

The regular meeting of the Board of Fire Commissioners, Fire District No. 2 was held on the above date at the Lenola Fire House. The meeting was called to order at 7:00 p.m. by President Wesolowski. Four Commissioners were in attendance (Commissioner Gifford via Zoom). Commissioner Mann was absent. Also, in attendance were Chief Grant and Junior FF Jacob Lopez.

Wesolowski opened the meeting by reading the following statement in accordance with the “Open Public Meetings Act”:

This meeting of the Board of Fire Commissioners, Fire District No. 2 of The Township of Moorestown is being held in accordance with the Open Public Meetings Act of 1975. Pursuant to the “Act”, on February 21st, 2025 the required notice was transmitted to the *Burlington County Times*.

Additionally, the required notice was posted on the bulletin board, reserved for such notices, in the lobby of the Town Hall, 111 West Second Street, Moorestown, NJ 08057, on the bulletin board of the Moorestown Municipal Library, 111 West Second Street, Moorestown, NJ 08057 and on the bulletin board of the Lenola Fire House, 229 North Lenola Road, Moorestown, NJ 08057 and filed with the Clerk of the Township of Moorestown on this date.

Lastly, written notice was posted on the official website, MoorestownFireDistrict2.com on February 21st, 2025 and mailed to each person who has requested copies of the schedule of meetings.

An affidavit certifying that the aforesaid delivery and posting of notices was prepared and signed by the Administrator.

Wesolowski called for a salute to the flag and a moment of silence for our departed members.

Minutes:

On a motion by Commissioner Clark, seconded by Commissioner Gifford, the minutes of the March 12, 2025 regular meeting were approved 4-0.

On a motion by Commissioner Sterling, seconded by Commissioner Clark, the minutes of the March 12, 2025 Executive Session were approved 4-0.

Chief's Report:

The Chief's report was filed and available for review in the Commissioners Drop Box. Chief Grant reported that the quarterly truck checks by Glick have started. Pump tests were performed on 4/4/25, with a primer motor problem on the ladder truck was discovered. Glick will replace the motor. Chief also noted that he has included a list in his written report of all new members from 2022 to current date.

Chief's Assistant

Chief's Assistant report is in the Dropbox, the highlights of the report were reviewed by President Wesolowski.

Captain's Report:

The written report is available for review in the drop box. Repairs were reviewed by Chief Grant.

Fire Official's Report:

The written report is in the drop box. President Wesolowski reviewed the following highlights.

1. Provided the inspection totals.
2. Penalty totals for the month were provided as well as False Fire Alarm Notices issued.
3. Zoning & Planning review totals.

Rental Manager's Report:

The report was in the drop box. President Wesolowski reviewed the report and noted that there were 4 affairs the previous month and 7 new booking for 2025.

Bills:

The Statement of Expenditures, listing of bills to be paid in April were provided to the Board members for review prior to the meeting. Administrator Knobbs discussed the bills highlighted on said Statement and reported on bills received after the report was published. Knobbs noted there are still regular bills outstanding. There being no further questions or comments on the bills, a motion by Commissioner Gifford, seconded by Commissioner Clark to pay the April bills and any regular bills that come in was approved by the four commissioners present. Commissioner Clark abstained on all bills for Donna Clark.

Communications:

Commissioner Clark shared that there is a shredding event in the rear parking lot of the fire house this Saturday between 9:00 and 12:00 noon.

Old Business:

Recruitment/Retention: President Wesolowski opened the floor to anyone present to participate. Chief Grant reported that the committee has been doing a nice job with recruiting new members and there is a new junior prospect upcoming. Commissioner Wesolowski noted that he has reviewed the new "Probie" Book that was presented last month and he was impressed with the content and the work that went into it. Chief Grant noted that Lt. Carruthers was the author of the book.

2024 Audit- Administrator Knobbs advised that the audit is underway and is proceeding nicely. He expects them to be done by the end of June and then it will be a waiting game for the state to provide the necessary reports so that the audit can be completed.

