



Eastmark High School

Queen Creek Unified School District

PTO BOARD NOMINATIONS EXTENDED ELECTIONS IN-PERSON MONDAY, MAY 10, 2021



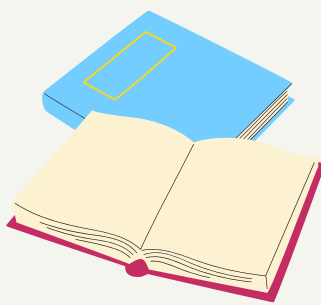
6:00PM EHS LEARNING STAIRS



VICE-PRESIDENT

PARTNER-IN-CRIME

Stands in to assume the role in the absence of the President. Formulate long-range plans, participate in executive board discussions and decision making.



SECRETARY

FACT FINDER

Attend all meetings, record minutes of all meetings, Volunteer time as needed (orientation nights, fundraising events, teacher appreciation events, etc).

FUNDRAISING CHAIR

TEAM "FUN" RAISER

Works to plan and organize fundraising activities such as restaurant nights & Spirit events



SYSTEMS & WEBSITE

TECHNOLOGY GENIUS

Attends two meetings monthly and events. Maintains and updates the PTO website at www.eastmarkpto.org.



PRESIDENT



OUR FEARLESS LEADER

Organizes two monthly meetings which are the 2nd and 4th Monday of the month. Responsible for completing all the necessary paperwork from a federal & state level to ensure the PTO continues to be a 501c3 organization. They have monthly events that encouraged to attend. Attends two annual meetings at the district office. Responsible for replying to emails that the PTO receives.

TREASURER



NUMBER CRUNCHER

Balances PTO bank account, tracks spending, donations, and deposits. Creates treasurer report once per month and presents it at the monthly PTO meeting.

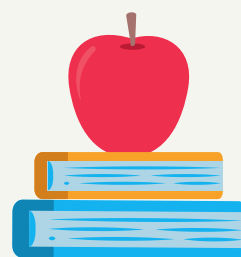
HISTORIAN



COMMUNICATION EXTRAORDINAIRE

Attends all meetings, creates positive social media posts for Instagram, Facebook, and Twitter accounts. Creates quarterly newsletter of PTO events and celebrations. Volunteers time as needed (orientation nights, fundraising events, teacher appreciation events, etc).

TEACHER APPRECIATION CHAIR



TEACHER CHEERLEADER

Plans and delivers monthly "Feed the Teacher" events. The goal is for this position to get community involvement and encourage local restaurants to donate to these events. There are other monthly events that this person should coordinate such as an administrative assistant day, counselor day, etc... Plans and budgets for the annual teacher appreciation week. Maintains a teacher wish list on the PTO website.

BOARD MEMBERS EXPECTED TO ATTEND BIMONTHLY MEETINGS & VOLUNTEER AT SCHOOL EVENTS

ELECTIONS OPEN TO ALL PARENTS OF EHS STUDENTS

