



Policies

ALL STUDENTS MUST SIGN AN ONLINE WAIVER BEFORE TAKING ANY CLASS WITH ROYALTY DANCE STUDIO.

1. To be considered an active student of Royalty Dance Studio, accounts must include the parent's name, email address, phone number, address, the student's name, the student's date of birth, and registration for at least one class.
2. All students must adhere to all dress code policies for students ages 3-18. See the dress code sheet for more information.
3. It is highly encouraged that every member keep a credit card or ACH payment method on file. Automatic payments for balance due will be billed to your payment method on the 1st of every month. Please notify the studio if you plan to pay via cash or check.
4. Tuition is due by the first week of every month and is non-refundable. Payments made after the 15th will be charged a \$25.00 late fee. Students who have a late account will not be allowed into class or to perform until the account is paid in full.
5. Recital fees are billed on November 15. Please see the Recital Fact Sheet handout for details. Any members who do not participate must notify the studio in writing before November 1 to avoid billing.
6. Production fees are billed on March 15. Please see the Production Fact Sheet handout for details. Any members who do not participate must notify the studio in writing before March 1 to avoid billing.
7. Event tickets are sold separately in the Studio Portal.
8. Students must attend all picture weeks assigned to them. Picture week details and schedule will be sent out via email at least one month before their assigned picture week.
9. Photos and videos are taken at all Royalty Dance Studio productions. By participating in our productions, you are agreeing to photo/video for sale, marketing, and personal relations projects. You can check the box in the studio portal that says not to post images of your child to our social media or website. This must be done at the time of registration.
10. Dance classes run all year with three different seasons: the Recital Season (September-March), Spring Season (April-June), Summer Season (July-August). Schedules are subject to change based on the needs of each season.
11. Cheer classes run all year, with tryouts to be hosted in May. These students will be required to sign a 10-month contract once placed on a team to ensure participation for the year. See our Royal Gems: All-Star Cheer Handbook for more information.
12. Dancers remain enrolled in classes, with tuition due every month, until they withdraw from a class. If a student is withdrawing from a class, the studio must be informed with

written notice by the 15th of the month before the end of the month (even if there is a mandated shutdown), otherwise the account will be charged for full tuition the following month. The studio will offer Zoom class options if there is a mandated shutdown, so that dancers may continue their classes without interruption.

13. We require that you keep an active email address and phone number on file for communication purposes. If you choose not to, you may not enroll in a class at Royalty Dance Studio, as this is how we communicate class updates, cancellations, and other important information that would pertain to your child, and we will not be responsible for missed communications.
14. Monthly tuition will remain the same whether it's a short (3-week) or long (5-week) month. There are NO REFUNDS for missed classes. Makeup classes are available for excused absences with instructor or studio approval. Students are strongly encouraged to attend every class. Excused absences include illness, birth or death in the family, family wedding, etc., with permission of the studio. If you know your child will not be in class, please call the studio.
15. Any student who is absent from the last week of class before any performance will not be allowed to participate unless they schedule a private lesson in advance to make up for the missed class. Students who miss 4 or more classes per season may be asked to schedule private lessons to perform.
16. Minors under the age of 7 must have a parent or guardian assist them to enter the building to check the student into class. Parents are allowed to remain in the building during class time unless it becomes a distraction for the child. Minors must be picked up at the end time. If any minor is remaining in the building 10 minutes after his or her class without a parent, there will be an additional charge of \$1.00 per minute.
17. In the event of inclement weather, we will follow the Quincy and Royal School District and use our discretion for closures. Please keep an updated cell number inside the Studio Portal so that you receive text notifications in the event of a closure.