Training Prop Purchase: Administrator Knobbs reported that an updated proposal was received and it was the same as the prior one. He signed same, and has mailed a check for 50% deposit as required. It was also noted that they may be able to move up delivery to five months.

November Election: Administrator Knobbs advised that Fire District 1 reached out to Remmington & Vernick to possibly look at changing the Fire District lines to match the voting district lines and what that would encompass. Remmington & Vernick told them that they are currently working with the County on redistricting in the county and Moorestown is slated to be looked at soon. They suggested waiting until

that process was completed prior to looking at the fire district lines. A discussion on possible changes to voting districts as new building occurs.

Annual Disclosure Forms: Administrator Knobbs reported that all have been submitted with the exception of Commissioner Sterling and he will be meeting with him soon to get it submitted.

New Business:

Shared Services- Fire Prevention- Administrator Knobbs stated that we need to renew the Shared Services Agreement with Fire District 1 this year in August. He has already begun working with Administrator Chesner on making the necessary changes to the current document. President Wesolowski asked for a motion and a second to make a record of our desire to renew same. Motion was made by Commissioner Gifford, Seconded by Commissioner Sterling to renew the contract/agreement with District 1. The motion was approved by the four commissioners present.

Moorestown Squad- Administrator Knobbs discussed the payment to District 1 to help pay for the fuel usage by the squad since they are covering our district's residents. We have budgeted money to make these payments. It was discussed in the Shared Services meeting and they had proposed a reimbursement rate of 14 miles per call at .70 cents per mile. Knobbs stated that he thought that was too high as this is the IRS reimbursement rate and that represents more than just fuel usage. He is suggesting a .35 cents per mile rate. The four commissioners were in agreement to go forward with the .35 cents per mile rate. Administrator Knobbs will present this to Administrator Chesner tomorrow.

Administrator Replacement: President Wesolowski noted that we discussed this in our Executive Session last month. Administrator Knobbs has done further research with DOP and Civil Service and what is required of the board as far as posting the opening. Since this is an unclassified position, there are no real requirements for posting. We will be posting the notice on our website and hanging a copy in the Firehouse. The requirements are listed in the posting and resumes and cover letters are due to be submitted by close of business on May 15, 2025.

Plumbing Issue: Administrator Knobbs reported that the floor drain and trap in the boiler room, which also picks up the lounge sink drain has been backing up. The plumber has discovered that the pipe is deteriorated and the bottom of the pipe is completely gone. At this time, it appears to be just the trap. If it is only the trap, the estimate to replace it is just shy of \$3,200.00. Motion by Commissioner Gifford, seconded by Commissioner Sterling to proceed with repairs was approved by the four commissioners present. Administrator Knobbs also informed the board that there is another potential problem that will come up in the future. It is the main line that runs under the engine room floor and the front ramp and on out to the street. Near the end of the ramp is a trap that has been causing back ups between the trap and the street. Knobbs noted that they have been running the snake out to the street in the monthly PM work they have been doing. Knobbs is awaiting an estimate from Craven for same. It is something that should be planned in next year's budget.

Hose Purchase: Chief Grant asked for permission to proceed with the purchase of 8 lengths of 1 3/4" low pressure hose for a cost of \$2,107.00. It is in the budget. Motion by Commissioner Gifford, seconded by Commissioner Sterling to proceed with the purchase was approved by the four commissioners present.

Meeting opened to the public:

Chief Grant noted that the water fountain in the engine room is broken and has been inoperable for some time. He asked if it could be replaced with a new style water fountain that could also fill bottles. President Wesolowski asked that some research be done and come back with a cost for same.

April 9, 2025

President Wesolowski noted that the next meeting will be May 14, 2025.

There being no further business to come before the Board, by Proper Action, meeting adjourned at 8:04 p.m.

Respectfully Submitted,

Stephen W. Knobbs
Board Administration