

Penhold School of Dance

REGISTRATION PACKAGE

Contact Information

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General Information

Penhold School of Dance is a non-competitive dance school located in Penhold, Alberta just 10 minutes south of Red Deer. We offer ballet, tap, jazz, lyrical, musical theatre, contemporary, acro and hip hop classes. Creative Dance and Combo classes are also available for ages 6 and under. Many of our classes are once a week classes but two or three times a week ballet classes are offered to the more serious dancer. Royal Academy of Dance exams for ballet are offered upon teachers assessment. We believe in the importance of proper technique and training for all students. Your child will learn that working hard and having fun can go hand in hand!

Our location has two studios, two bathrooms, a change room and an office. Each studio has a viewing window where parents are welcome to watch class in progress during the fall season.

Check out our website for class info, schedules, what to wear, teacher bios and more!
www.penholdschoolofdance.com

Year End Recital

Mark your calendars! Our year end recital will take place at the Memorial Centre in Red Deer on Sunday, May 27th and Tuesday, May 29th. Dress Rehearsals will be held at the theatre on Sunday, May 27th and Monday, May 28th. Tickets usually go on sale in April. Ticket price is normally between \$18-\$22.

Fees

There is a \$20 non-refundable registration fee for all full year and 12 week dance classes. (6 and 8 week dance classes do not need to pay this registration fee) This \$20 fee saves your spot in any and all dance classes you would like to register for. Registration fee is NOT per dancer, it IS per family. For example, one family with three children who each want to sign up for a full year dance class only need to pay \$20 to register.

Please see attached sheet for exact cost of classes. All full year classes must be paid by October 2nd. Payment can be made in full by cash, e-transfer or 7 posted dated cheques made out to Penhold School of Dance Ltd. Post dated cheques must be dated from September through to March for the 1st or the 15th of each month. There is a \$30 charge for NSF cheques.

We do not accept monthly cash payments. If you would like to pay in cash, payment must be made in full by the deadline. The only monthly payments that will be accepted will be post dated cheques. Please be aware of the studio policy for late payments. If payment is not kept up to date on class fees, the studio has the right to withhold costumes and/or photos until payment has been made.

Deadline for payment being October 2nd for fall classes and February 5th for new registrants in January. Costumes will not be handed out until class fees are up to date.

Costume deposit

For all full year dance classes, there will be a \$50 costume deposit due by October 2nd. Costumes are ordered in late October or November so deposits are required in order to pay for them in full. If you are unsure of whether or not your child will be participating in recital, it is your responsibility to let the office know that you are undecided. An email reminder will be sent out in early October letting everyone know that if a costume deposit has not been paid, there will not be a costume ordered for you. We cannot guarantee that a costume will be able to be ordered for you past the first week of November, so it is recommended to make your decision regarding recital by the beginning of October. In the new year when the costumes begin to arrive, you will receive information on your total costume cost. For example, if your total cost is \$70, you will be asked to pay an additional \$20 in January or February.

Fundraising

There will be an opportunity once again to do some fundraising to raise money for your costume(s). Suzanne Birn is in charge of fundraising, if you have any questions regarding fundraising you can contact her at 403-396-4841 or smbirn@hotmail.com

Referral program

The best compliment we can receive is your referrals to your friends and family. As such, we would like to thank you for your great compliments. Penhold School of Dance has a referral program to reward you for sharing your happiness with your classes. When a new student signs up at Penhold School of Dance and tells us they were referred by a current student, we will reward the current student for their referral. The new student must register and remain in a full year dance lesson in order for the referral to be valid. At the end of the year that the new student enrolls, the student who referred the new student will get a credit to their next year's lessons valued at 10% off one class. For example, if Student A refers Student B and Student B enrolls in a full year dance class from September 2017-May 2018, Student A will get a credit of 10% off one dance class for the September 2018-May 2019 dance season. There is no limit to the amount of credits you can receive, so if you refer 5 students in one year, you could receive 50% off once dance class the following year. These credits are non-transferable and have no cash value.

