

Minutes

The regular meeting of the Board of Fire Commissioners, Fire District No. 2 was held on the above date in the Fireman's Memorial Hall. The meeting was called to order at 7:00 p.m. by President Wesolowski.

Four Commissioners were present, Commissioner Niedermayer is absent due to a medical emergency. Also, in attendance were Chief Grant, F.O. Orsini, Battalion Chief DiPaolo and Chief's Asst. B. Wesolowski.

Wesolowski opened the meeting by reading the following statement in accordance with the "Open Public Meetings Act":

This meeting of the Board of Fire Commissioners, Fire District No. 2 of The Township of Moorestown is being held in accordance with the Open Public Meetings Act of 1975. Pursuant to the "Act", on February 6th, 2020 the required notice was transmitted to the *Burlington County Times*.

Additionally, the required notice was posted on the bulletin board, reserved for such notices, in the lobby of the Town Hall, 111 West Second Street, Moorestown, NJ 08057, on the bulletin board of the Moorestown Municipal Library, 111 West Second Street, Moorestown, NJ 08057 and on the bulletin board of the Lenola Fire House, 229 North Lenola Road, Moorestown, NJ 08057 and filed with the Clerk of the Township of Moorestown on this date.

Lastly, written notice was posted on the official website, MoorestownFireDistrict2.com on February 6th, 2020 and mailed to each person who has requested copies of the schedule of meetings.

An affidavit certifying that the aforesaid delivery and posting of notices was prepared and signed by the Administrator.

Wesolowski called for a salute to the flag and a moment of silence for our departed members.

Minutes:

On a motion by Commissioner Mann, seconded by Commissioner Grant, the minutes of the October 7, 2020 regular meeting were approved 4-0.

On a motion by Commissioner Mann, seconded by Commissioner Grant, the minutes of the October 7, 2020 Executive Session were approved 4-0.

On a motion by Commissioner Mann, seconded by Commissioner Humes, the minutes of the October 14, 2020 Budget Workshop were approved 4-0.

On a motion by Commissioner Mann, seconded by Commissioner Humes, the minutes of the October 14, 2020 Executive Session were approved 4-0.

On a motion by Commissioner Mann, seconded by Commissioner Humes, the minutes of the October 21, 2020 Budget Workshop were approved 4-0.

Chief's Report:

The Chief's report was filed and available for review in the Commissioners Drop Box. Chief Grant advised the board that the COVID measures are still in place. The gear for firefighter Blumke has been ordered and are hoping for an early March delivery. The apparatus P.M.'s have been completed. due to a problem at Glick. They are working on scheduling the annual air pack testing and the Ladder testing for 3135. The new mobile radio installation by the county has begun in the county, however we have not been given a date yet.

Chief's Assistant Report:

Chief's Asst Wesolowski reported that in addition to his regular duties, the assistant had been working on ordering and installing the new iPad in the chief's vehicle, assisted with the hose testing. He noted that there was hose from 1990 that failed and hose from 2019 that failed also. The 2019 hose was picked up by the supplier and are hoping to get that replaced under warranty. He also noted that there are still 25 lengths of 1 ¾" hose in service and we will continue to replace hose as part of the regular budget.

Captain's Report:

The written report is available for review in the drop box. Battalion Chief DiPaolo listed the repairs done to apparatus for the month and the total fuel used.

Fire Official's Report:

1. Provided the inspection totals.
2. Penalty totals for the month were provided as well as False Fire Alarm Notices issued.
3. Zoning & Planning review totals.

Orsini also noted that there were several pre-school visits completed and also had a visit from a special needs class from the high school. President Wesolowski asked how the office was doing with inspections and if Orsini expected any problems in completing same by the end of the year. Orsini did not foresee any problems.

Rental Manager's Report:

Hall Manager Orsini gave the following report for September:

1. There was one affair held during the month.
2. There was one booking during the month for 2021.
3. There are no indications of changes to the current Covid imposed occupancy limits.
4. Discussion about rescheduling or cancellations due to the imposed restrictions. 2021 looks to be shaping up well as many of the summer and fall Saturdays are already booked.

