeting adjourned at 7:30 p.m.

Respectfully Submitted,

Stephen W. Knobbs
Board Administration