Lessons

Penhold School of Dance strives to uphold high standards in the quality of teaching that takes place at our studio. If you require the attention of the teacher please see them at the end or the beginning of class. The teachers are asked to give as close to a full 30 minute, 45 minute or hour long lesson as possible, and as a result may not be able to continue conversation with you into the next class time. Please respect this.

Attendance and Cancellations

We would like to stress how important good attendance is in order for your child to be successful. Not only is dance a group/team effort but it is also imperative that your child attend class on a regular basis in order to feel successful themselves. If your child has missed more than three dance classes in one session (one session being Sept-Dec or Jan-May) without explanation, the teacher or studio owner will be calling or e-mailing to stress the importance of attendance. The teacher reserves the right to remove or change choreography for year end recital based on attendance if they feel the group is being held back due to poor attendance. No refunds are available for student absences. If a student misses a lesson, the student understands they are forfeiting the cost of the lesson. If there is another class time that is age appropriate for the student to attend as a make-up lesson, the student/parent must call or email the studio to arrange for the student to come to the make-up lesson during an appropriate week.

Withdrawal/Cancellation of lessons

One month notice is required for withdrawal or cancellation of lessons. If a student withdraws on February 15th, payment will be terminated as of March 15th. Costume deposit will not be refunded.

Calendar of Dates

Monday, September 11	Lessons Begin
Tuesday, October 31	No classes - Halloween
December 4-7	Last classes before Christmas Break Viewing Day-Parents welcome to watch classes
January 8	CLASSES RESUME
February 19	No classes - Family Day
March 26- 29	Viewing Days - Parents are welcome to watch classes
April 2	No classes- Easter Monday
April 16-20	No classes- Easter Break
April 23	CLASSES RESUME - BLINDS NOW REMAIN CLOSED TO RETAIN DANCER FOCUS
May 21	No classes - Victoria Day
May 22-24	REHEARSAL WEEK AT THE STUDIO
SUNDAY MAY 27	DRESS REHEARSAL AND SHOW DAY AT MEMORIAL CENTRE, RED DEER
MONDAY MAY 28	DRESS REHEARSAL
TUESDAY MAY 29	SHOW DAY

***** PLEASE NOTE SOME DATES ARE SUBJECT TO CHANGE. SPECIFIC REHEARSAL WEEK NOTES WILL BE GIVEN OUT CLOSER TO THE DATE. FRIDAY, MAY 25, 2018 IS A POSSIBLE EXTENSION OF REHEARSAL WEEK *****

PICTURE DATES TBD - Tentative dates are April 6 and 7, 2018

WHAT TO WEAR

Creative Dance/Combo Dance and Age 3-5 Musical Theatre

Any solid coloured bodysuit. Any solid coloured pair of tights. (Ballerina pink tights preferred for girls) Pink leather ballet slippers. A skirt is allowed but not required. Hair tied back away from face. Boys can wear shorts and T-shirt or sweats and black leather ballet shoes.

Musical Theatre Age 6 and over

Any comfortable clothing that is comfortable to move and stretch in. Black jazz shoes, slip on or tie up. Hair tied back away from face in a ponytail.

Ballet

Any solid coloured bodysuit. Black bodysuit preferred for age 12 and over. Ballerina pink tights. (Convertible for any twice a week classes) Pink canvas or leather ballet slippers. No shorts. Hair tied back away from face and placed in a classical ballet bun. Boys can wear black shorts or black tights with dance belt and white T-shirt, black leather ballet shoes.

Lyrical

Any solid coloured bodysuit, ballerina pink or tan convertible tights. They need to be convertibles so they can go barefoot. Shorts and skirts are okay. Foot undies or tan jazz shoes may be required for recital. Bare feet or foot undies are fine for class until a decision is made. We will let you know by November if jazz shoes need to be purchased for recital.

Jazz

Bodysuit and tights with dance shorts. No pants with baggy ankles. Black jazz shoes, slip on or tie up. Hair tied back away from face. Boys can wear a T-shirt and pants or shorts that have some stretch to them so that they can move freely. No jeans.

