



FOOD VENDOR INFORMATION AND APPLICATION - 2022

Date of Fest is June 16-18, 2022.

Included with this document are vendor requirements and an application for participating in the 2020 Washboard Fest. The Washboard Fest Committee will issue acceptance or decline via email based on the information submitted. Applications must be submitted via email or mail and applications that are incomplete will not be considered. To make sure we obtain quality vendors for our fest, we ask that you list festivals you participate in within a calendar year for references.

Festival Names: _____

A limited number of each type of vendor will be accepted to each event to cut down on competing vendors. Vendors will be selected based on several items, including experience, festival references, items and equipment. Vendors are expected to comply with all rules and regulations of the Logan Police Department, Logan Fire Department, Hocking County Health Department and other governing authorities' rules and regulations that might apply.

With limited electricity, we are looking for food vendors that are self-sufficient with their electrical needs (i.e. generators) but this is not required.

Required Vendor Hours:	Cost:
● Thursday, June 16 – 5:00 to 9:00 p.m.	● 1 Space—not to exceed 30 ft. —\$375 to \$450
● Friday, June 17 – 12:00 to 9:00 p.m.	● Each additional foot needed—\$15
● Saturday, June 18—12:00 to 9:00 p.m.	● Vendor must provide their own tent/tables

Lodging and camping are available at www.explorehockinghills.com or www.Hockinghills.com

Vendor Guidelines

- There will be no shade/sun protection, but you may bring your own tent. However, no staking is allowed as this festival takes place in the street. We suggest bringing weighted objects to hold your tent down.
- Vendors must provide their own tables, chairs, tents, extension cords, hand trucks and any other items required to do business during the event.
- All vendors may sell any variety of refreshments, except water. All bottled water must be purchased from the Washboard Fest at a rate of \$10.00 per case. Any vendor found to be in violation of this policy will not be invited to return to future festivals.
- Electricity will be limited to 20 amps per vendor at a cost of \$50. If you need more than 20 amps, we require that you bring your own generator. Additional electricity will not be available to purchase at the event.
- Vendors must discard their own trash during and after the event. Failure to comply will result in exclusion from future events.
- Exhibitors must have someone working their booth during all vendor hours.
- This is a non-refundable, rain or shine event.



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Setup

- 8:00 a.m. to 4:00 p.m. on Thursday, June 16.
- All trailers and booths must be ready for business (set up and inspected) on June 16th by 4:00 p.m.

Tear-Down

- Vendors may start to pack up after 9:00 p.m. closing on Saturday night.
- NO vehicles will be permitted on the streets near the main stage until the music stage closes at 11:00 p.m. This will be strictly enforced.
- All booths and trailers are to be removed by Sunday, June 19 2022 at 8:00 a.m., unless other arrangements have been made with the Fest Committee.

Vendor Parking

Vehicles and supply trailers must be removed from your space during fest hours. If you have a large truck and/or cargo trailer combination, please contact us prior to the festival to arrange a specific time for setup.

****This contract is not transferable. If you would like to participate in the 2022 Washboard Fest, you will be required to resubmit a new application.**

Hocking County Tax rate for 2022 is 7.25%. (Tax not required in payment for space at the Fest.)

Payment and Mailing Information

Please mail your completed application with a check made payable to:

Washboard Fest
Attention: Food
PO Box 1060
Logan, OH 43138

For more information, please email washboardfestival@gmail.com or call 740-277-1806 and leave a message.

Additional applications may be downloaded from our website at washboardfest.org.



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Fest Use Only: Check # _____ Date Recorded _____ Space(s) # _____

DEADLINE FOR FOOD VENDOR APPLICATION AND PAYMENT IS MAY 31, 2022

CONTACT NAME _____

BUSINESS NAME _____

STREET ADDRESS _____

CITY _____ STATE _____ ZIP _____ COUNTY _____

Cell Phone _____ Home/Business Phone (if different) _____

Email _____ Website _____

Please list food you will be selling below:

Please **circle** the appropriate fee and fill in amount below:

Washboard Fest June 17-19, 2022	City of Logan Business License Holder	Non-City of Logan Business License Holder
Food Truck (10' x 20" space)	\$375	\$450
Food Vendor Non-Truck (10' x 10')	\$350	\$400

Cost of Space: \$ _____ Additional Footage: \$15 per foot x _____ feet = \$ _____

Water Hookup: _____ Electric Hookup Needs: _____

I assume all liability or loss or injury to persons in my rented space due to my own negligence or carelessness. I assume responsibility for all items at my booth. I will hold harmless the Washboard Fest for any loss, personal injury or damage to my property.

I have read the 2022 Washboard Fest Booth Guidelines stated in this document. I understand them and agree to operate my booth in accordance with them at all times. I agree that once I am selected to participate in the Fest, my entry fee is non-refundable.

PRINT NAME: _____ DATE: _____

SIGNATURE: _____ Payment Enclosed: _____