



## EastmarkPTO

EIN #84-2022664

**Date:** January 11, 2023

**Call to order:** 6:02 p.m.

### Present:

Amanda Errington	Liz Murray-Davis
Jamie Penkhus	Willow Torres
Kraig Leuschner	Guillermo Lopez

### Absent:

Dr. Tom Swaninger  
Marie Jew

### Secretary's Report

- Willow motioned to accept the last General PTO meeting minutes (12/14/22), seconded by Jamie, and approved by all.

### Treasurer - Financial report

- Current PTO bank balance, \$10,578.08. Venmo is empty.
- December ending balance, \$14,568.02, statement balanced.

- One **State Farm** Scholarship check has cleared (from Tez Adams).
- Marie's reimbursement check for coffee she purchased at Target also cleared.
- Amanda submitted a receipt for purchasing coffee for reimbursement.
- Jamie will not be treasurer next school year; the PTO is in need of a parent volunteer for treasurer next school year.

## New Business:

### Principal:

- **Future Firebird Night, January 25th:**
  - Same night as our restaurant night, Amanda will advertise after the Firebird Night to grab dinner at **Bella Pizza & Pasta**. Liz will add the restaurant night to the Future Firebird Night flier also.
  - From 5-6 p.m.
  - PTO will set up a booth to sell T-shirts.
  - Our last T-Shirt inventory, we had 17 smalls, 16 X-small, and 33 medium T-shirts.
  - Jamie will run the booth, (after the meeting Marie offered to help also).
  - Amanda will send slides to Liz, usually the PTO speaks at the Firebird Night.
  - Amanda will check what we paid for the T-Shirts, so if we reduce their selling price, we still get atleast what we paid for them.

### President:

- **Senior Scholarship:**
  - Open 12/26/22 and close 3/10/23.
  - Board will meet during Spring break to vote.
  - Amanda will redo Google form
  - Canva template.
  - Will give out the scholarships (certificates) at the Senior Night in April; Tom will keep Amanda informed of the Senior Night date.
  - EHS PTO will be presenting (3) \$500.00 Senior Scholarships
    - 1 from Tez Adams, State Farm agent (for business student)
    - 1 from State Farm corporate match

- 1 from EHS PTO (earned at Eastmark Community event)
  - Amanda will ask Amelia Barton, last school year's EHS PTO Senior Scholarship winner, if she would like to be on the Scholarship Committee this school year.
  - Amanda will inform Tez from State Farms when Scholarship night will be (when she gets the date from the principal).
  - Amanda contacted the State Farm corporate office about the matching \$500.00 scholarship and they confirmed it is coming, it just takes time.
  - Applicants will submit a video again this year to apply.
- **Fundraising:**
    - Future Restaurant Night - January 25th
      - The PTO will purchase the food for our February All Staff Lunch during the restaurant night.
      - At **Bella Pizza & Pasta** on 2905 S Ellsworth Road, Mesa from 11 a.m. to 9 p.m.
      - The PTO will get 15% of sales for dine in, take out, or delivery orders that mention the EHS PTO.
    - Passive fundraisers:
      - **Box Tops:**
        - In need of a Box Tops coordinator to share information on Social Media regarding offers to earn more with bonus offers.
        - No more clipping Box Tops, now you just need to download the app, add Eastmark High School under "manage schools" and scan your receipts after you shop.
        - Amanda received the PTO's first Box Tops check.
        - Jamie and Marie will encourage people that come to the Future Firebird Night to sign up for Box Tops and download the App.

## Teacher Appreciation:

- **Caffeinate & Educate:**
  - Jamie will get a small powder creamer to replace the one that was thrown out in the office and donate it to the PTO.
  - Marie will be getting creamer. We are currently down to one flavor (vanilla).
  - Online orders at Costco need to be \$250.00 or more.
  - Renee from Wing Orthodontics called Amanda and asked if we needed any Coffee items; Amanda told her creamer would be helpful. Amanda will connect with Jamie after connecting with Wing Orthodontics.
  
- **Snack Carts 1/18/23:**
  - Snack cart sponsors are Jackie Kutchey & Ryan Eastman.
  - Marie will offer popcorn.
  - Jamie can come whenever, just not at 2:15 p.m.
  - Marie will be shopping for the snack cart this weekend.
  - Jamie will get to the school early to start setting up, Marie will get to the school at 12:15 p.m.
  