Tap

Any solid coloured bodysuit. Any solid coloured pair of tights. Tight fitting shorts are allowed. Boys can wear a T-shirt and shorts or sweats. Black tap shoes. Capezio patent shoes are okay for ages 6 and younger. For older tap groups, (over age 6) Capezio patent shoes are NOT preferred. The sound is much more muffled and they won't be able to hear themselves tap as well. Capezio style #CG55 is a good shoe. Bloch and So Danca tap shoe would be fine as well. Hair tied back away from face.

Acro

Any solid coloured bodysuit and convertible tights. Hair tied back away from face and placed in a classical ballet bun or braided bun. Boys can wear tight shorts and a T-shirt or tank top.

Hip Hop

Loose fitting pants or shorts. No jeans and No dance shorts. Comfortable tank tops or T-shirts. Hip hop sneakers are ideal but clean indoor runners are okay. White runners for recital. Please remember there are NO outside shoes allowed in the studio.

Stretching/Conditioning

Bodysuit and convertible tights, bare feet. Hair tied back away from face.

MORE HINTS AND TIPS!

Fantasy Costumes in Red Deer and The Whole Show Dance and Activewear in Sylvan Lake are great places to buy dance shoes. You can get dancewear at both places as well. It's a good idea to have your teacher approve your shoes before you wear them. Shoe swap bin - If you have any old dance shoes that your little dancer has outgrown, put them in a Ziploc bag. Put an envelope inside the bag with the shoes and write on the front of the envelope your name, phone number, size and style of shoe and how much you want for the shoes. If someone wants to purchase them, they simply put the money inside the envelope, take the shoes and put the envelope in my dropbox. We will call or email you to let you know someone has bought your shoes.

If you have any other questions, don't hesitate to give me a call or email and I would be happy to help. If you do any of your shopping at Fantasy Costumes or The Whole Show Dance and Activewear, be sure to tell them your dancer will be dancing at Penhold School of Dance. You will get a bit of a discount on some of your purchases and they have on file what I prefer for each class.

FEE INFORMATION

- 1) You may post date cheques from September-March if you wish. Please see per month amount. There is an added admin fee for monthly payments.
- 2) Families/siblings who take three or more classes (excluding 6 or 8 week classes) will receive 15% off one class. Discount will be taken off the cheapest class.
- 3) Families who have one dancer in more than one class, (excluding 6 or 8 week classes) will receive first two classes regular price, third class 15% off, fourth class 20% off, fifth class 25% off, sixth class and any further classes 30% off. Discounts will be taken off the cheapest class.
- 4) Max amount fee for the dancer who would like to take multiple dance disciplines! Please see the office regarding max amount fee if you think your child would benefit from this.

There is no registration fee for 6 or 8 week classes, these classes must be paid in FULL upon registration. Registration form must still be filled out.

Fee Schedule

6 Week Mom and Me	\$60.00			
8 Week Stretching and Conditioning	\$88.00			
12 Week Creative or Combo	\$144.00			
Sept.-Dec.	Monday	Tuesday	Wednesday	Thursday
30 Minute	\$138.00	\$145.00	\$145.00	\$145.00
45 Minute	\$155.00	\$167.00	\$167.00	\$167.00
1 Hour	\$170.00	\$185.00	\$185.00	\$185.00
1 Hour15 Min	\$187.00	\$198.00	\$198.00	\$198.00
Jan.-June				
30 Minute	\$195.00	\$220.00	\$220.00	\$220.00
45 Minute	\$227.00	\$248.00	\$248.00	\$248.00
1 Hour	\$250.00	\$280.00	\$280.00	\$280.00
1 Hour15 Min	\$270.00	\$297.00	\$297.00	\$297.00
Full Year				
30 Minute	\$333.00 \$50/month	\$365.00 \$54/month	\$365.00 \$54/month	\$365.00 \$54/month
45 Minute	\$382.00 \$57/month	\$415.00 \$62/month	\$415.00 \$62/month	\$415.00 \$62/month
1 Hour	\$420.00 \$62/month	\$465.00 \$69/month	\$465.00 \$69/month	\$465.00 \$69/month
1 Hour15 Min	\$457.00 \$68/month	\$495.00 \$73/month	\$495.00 \$73/month	\$495.00 \$73/month