

Manzano High School – Football Booster 2021-2022

Meeting Minutes

08/03/2021

I. Call to order

Gil Garcia – Booster President called to order the regular meeting of the Manzano Football Booster at 613pm on 08/03/2021 at Manzano High School.

II. Roll call

Gil conducted a roll call. The following persons were present:

Gil Garcia - President

Denise Garcia – Vice President

April White - Treasurer

CaraMia Begay - Secretary

Melissa Melfi – Booster Parent/Fundraising Representative

Carmen and John Paulson - Parents

Kimberly Barela Olivas – Parent

Beatriz A Reyes - Parent

III. Approval of minutes from last meeting

Gil read the minutes from the last meeting. The minutes were approved as read.

IV. Booster Reports

- a) President - Coaches Budget**
- b) Vice President – No report**
- c) Melissa – Fundraising Update**
 - (1) Golf
 - (2) Sponsorships
 - (3) Carwash

d) Treasurer - Finances

- (1) Current Bank Acct available \$11,165.00 to include player obligations, corn hole and Panda
- (2) Player Obligations – not pay for play nor club
- (3) BSN Paid in Full – check written and credit has been applied for store
- (4) Corn hole Profits / Panda Profit (\$1400-1600 + \$101), to be deposited
- (5) Other Expenses – August estimated expenses at \$1900 per season
 - (a) Headsets to be refurbished – Refurbished with estimated shipping cost of \$180, need invoice, total estimated cost of \$650
 - (b) Web Hosting – paid every two years, amount unknown
 - (c) Office Supplies – checks for booster from Costco, amount \$20
 - (d) Coaches Clinic – local conference, July 24-25, Coach payed \$65 while 6 other coaches cost at \$65 each, payed for by booster
 - (e) Accu Stripe Inc Field stripping – estimated at \$350 x two, Gil to clarify with Yvette Hall (former treasurer) and coach

e) Secretary – No Report

V. New business

a) Fundraising / Sponsorships

- (1) Sponsorship/donations – previous sponsors to be rolled into current year program
- (2) Jerky fundraising – Gil motioned for fundraiser and Denise second the motion. Denise to contact April for opportunity, Forms to be given to coach for players, 2 week turn around for product once ordered, Gil may have another contact for opportunity
- (3) Carwash TBA - \$15 a card, profit 50%
- (4) Golf
 - (a) Los Altos – Contact is Colby, Possibly scheduled on 09/11 (bye week for players), Promote registering for a team at \$100 player/\$400 team, 18 holes

for company sponsorship at \$500 (Co. to promote business), Flyer to be made either Melissa or Gil.

- (b) Canyon Club – contact is Joey, Monday only option
- (c) Dippin' Dots – aps may not be on board for game day but possible for Sponsorship for Golf Tournament

b) Coaches Budget

- (1) Plastic bins – to be further discussed with coach
- (2) Hudl Remote – Gil motioned and Denise second the motion for Booster to order remote, April confirmed budget available to cover

c) Game preparations

- (1) Pregame food – Varsity Dinner in cafeteria; underclassmen snacks outside. Melissa Melfi to help with pregame meals. Previous budget for Varsity (TBA) of \$200 and JV (3) at \$100 per game, Aps to cover meals outside of city limits
- (2) Parent volunteering – sign up on website for new/returning players
- (3) Donating snack and drinks for players from parents
- (4) Accu Stripe Inc Field Striping – Coach Carrother's sign a contract or are we able to use another APS vendor, Denise to call for option of vendor, Previous cost of \$1400 per season
- (5) Bus Transportation – Previous budget \$1000 for Charter bus and \$750 school bus, only away games, AD or Coach to reserve the transportation

d) Player Gear

- (1) Name plates for Jerseys - \$20 each, will be player responsibility and has to be sewn on,
- (2) Name Locker magnets – Coach has Artesia contact but booster will need to pay, in-voice to be sent to April asap
- (3) Vendors – Virginia's or Meg-Swartz, Linda – Awards Etc.
- (4) Booster to order locker magnets and name plates
- (5) Gil motioned and Denise second the motion to have players responsible for name plates cost

VI. Other business

- a) Practice Times – Parent concerns about beginning and end time and communication on SportsYou app.
- b) Paulson's asked about jerseys, if booster going to be purchasing any more for number, in different sizes
- c) Next meeting – TBD once Gil clarifies with AD/APS

VII. Adjournment

Gil Garcia – Booster President adjourned the meeting at 7:12pm.

Minutes submitted by: CaraMia

Minutes approved by: CaraMia