



Theater Rental Price List and Application

112825

DAILY RENTAL RATES

- Theatrical Performance (up to 8hrs)
Friday or Saturday: \$1900/day (10% discount for nonprofits)
- Friday/ Saturday combined: \$2900
Performance: Sunday-Thursday: \$1500 per day (10% discount for nonprofits)
- Theatrical Rehearsal/Load-in per day: (up to 8 hours)
Friday or Saturday: \$1000/day | Sunday-Thursday: \$800/day (10% discount for nonprofits)
**In excess of 10hrs: *(see Hourly Rental Rates below)*

HOURLY RENTAL RATES

- Up to 50 Occupancy (2hr min): \$150/hr
- 51-100 Occupancy (2hr min): \$200/hr
- 101- 200 Occupancy (2hr min): \$250/hr
- 201-300 Occupancy (2hr min): \$300/hr

INCLUDED IN DAILY RENTAL RATES

- 300-seat theater
- Use of (4) dressing rooms
- House manager
- Concessions/alcohol may be provided for performances only. (up to theater discretion)
- Main stage dimensions - 42' wide x 37.5 deep'
- Two side stages - 11'x12' and 11'x14'
- For theater sponsored events only: an advertising campaign, which includes placement in theater emails and social media.
 - Technician.

- Theater Manager

ADDITIONAL RENTALS

- Wireless Microphones: \$30/each.
- Video Projection system: \$150/day or \$25/hour
- Podium: \$15
- Highboy tables: \$10/ea
- Stage risers: (16'x16') \$25/ea (4x4 section)
- VIP Lounge: \$65/hr
- For non-theater sponsored events - Theater ticketing link, ticket sales and accounting: \$250/per event. Ticket sales person: \$100.00
- DJ music w/ video projection: \$200/hour
- Stage lights: \$25/hr
- No host bar: \$65/hr
- Stage piano: \$30

WEDDINGS & RECEPTIONS

- Friday or Saturday: \$5000/day
- Sunday-Thursday: \$4000

WEDDING REHEARSAL AND SET UP

- Friday or Saturday: \$2000/day
- Sunday-Thursday: \$1700/day

ADVERTISING | MARKETING PROMOTIONS

- A professionally designed event flier. \$100.00
- Outdoor Marquee: \$75/per side for day of event. (subject to theater approval).
- Advertising campaign, which includes flier design, placement in theater emails and social media. Theater will distribute ad on social media including 30+ local demographic groups for a distribution of approx. 40,000+ impressions: \$250.00 and \$75/per distribution after.

TERMS

- Rentals
- Deposit - \$500 refundable deposit or as may be determined by Management.
- Rental dates are not confirmed until a deposit is received.
- The full rental fee is due 30 days prior to the event date.
- For facility rentals - Client is responsible to follow all Legal requirements.
- Some clients may be required to obtain and show proof of \$1,000,000 liability insurance for length of rental.

- Performances must be of a quality standard as determined by the theater.
- Producer and/or scheduled performers agree not to have the same show within a 30 mile radius within 30 days from the show date.
- If the theater is rented, promoters are responsible for the ADA requirements of their patrons.
- Those representing groups or associations must show proof that they are authorized to be that group's representative.
- Performers and promoters are required to promote their own events.
- The producer(s) must have all banners and signs to be at the theater pre-approved.
- All advertising will need to be reviewed by the theater.
- Theater is not obligated to promote non sponsored events unless Producer has paid for advertising.
- The show producer(s) must ensure that there are no technical issues by reviewing technical needs several days before the show.
- The show producer(s) must provide petty cash if handling their own ticket sales and must be prepared to accept credit card ticket sales.
- The producer(s) must state if tables at the theater will be needed and must obtain pre-approval for any decorative items.
- The show producer(s) must obtain pre-approval if sale items are to be brought into the theater.
- All food/alcohol served at the Mission Theater will be provided by the theater concessions & bar.
- The necessity for security guard(s) will be assessed by theater management based on the rental use. The rental applicant shall bear 100% of all security costs. \$25/hr.
- All equipment loaded in will be from the alley and not through the lobby.
- For facility rentals, Lessee is responsible for ensuring that specific ADA (disability) needs for their guests are met.
- Theater may show videos and coming attractions prior to performance. Theater will make an announcement before performance.
- All live shows will require an intermission unless pre-arranged otherwise with the theater.
- All sound checks must be done at least one hour before the show and before the audience is allowed to enter the auditorium.
- Theater will determine the performance sound volume. Applicant agrees to adjust volume to theater requirements.
- The audience is usually allowed in 1 hour before the show.
- If any items in the theater are to be moved, permission from the theater must be obtained first.

