

Third Cherry Creek Townhouse Corporation Architectural Request Form

This application is for Landscaping and Exterior Changes*

* This change request form is *not* to be used for window or door replacements, exterior vents and the installation of communications services. Use the appropriate ARF form for those requests.

Submit Architectural Request Form to: Third Cherry Creek Townhouse Corporation c/o Realty One Property Management (see web site for address) (Phone 303.834.0311. Fax transmissions are not permitted.)

Date Received Realty One: _____

Approval or Denial Date: _____

Name of Applicant _____ Home & Other Phone _____ / _____

Address _____ Building permit applied for? _____ Yes _____ No _____ N/A

Nature of improvement: ___ change landscaping in front of unit ___ change landscaping on side of an end unit _____ Other (please describe):

Are the plants used in the landscaping changes:
(Please mark "yes" or "no")

low water (Xeriscape) in nature

_____ in accordance with the Association's master landscaping design

___ appropriate for the weather and geographic facing of the building

Planned Starting Date _____ Planned Completion Date _____

NOTICE TO APPLICANTS:

Third Cherry Creek Townhouse Corporation, in its efforts to conserve water, has adopted the use of low-water plants and Xeriscaping for non-play areas, including the fronts of individual units. IT IS UNDERSTOOD BY THE APPLICANT that any plant or materials that are not approved by this application may be deemed in violation of the Association's regulations. The Association may - at the owner's expense - remove the non-approved items. The Association may charge the owner to restore the landscaping to an appropriate condition.

Please note:

1. Owners cannot install bird baths, fountains, more than four 12-inch pots, manufactured decorations, solar or decorated lighting, feeders or other garden-related items or materials without advance approval. Plastic or artificial plants or flowers are not permitted.
2. Owners cannot alter the irrigation system, sidewalk lights or related equipment. The owner will be required to pay for any damages they cause to this HOA equipment.

For consideration of approval for this application, you must submit a copy of your plans including ALL of the items below:

3. A sketch of the front (or side) of your unit, clearly indicating the name and location of plants to be installed.
4. A listing of other materials to be used in the change. This includes descriptions of the soil amendments, mulches, small fences, etc.
5. Any additional information which the board deems necessary

COMPLIANCE STATEMENT

I, the undersigned, do, agree that if any request is approved, I will install the above within the approved time period, according to the plans, specifications and descriptions submitted with this request. I am aware that any variation from the approved request could result in an order to remove the non-complying item. If my contractor or I deviate from the approval, I understand I will face a \$500 fine, assessment of costs to put affected property back into original condition, plus administrative, legal and court fees. I understand that I am responsible for any damages caused by the installation of the above. I am also aware that the approval of my request by the Board of Directors in no way supersedes permits required by the Denver County Building Department or any other government agency. I agree not to start any improvements prior to receiving approval.

Signed _____ Date _____

ACTION TAKEN

___ APPROVED AS SUBMITTED ___ APPROVED AS AMENDED BELOW ___ DISAPPROVED (AS NOTED BELOW)

Signed _____ Date _____

Note: All material related to the replacement, additions must accompany this two page form or the application will not be approved. There shall be NO VERBAL APPROVALS. Past architectural approvals shall have no bearing on this revised architectural request form.