- **All Staff Lunch - Wednesday, 2/15/23:**
  - Sponsored by Focus 314 Church.
  - Will have a Valentine's Day theme.
  - Amanda received an email from Michelle that they need to be out of the cafeteria by 1:15 p.m.
  - If it is nice weather, maybe lunch could be held outside.
  - Amanda is at GCU that day.
  - Jamie will be there by 11 a.m. and will need to leave by 2:10 p.m.
  - Amanda messaged all volunteers:
    - Jen L.
    - Andrea L.
    - Prudence
    - Jenny
  
- **Monthly Birthday cakes - Friday, 1/27/23:**
  - Sponsored by Wing Orthodontics.

- Usually the last Friday of the month.
- **All Staff Christmas gift:**
  - Everyone liked the sweatshirts.
  - Amanda will look into getting Jocelyn a sweatshirt. She emailed Jane.
  - A small, medium and large were pulled from our order for errors and the invoice price was reduced.
  - There were 6 extra, two XL for the bus drivers, Michelle has one either large or XL.
  - Amanda wants to send a Canva reel to the family as a thank you for their donation.
- **Teacher Appreciation Week in May: Possibilities**
  - *May 1st, Monday: Massages*
    - The message company will get back to the PTO regarding how many masseuses they are sending, maybe four.
    - Could set up 1 masseuse in each break room.
  - *May 2nd, Tuesday: Bagel breakfast*
    - Panera cost \$168.00 last time.
  - *May 3rd, Wednesday: All Staff Lunch*
    - Try to find a sponsor, or plan for about \$1,000.00.
  - *May 4th, Thursday: Crumbl Cookies & or coffee truck, or Jerimiah's ices*
    - Last year Wing Orthodontics sponsored Crumbl cookies, Jamie will reach out to them to see if they would be willing to again this year.
    - Maybe Marie could reach out to the coffee truck owner she knows, regarding prices.
    - Jamie said Jerimah's ices would give the PTO a discount to provide ices. Jamie could get more details.
  - *May 5th, Friday: gift card giveaway*
    - Would have to scale it back from last year, Amanda has a lot of PTO projects.
    - The PTO could make a box that the teachers stick their hand in and pull out a gift card, to reduce the prep time. There could be a few boxes so multiple teachers could draw at the same time.

- Liz could have the student council create teacher appreciation cards that could be handed out with cookies.
- The family that donated the money for the Christmas sweatshirts, offered to help with teacher appreciation week also.

## Public comments/questions

- Kraig said the polo's the PTO gave out a few years back were a hit.
- Liz suggested giving clothes at the beginning of the year or Christmas, because staff tends to leave over the summer.
- Kraig also suggested bringing in a team building event for Teacher Appreciation week. Amanda will look into what is available.
- It was suggested to offer new teachers a welcome gift of a t-shirt from the PTO's current inventory.

## Next Meeting

### General Board Meeting - February 8th, 6 -7:00 p.m. at EHS.

- Looking for additional PTO volunteers.
- Looking for someone to run the Box Tops program.
- No March general board meeting due to Spring Break.

### Executive Board Meeting - TBD

- We will have a February executive board meeting to discuss how much money we want to leave in the bank for next school year so we know how much can be spent on Teacher Appreciation week.
- Purchasing T-shirts for next school year in May so we can have them for July back to school night and school registration.
- Meeting may be held on Zoom.
- Bus driver appreciation day gift ideas
- Discuss if the PTO is having a last day breakfast.

## Upcoming Events

- 1/17/23 - No school - Civil Rights Day
- 1/18/23 - Snack Cart
- 1/25/23 - Future Firebird Night
- 1/25/23 - Restaurant Night at Bella Pizza & Pasta
- 1/27/23 - January birthday cakes
- 2/8/23 - General PTO meeting
- 2/15/23 - All staff lunch - Focus 314 Church
- 2/21/23 - No school - Presidents Day
- 2/24/23 - February birthday cakes
- 3/10/23 - Senior Scholarship applications due
- 3/7-18/23 - No school - spring break
- 3/31/23 - March birthday cakes
- 4/15/23 - No school - April break
- 4/19/23 - Snack cart
- 4/25/23 - Bus driver day - gifts?
- April - Senior scholarship night?
- 4/28/23 - April birthday cakes
- 5/19/23 - May and June birthday cakes - last day for students
- 5/20/23 - Last day for teachers - provide breakfast??

## Meeting Adjourned

**Amanda made a motion to adjourn at 6:48 pm, seconded by Willow, and approved by all.**

*Willow Torres*

Eastmark High School PTO  
Secretary