President Wesolowski asked what the current limit was in the hall. Orsini stated that it is still at 100 persons. Wesolowski also asked how the affair that was held made out. Battalion Chief DiPaolo responded that there were under 100 in attendance for a birthday party and that there were no problems encountered.

Squad Report:

Administrator Knobbs reported that there are no reports at this time.

Bills:

The Statement of Expenditures, listing of bills to be paid in November were provided to the Board members for review prior to the meeting. Administrator Knobbs discussed the bills highlighted on said Statement and reported on bills received after the report was published. He further noted that there were routine bills that were due to be paid but not yet received.

There being no further questions or comments on the bills, a motion by Commissioner Mann, seconded by Commissioner Grant to pay the November bills and any regular bills that come in was approved by the four commissioners present.

Commissioner Grant abstained on bills relating to Chief Grant.

Communications:

Administrator Knobbs reported that there is a copy of a letter received from 7710, our Workers Compensation Insurer. It was accompanied by a refund check in the amount of \$3,829.00. This was the result of the annual Workers Comp audit.

Old Business:

1. Repairs: Administrator Knobbs discussed the following repair quotes that have been received, and his recommendation is to proceed with same at this time.
 - Tree Removal- Knobbs stated that there is a dying tree in the rear of the office lot that needs to be removed and the stump ground out. He has received two quotes and they are both identical at \$400.00, he recommends using Weldon's for the job.
 - Restroom Faucets- Knobbs reports that there were 4 plumbing contractors contacted and only Craven replied, came to discuss the job. To replace the restroom faucets with "touchless" faucets, the total quote from Craven was \$4,437.00.
 - Restroom Granite- Knobbs reported that All Marble, Granite & Tile was contacted to clean/polish the granite counter tops as well as clean and re-caulk the undermount sinks in the restrooms. The total cost this year would be \$1,600.00. they recommend that this be done annually at a cost of \$500 to \$600.

At this point, President Wesolowski asked the commissioners to consider each, one at a time:

On a motion by Commissioner Grant, seconded by Commissioner Mann to replace the faucets in the restrooms using Craven plumbing for \$4,437.00 was approved by the four commissioners present.

On a motion by Commissioner Grant, seconded by Commissioner Mann to have the counter tops and sink bowls cleaned and polished using All Marble Granite and Tile for \$1,600.00 was approved by the four commissioners present.

On a motion by Commissioner Grant, seconded by Commissioner Humes to have the tree removed from the rear of the Bureau office using Weldon's Tree Service for \$400.00 was approved by the four commissioners present.

New Business:

Commissioners Salary: President Wesolowski introduced and read *Resolution 2020-12*
“ESTABLISHING THE SALARIES OF THE MEMBERS OF THE BOARD OF FIRE
COMMISSIONERS FOR THE FISCAL YEAR JANUARY 1, 2021 THROUGH DECEMBER 31,
2021”

On a motion by Commissioner Grant, seconded by Commissioner Humes, the resolution passed on a roll call vote with 4 Aye, 0 Nay and 1 Absent.

The Resolution will be forwarded to the Town Council for their approval and corresponding resolution accepting same.

President Wesolowski stated that at this time of the year there are numerous documents needing the Secretary’s signature, and in lieu of Commissioner Niedermayer’s unknown health issues he is proposing that an Acting Secretary be appointed at this time on a temporary basis until the next meeting. President Wesolowski recommended Commissioner Mann to fill the position. On a motion by Commissioner Grant, seconded by Commissioner Humes, the motion was approved by the four commissioners present.

Meeting opened to the public:

There being no further questions or comments from the public, this portion of the meeting was closed.

President Wesolowski announced that there was no need to have an Executive Session.

There being no further business to come before the Board, by Proper Action, meeting adjourned at 7:25 p.m.

Respectfully Submitted,

Stephen W. Knobbs
Board Administration