

Minutes

The regular meeting of the Board of Fire Commissioners, Fire District No. 2 was held on the above date at the Lenola Fire House. The meeting was called to order at 7:00 p.m. by President Wesolowski. Five Commissioners were present. Also, in attendance were Chief Grant, F.O. Orsini, B.C./FI DiPaolo, and Chief's Asst B. Wesolowski.

Wesolowski opened the meeting by reading the following statement in accordance with the "Open Public Meetings Act":

This meeting of the Board of Fire Commissioners, Fire District No. 2 of The Township of Moorestown is being held in accordance with the Open Public Meetings Act of 1975. Pursuant to the "Act", on February 22nd, 2022 the required notice was transmitted to the *Burlington County Times*.

Additionally, the required notice was posted on the bulletin board, reserved for such notices, in the lobby of the Town Hall, 111 West Second Street, Moorestown, NJ 08057, on the bulletin board of the Moorestown Municipal Library, 111 West Second Street, Moorestown, NJ 08057 and on the bulletin board of the Lenola Fire House, 229 North Lenola Road, Moorestown, NJ 08057 and filed with the Clerk of the Township of Moorestown on this date.

Lastly, written notice was posted on the official website, MoorestownFireDistrict2.com on February 22nd, 2022 and mailed to each person who has requested copies of the schedule of meetings.

An affidavit certifying that the aforesaid delivery and posting of notices was prepared and signed by the Administrator.

Wesolowski called for a salute to the flag and a moment of silence for our departed members.

Minutes:

On a motion by Commissioner Grant, seconded by Commissioner Mann, the minutes of the September 7, 2022 meeting were approved 5-0.

Chief's Report:

The Chief's report was filed and available for review in the Commissioners Drop Box. He stated that they are still working with the new the helmet shields for the new helmets, the new batteries and charger for the portable power unit on 3132 were received and installed. He also noted that they are waiting on one air bottle that was sent out for hydro testing, and two new Scott masks for new members were received. He is working on the 2023 budget and as a follow up on the new helmets, they are still tracking at 44 weeks from order date (April), and we will most likely need to encumber the money.

Chief's Assistant

Chief's Assistant reported that the written report is in the drop box. He is assisting the Chief in preparing the budget submission. Also working with vendors on obtaining quotes for a new door access system for the fire house. The President asked for an explanation for the board as to why the new system is needed.

Brian explained the reasons for the need, and that he met with the installation company and hoped to have a firm quote prior to the budget meeting.

Captain's Report:

The written report is available for review in the drop box. B.C. DiPaolo listed the repairs done to apparatus for the month and the total fuel used.

Fire Official's Report:

The written report is in the drop box. F.O. Orsini reviewed the following highlights.

1. Provided the inspection totals.
2. Penalty totals for the month were provided as well as False Fire Alarm Notices issued.
3. Zoning & Planning review totals.

F.O. Orsini also noted that the Fire Prevention Open House will be October 14 from 6 to 9 p.m.

Rental Manager's Report:

Hall Manager Orsini noted that the report was in the drop box. He noted that there were seven affairs during the past month, and one new booking for 2023.

Squad Report:

Administrator Knobbs stated there were no reports. Administrator Knobbs noted that there were two items in the drop box as information for bills that were pending in U.S. Congress and the State Senate concerning EMS/EMS Reimbursements.

Bills:

The Statement of Expenditures, listing of bills to be paid in October were provided to the Board members for review prior to the meeting. Administrator Knobbs discussed the bills highlighted on said Statement and reported on bills received after the report was published.

There being no further questions or comments on the bills, a motion by Commissioner Mann seconded by Commissioner Humes to pay the October bills and any regular bills that come in was approved by the five commissioners present.

Communications:

None.

Old Business:

Audit: Administrator Knobbs stated that the 2021 Audit is ongoing. We are still awaiting the reports from the state in order to complete the audit.

Promotion Announcement: Administrator Knobbs stated that there is no new information, still awaiting the final formal approval by the State.

Recruitment/Retention: President Wesolowski opened the floor to anyone present to participate. Tom DiPaolo stated that things are moving along nicely. They will be attending Autumn in Moorestown on Main

Street. The two new recruits are thriving. One member is in Fire School and doing well, the other, a junior, is actively involved. They have also added one new auxiliary member.

2023 Budget: Administrator Knobbs stated that they are well underway in the process. Knobbs stated that he is awaiting pension and healthcare numbers from the state. The remaining numbers are for salaries which will be considered in the Executive Session this evening and the results of a shared services meeting on Thursday 10/6/22

Shared Services: Administrator Knobbs stated that there was a preliminary salary meeting for the members that fall under the Shared Services Agreement on 9/21/22 that a proposed increase was agreed upon by the committee. Knobbs was informed on 9/28 by Administrator Chesner that the District 1 commissioners wanted to have the committee meet again and discuss further prior to moving forward. As previously stated, that meeting will take place tomorrow, 10/6/22 at 3:00 p.m.

New Business:

None.

Meeting opened to the public:

There were no comments from the public.

President Wesolowski announced the next meeting will be a Budget Workshop on October 12, 2022.

President Wesolowski stated that there was a need to have an Executive Session this evening, and introduced and read *Resolution 2022-12 "Resolution Authorizing a Closed Executive Session"*. Motion by Commissioner Mann, seconded by Commissioner Humes to approve the resolution. On a roll call vote, the resolution was adopted 5-0.

President Wesolowski announced that the regular meeting was closed at this point to enter into an Executive session and that formal action may be taken after the Executive Session. He asked Chief Grant to remain for the Executive Session to provide input. This portion of the meeting was closed at 7:19 p.m.

The board reconvened the regular meeting at 8:22 p.m.

A motion by Commissioner Humes, Seconded by Commissioner Mann to approve all raises that were discussed in the Executive Session was approved by the five commissioners present.

There being no further business to come before the Board, by Proper Action, meeting adjourned at 8:24 p.m.

Respectfully Submitted,

Stephen W. Knobbs
Board Administration