

Minutes

The regular meeting of the Board of Fire Commissioners, Fire District No. 2 was held on the above date at the Lenola Fire House. The meeting was called to order at 7:00 p.m. by President Wesolowski.

Five Commissioners were in attendance (Commissioner Grant attended electronically). Also, in attendance were Chief Grant, F.O. Orsini, B.C./FI DiPaolo, and Chief's Asst B. Wesolowski.

Wesolowski opened the meeting by reading the following statement in accordance with the "Open Public Meetings Act":

This meeting of the Board of Fire Commissioners, Fire District No. 2 of The Township of Moorestown is being held in accordance with the Open Public Meetings Act of 1975. Pursuant to the "Act", on February 22nd, 2022 the required notice was transmitted to the *Burlington County Times*.

Additionally, the required notice was posted on the bulletin board, reserved for such notices, in the lobby of the Town Hall, 111 West Second Street, Moorestown, NJ 08057, on the bulletin board of the Moorestown Municipal Library, 111 West Second Street, Moorestown, NJ 08057 and on the bulletin board of the Lenola Fire House, 229 North Lenola Road, Moorestown, NJ 08057 and filed with the Clerk of the Township of Moorestown on this date.

Lastly, written notice was posted on the official website, MoorestownFireDistrict2.com on February 22nd, 2022 and mailed to each person who has requested copies of the schedule of meetings.

An affidavit certifying that the aforesaid delivery and posting of notices was prepared and signed by the Administrator.

Wesolowski called for a salute to the flag and a moment of silence for our departed members.

Minutes:

On a motion by Commissioner Humes, seconded by Commissioner Mann, the minutes of the October 5, 2022 meeting were approved 5-0.

On a motion by Commissioner Humes, seconded by Commissioner Mann, the minutes of the October 5, 2022 Executive Session were approved 5-0.

On a motion by Commissioner Niedermayer, seconded by Commissioner Humes, the minutes of the October 12, 2022 Budget Workshop meeting were approved 5-0.

Chief's Report:

The Chief's report was filed and available for review in the Commissioners Drop Box. He stated that the helmet shields have been ordered and are looking at a 6-week turnaround time. Hose testing was completed, we lost eight lengths of 1 3/4" and one length of 3" hose. All ladders were tested and passed. The truck PM's are scheduled for later in the month.

Chief's Assistant

Chief's Assistant reported that the written report is in the drop box. In addition to his normal duties, he included a report on the hose testing and the status of hose inventory.

Captain's Report:

The written report is available for review in the drop box. B.C. DiPaolo listed the repairs done to apparatus for the month and the total fuel used.

Fire Official's Report:

The written report is in the drop box. F.O. Orsini reviewed the following highlights.

1. Provided the inspection totals.
2. Penalty totals for the month were provided as well as False Fire Alarm Notices issued.
3. Zoning & Planning review totals.

F.O. Orsini also noted that the Fire Prevention Open House went well, and was well attended. He thanked the members that assisted.

Rental Manager's Report:

Hall Manager Orsini noted that the report was in the drop box. He noted that there were five affairs during the past month, and four new bookings for 2023.

Squad Report:

Administrator Knobbs stated there is a report for September 2022 in the drop box.

Bills:

The Statement of Expenditures, listing of bills to be paid in November were provided to the Board members for review prior to the meeting. Administrator Knobbs discussed the bills highlighted on said Statement and reported on bills received after the report was published.

There being no further questions or comments on the bills, a motion by Commissioner Humes seconded by Commissioner Mann to pay the November bills and any regular bills that come in was approved by the five commissioners present.

Communications:

None.

Old Business:

Audit: Administrator Knobbs stated that the 2021 Audit is ongoing. We are still awaiting the reports from the state in order to complete the audit.

Promotion Announcement: Administrator Knobbs stated that there is no new information, still awaiting the final formal approval by the State.

Recruitment/Retention: President Wesolowski opened the floor to anyone present to participate. Tom DiPaolo stated that things are moving along nicely. He noted that he and J Carruthers met with a potential

new member this date and was given the application paperwork. This person is looking to join as Fire Police initially, and then possibly attend Fire School.

2023 Budget: Administrator Knobbs stated that 2023 Budget is 99% complete. The changes made during the Budget Workshop have been incorporated into the budget, and he has placed a copy of the budget summary and the Budget analysis pages in the drop box. The state has still not posted the Health Care numbers needed to complete the budget. As he stated at the workshop, the only changes at this point will be the health care costs, offset by the Post Retirement Reserve. The total budget will be flat as compared to 2022 with an amount to be raised by taxation at \$771,884.00 with the tax rate remaining the same.

New Business:

Snow Contract: Administrator Knobbs stated that the 2022-2023 Snow Contract with Franzeo's is in the drop box. As he noted during the budget workshop, the only change from the previous contract is an increase due to the additional use of calcium instead of rock salt on any concrete surfaces. On a motion by Commissioner Humes, seconded by Commissioner Mann, the snow contract was approved by the five commissioners present.

Commissioners Salary: President Wesolowski introduced and read *Resolution 2022-13 "Establishing Salaries of the Members of the Board of Fire Commissioners"*. There being no discussion on the resolution, a motion was made by Commissioner Humes, seconded by Commissioner Mann to approve the resolution. On a roll call vote, the resolution was approved 5-0.

Employee Salary Agreement: President Wesolowski introduced and read *Resolution 2022-14 "Authorizing the Board of Fire Commissioners to enter into a Salary Agreement"*. There being no discussion on the resolution, a motion was made by Commissioner Niedermayer, seconded by Commissioner Humes to approve the resolution. On a roll call vote, the resolution was approved 5-0.

Meeting opened to the public:

There were no comments from the public.

President Wesolowski announced the next meeting will be December 7, 2022.

There being no further business to come before the Board, by Proper Action, meeting adjourned at 7:18 p.m.

Respectfully Submitted,

Stephen W. Knobbs
Board Administration