



Our Mission:

Connecting the hands and paws of all God's creatures in Henry County to build a happier, healthier community.

All God's Creatures (AGC) is a non-profit community initiative for the welfare of animals and people. We see an immense need for an animal shelter in Henry County. We also see the need to befriend socially isolated neighbors including youth, the elderly, veterans, the incarcerated, and disabled people. We believe our shelter and volunteer programming will give hope, purpose, and friendship as we connect paws and people.

Our Vision

To provide a safe, enriching place for stray and abandoned animals in our county while finding them forever homes. We'll also be providing rewarding volunteer experiences and engagement opportunities for residents of all ages, abilities, and backgrounds.

The Opportunity

Shelter Executive Director

Salary range 35-43k. Single healthcare package negotiable.

We are seeking an individual with the passion, experience, and courage to lead the start-up of the shelter operations. We offer a strong board of directors ready to partner in the heavy workload of a start-up operation. We already have significant funding that has allowed us to purchase a building that is very suitable as an animal shelter. We have tremendous community support that can translate into reaching our start-up fundraising goals in as little as six months. Please visit our website to learn more <https://allgodscreaturesmp.org/>

The Shelter

We'll be working with local contractors to renovate it into the perfect space. Our facility will provide housing, medical attention, foster services, socialization and adoption services for homeless animals in Henry County, Iowa. AGC is currently consulting with local shelters, programs, and veterinarians to learn how best to design and run our shelter to provide the best experience for animals and volunteers.

Key Responsibilities:

LEADERSHIP

1. Develop and execute short- and long-term strategic plans with a vision that advances the shelter's mission and goals.
2. Provide vision for the Shelter staffing and volunteers during the phases of shelter start-up and growth.
3. Cultivate an inclusive and team-oriented culture.
4. Hiring, supervision, promotion, discipline, and release of personnel and volunteers.

PUBLIC RELATIONS/FUNDRAISING

1. Develop and maintain cooperative work relationships with other community agencies and organizations. Fulfill speaking engagements.
2. Procure funding to ensure that shelter meets its annual objectives and continues to see sustainable future growth.
3. Provide leadership of fundraising efforts, donor data collection management and cultivation.

COMMUNITY ENGAGEMENT

1. Develop and grow a culture that embraces connecting paws and people.
2. Provide outreach to youth, elderly, veterans, the incarcerated, and disabled people to connect them with volunteer opportunities at the shelter and with providing foster and forever homes to pets.
3. Support an environment at the shelter that offers friendship, warmth and support for the pets and the people.

ANIMAL CARE TAKING

1. Monitor the general health & behavior of shelter animals and insure proper medical and behavior care and needs are met. Utilize safe, humane, low stress animal handling skills.
2. Supervise incoming animals and adoptions, ensuring that the public receives accurate information and appropriate services.
3. Develop and oversee foster care standards, foster care coordination and capture, neuter, and release program.

ADMINISTRATIVE/FINANCIAL

1. Develop and maintain the organization's budget, cash flow, operating plans and provide corrective action as needed.
2. Monitor revenue and expenses in relation to the annual budget.
3. Provide direction for operation of shelter's computer system and software programs.
4. Regularly inspect shelter property for needed repairs and maintenance. Secure contractors to maintain buildings and grounds. Contact and negotiate with vendors.

REQUIREMENTS

1. Significant experience (3+ years) or education in leadership, organization, and management. Prefer experience with shelter management and supervision of shelter operations.
2. Prefer education in veterinary technician or veterinary assistant, or equivalent experience.
3. Associates degree or equivalent skills in communication and basic mathematics desirable.

Please send application material to:

allgodscreaturesmp@gmail.com

Please include:

- Cover Letter
- Resumé (list 3 references with contact information)

All God's Creatures is a commission of the First Presbyterian Church serving the Mount Pleasant, Iowa community and is open to all community members.