- Equipment or furnishings shall not be removed or relocated without prior approval.
- Facility rental applicant or designated representative must be present and available during the entire rental period.
- Theater rental does not provide reserved or guaranteed availability of parking.
- Cleaning fee – Post production cleaning \$200 if cleaning is excessive
- It is the responsibility of the client to remove all debris and personal property from the premises after the event.
- Any damages to the Mission Theater during the rental period will be deducted from the client's security deposit. Any additional damage beyond the full security deposit amount will be charged to the client as an additional expense.
- Theater will not be responsible for any personal property lost, misplaced, or left behind.
- Smoking of any kind at theater facilities is prohibited.
- No marijuana or derivative products are allowed at the facilities.
- No outside food or drink will be allowed unless pre-approved by Theater.
- At the end of the rental period, the theater rental applicant shall return the facility to the pre-event condition; all decorations removed, all trash disposed in proper receptacles, and removal of all personal property.
- Applicant should be aware that if the stage is used, scratching the floor should be avoided to prevent repainting charges.
- Rental applicant shall be responsible for all costs to repair and/or replace damage to the theater and/or equipment.
- Walls and fixtures of the theater may be decorated during rental period and must be affixed using non-invasive materials. Invasive materials, such as glue, pins, nails, staples are strictly prohibited.
- The use of birdseed, rice, silly string, confetti, glitter, flower petals, sparklers, firearms and like materials is prohibited.
- Pets, with the exception of service animals, are not permitted in the theater.
- There are stage lights on the floor on the main stage and the two side stages. Lessee is to be cautious regarding these lights. If they are damaged, replacement costs will be charged.
- Side curtains leading to backstage are to remain closed all the time so that the audience does not see backstage lights.
- Show standards: the theater has atmospheric lighting. No work lights will be on when the audience is in the auditorium.
- Water and other food items provided the performers will be charged to the show.
 - The deposits are processed for refund within 14 days after the event, unless used for loss or repair of property or contents. Theater shall provide rental applicant a detailed invoice for all funds used.

- Joint Ventures
- Non-profit fundraising events if a joint venture with the theater must guaranty theater at least \$800 to cover costs.
- Promoters/artists agree to provide Theater the following: Log, photographs, press information, promotional information, and videos.

Food and Alcohol

All food and alcohol on The Mission Theater property will be provided by the theater and /or its assignees at the theater's discretion. Price plans are available upon request for those wishing to pay for their guests, otherwise, the Cinema Café may be open, and guests can purchase individually. (subject to attendance numbers)

Insurance

Some theater rental applicants will be required to provide special event insurance or acceptable insurance of a \$1,000,000 comprehensive general liability insurance naming The Mission Theater as additional insured on an "Additionally Insured Endorsement". Rental applicant shall bear 100% cost of insurance.

Mission Theater Liability Waiver

The undersigned Applicant for him/herself and his/her agents, executors, administrators, and assigns does hereby indemnify and agree to hold The Mission Theater, their agents, employees and assigns free and harmless from any and all claims, demands, actions, causes of actions, damages, attorney fees and cost of every kind and nature whatsoever that are hereafter made or brought by any person or entity whatsoever as a result of or arising out of the Applicant's use of the rented premises. In addition, the Applicant shall, upon demand of The Mission Theater, their agents or assigns, provide at his own cost all necessary defense of The Mission Theater, of any such claims demanding action or cause of action.

It is further agreed that any stored property is placed in the space at the Applicant's sole risk and The Mission Theater, their agents, employees and assigns shall have no responsibility or liability for any loss or damage to said property from any cause whatsoever. It is agreed by the Applicant that this release of The Mission Theater's liability is bargained for condition of the rent set forth herein. The Mission Theater does not carry insurance to cover losses or damages to the Applicant's property for any cause whatsoever and that were The Mission Theater not released from liability as set forth herein, a much higher rent would have to be agreed upon. The Applicant further acknowledges that insurance is available from independent insurance companies to protect the Applicant in the event of theft, damage or destruction of their store property in the event the Applicant acquires such insurance. The Applicant expressly agrees that the carrier of such insurance shall not be subrogated to any claim of the Applicant against The Mission Theater's agents, employees or assigns for any liability released herein. The Applicant acknowledges that The Mission Theater does not warrant or represent that

Applicant's property will be safely kept nor that it will be secure against theft, nor that premises and space are secure against hazards caused by water, fire, or the elements of weather or earthquake.

CANCELLATIONS/REFUNDS

- Cancellations within 30 days of the event will forfeit the deposit.

Theater rental applicant that provides a written cancellation 30 or more days prior to event date shall receive a full refund unless expenses were incurred.

Force Majeure

In the event that a rental contact is prevented by force majeure including but not limited to "acts of God", storm, fire, acts of government, civil disobedience, war, riot, fuel or power shortages, or epidemic, both parties shall be relieved of their obligations of the contract and there shall be no claim for damages by either party against the other. Any costs incurred by the Theater on behalf of the renter shall be charged to the renter.



The Fallbrook Mission Theater

231 N. Main Ave.
Fallbrook, CA. 92028

PO Box 2332
Fallbrook, CA 92088
760.253.8904

THEATER RENTAL APPLICATION

Applicant or Company Name: _____ **Today's Date:** _____

- ☐ Non-profit Organization? Non-Profit #: _____
- ☐ For Profit Organization?
- ☐ Private Function (i.e.: Birthday Party, Wedding, Etc).

Contact name if different than above:

Contact phone: _____ **Email:** _____

Mailing address:

Detailed description of event w/dates & times (include pre-event dates, setup/ take down):

How many people are in the cast and crew?

Addendum:

Deposit: _____

Total rental fee: _____

Total paid: _____

PLEASE SIGN BELOW.

I have read and agree to all the terms stated in this agreement.

Date: _____

Signature of Applicant: _____

Print Applicant's Name: _____

Theater approval: _____

The Fallbrook Mission Theater

P.O. Box 2332

Fallbrook, Ca. 92088

760.728.8323