

Mirline Valentin

Brooksville, FL | (305) 922-9334 | (305) 922-9291 | mirline.valentin@gmail.com

Career Summary

Passionate and innovative professional seeking a Producer role in a dynamic, competitive environment. Known for precision and unwavering commitment, I bring expertise in digital filmmaking and video production. A versatile team player with strong interpersonal skills and adaptability to fluid workflows, I excel in multitasking, meeting tight deadlines, and maintaining composure in high-pressure situations.

Areas of Expertise

Video Production | Sales/Marketing Management | Team Work | Problem Solving | Customer Service | Front Desk Management | Relationship Building | Conflict Resolution | Computer Proficiency | Digital Media Production |

Education

- Master of Science, Entertainment Business | Fullsail University, Winter Park, FL
- Bachelor of Fine Arts, Digital Filmmaking and Video Production | Art Institute of Tampa, Tampa, FL
- Teaching Certification, EPI Program | Broward College, Coconut Creek, FL
- Bachelors of Science, Political Science | Barry University, Miami Shores, FL
- Bachelor of Arts, Pre-Law | Barry University, Miami Shores, FL
- Associate's Degree, Pre-Law | Miami Dade College, Miami, FL

Experience Highlights

Video Production Experience:

- Spearheaded the creation of "Unintended Entanglements" as a writer and producer, ensuring seamless and efficient execution of production events.
- Orchestrated and oversaw all facets of movie production, from development through pre-production, production, post-production to final delivery.
- Managed and supervised production elements, encompassing crew, talent, timelines, and location responsibilities.
- Demonstrated adeptness in creating and maintaining the production budget throughout the project lifecycle.
- Collaborated effectively as a valuable creative team member, supporting the director, crew, and production management.
- Contributed to script development and review, enhancing understanding of video production requirements.
- Maintained a vigilant eye on overall quality control, successfully steering the financing and marketing efforts for the movie production.

Customer Service/Hospitality Experience:

- Elevated client satisfaction and increased sales through the establishment of robust customer relationships.
- Provided expert guidance to guests during product selection, offering tailored recommendations based on a deep understanding of product knowledge.
- Recognized for consistently achieving high customer satisfaction levels, ensuring efficient turnover times, and delivering exceptional customer service.
- Actively engaged with customers, embodying customer experience principles and philosophy while maintaining a tidy and organized store environment as a Cashier at TJ Maxx.

Leadership Management Experience:

- Led and trained 5 to 10 professionals in Marketing and Advertising, B2B Promotional Sales, Recruitment, Account and Inventory Management, Leads Generation, and Team Management during my tenure as a Marketing Rep at STL Worldwide Inc.
- Successfully directed the launch of three satellite offices through internal promotions and assistance.

- Formulated a compelling vision for a classroom by actively seeking input from students, parents, and fellow teachers, facilitating collaborative decision-making on class direction and academic goals.

Sales/Marketing Experience:

- Cultivated and nurtured genuine relationships with clients in Fortune 500 companies such as Disney World, Florida Marlins, The Miami Heat, Boomers, Splitsville Luxury Lanes, Los Ranchos restaurant, etc., implementing strategies to keep both on- and off-premises clients actively engaged.
- Actively participated in sales campaigns, fundraisers, and tradeshow to identify new business opportunities.
- Successfully secured connections with five new corporate clients while at STL Worldwide INC.
- Identified and implemented data-driven solutions to enhance demand and sales for STL's underperforming products.
- Achieved 4x Top Ten Sellers nationwide, 1x Top Twenty-Six, and received office Top Seller recognition for two consecutive months.

Administrative/Financial Management Experience:

- Assumed the role of Cashier at both Office Depot and TJ Maxx, demonstrating proficiency in tracking and managing daily cash flows and transactions.
- Processed and prepared merchandise for the sales floor, ensuring company procedures and standards adherence.
- Executed administrative and store duties precisely, leveraging strong office management and cash-handling skills to achieve optimal results.

Professional Experience

- Grade Science/Social Studies Teacher | Legacy Preparatory Academy – Tampa, FL | July 2016 – Present
- Driver | UBER – Tampa, FL | April 2016 – Present
- Front End Cashier | TJ MAXX – St Petersburg, FL | Oct 2018 – Dec 2019
- Cashier | OFFICE DEPOT – Tampa, FL | Aug 2016 – Feb 2017
- Yacht Manager/Detailer | Chrissie's Marina Service – Homestead, FL | Oct 2006 – June 2012
- Independent Sale/Marketing Representative | STL Worldwide Inc. – Doral, FL | Mar 2010 – Aug 2010
- Front Desk Representative | BARRY UNIVERSITY – Miami Shores, FL | Aug 2007 – Dec 2009
- United State Navy Veteran | USS Emory S Land AS-39 – La Madelena, Italy | Discharged Sept 2003