

HOA Crooked Tree Estates

Meeting Minutes

April 17, 2018

Opening

The Executive Board meeting of the Crooked Tree Estates was called to order at 6:00 PM at 3304 Putterwood Ct, by Facilitator Shawn Hopkins.

Board Members Present

Becky Burgbacher

Judy Cox

Alex Hamet

Doug Hazen

Shawn Hopkins

Lisa Tierney

Agenda

HOA Board will meet every 3rd Tuesday of each month at 7:00PM

Introduction of elected Board Members.

Define the positions and guidelines to new Board Members.

Review and prioritize what was addressed at the HOA annual meeting on Saturday, April 14th.

Budget update.

Issues

(1) Crooked Tree Estates walking path/hiking trail behind Putterwood Ct. Motion to repair path, improve and assume liability, maintenance by the HOA, which include the path and front entrance.

Motion: Repair path, improve, assume liability, and assume maintenance by the HOA. This will include ensuring proper documentation of the entry and walking path, and confirming insurance coverage by the HOA.

- Approved
- Ch. IV, Sec. 9: Proceedings in executive session are secret. (There is another location in RR where it is stated that only motions passed are included in the minutes, but not the actual voting, and it gives an example such as, "The Board approved motion to repair the walking path." I am still looking for it, but it is in there. It is outside of the above reference.)
- Duties of the Secretary are outlined and might be helpful: Ch. XV, Sec. 47
- Ch. XV, Sec. 48 gives the format and content of minutes.
- Approving minutes of an executive session:
- Ch. IV, Sec. 9: "The minutes, or record of proceedings, of an executive session must be read and acted upon only in executive session, unless that which would be reported in . "The minutes - that is, the action taken, as distinct from that which was said in debate - was not secret, or secrecy has been lifted by the assembly. When the minutes of an executive session must be considered for approval at an executive session held solely for that purpose, the brief minutes of the latter meeting are, or a assumed to be, approved by that meeting.

Follow up

Doug Hazen will get bids for repair

Becky Burgbacher will verify with the City of Mason to make sure if there are any requirements from the City on the repair.

Shawn will confirm what is required for insurance coverage and contact the lawyer for next steps.

Additional Agenda Items:

- (1) Social Event on Saturday April 28th at the Fairways of Crooked Tree Pool- Board Sponsors will have signs up to get volunteers to chair and help with the following committees; ***Landscape/Architectural, Mailbox replacement, Garage Sale.*** Lisa Tierney will communicate with Chris Suarez on promoting this sign-up table at the event.
- (2) **Motion:** Architecture request from Condors to replace roof. (Lot #132 Condor Residence, 3317 Putterwood Ct.)
 - Approved – Unanimous
 - Opposed – None
 - Abstain - None
- (3) Next meeting:
 - Prioritize the wants that Homeowners requested at the annual meeting.
 - o Sidewalk improvements.
 - o Rental property regulations and maintenance of landscaping when a homeowner leases their property.
 - o Mailbox replacement, guidelines on what is permitted. Enforce a mailbox standard.
 - o Connectivity for the CTE neighborhood have ability to have a path join adjoining neighborhood for walkability/bike to Mason parks and town.
 - Form committee to present the need for connectivity for CTE to the City of Mason on June 11th.

Adjournment

Meeting was adjourned at 8:45 PM by Shawn. The next general meeting will be at 7:00PM on May 15, 2018.

Minutes submitted by: Lisa Tierney

Approved by:

 5.15.18