



EastmarkPTO

EIN #84-2022664

Date: November 8, 2021

Call to order: 6:01 p.m.

Present:

Paul Gagnon

Shanna Herzfeld

Liz Murray-Davis

Willow Torres

BJ Johnson

Guillermo Lopez

Marie Jew

4 attendees

Absent:

Amanda Errington

Cori Gagnon

Secretary's Report

- Willow motioned to accept the last meeting minutes (10/11/21), seconded by Shanna, and approved by all.

President's Report

- Amanda was absent.

Treasurer's Report

- Shanna provided the Treasurer's report.
 - Received Fat Cats check.
 - Overall PTO account balance is \$7,375.35.
 - Venmo T-Shirt sales amount, \$1,474.00.

Old Business

- Teacher Appreciation Review:
 - October All Staff lunch:
 - Sponsored by Focus Church.
 - Had Pei Wei, all went well.
 - October Snack cart:
 - Sponsored by Focus Church, it went well.
 - October staff birthday cakes:
 - Amanda picked up, and delivered the cakes to EHS.
 - Wing Orthodontics donated coffee and creamer.
 - Coffee drive last week: small boxes of coffee and creamer were donated. No Venmo donations at this time. Shanna picked up cash donations from the PTO lockbox tonight and will deposit them.

- PBIS update:
 - Students caught doing positive behaviors are given a digital firecard, they add up and students can earn prizes.
 - Teachers have an App.
 - Students can log on to PBIS to see how many points they have.
 - Teachers have their own store for free items such as homework passes and students can leave 5 minutes early for lunch passes.
 - School PBIS store will be through the bookstore for items such as a pen or pencil, sticker, (appropriate/approved) message on the announcement board. They can offer larger items, but we do not want to maintain an inventory.
 - Firebird points expire at the end of each school year.
 - Every two weeks small prizes are given, about \$5.00 in value.
 - Quarterly prizes are around \$25-\$30 each. (6 student & 2 teacher prizes).
 - Cori, Willow and Ana V. meet to discuss PBIS prizes/certificates.
 - Cori will email our ideas to the PBIS committee.
 - Parent Ana Varela will take the PBIS Donation letter and ask businesses for donations.
 - Willow will design the certificates and the prizes for the pep assembly on 12/3/21.
 - Cindy B. will donate a gift basket as a 12/3/21 quarterly PBIS prize.
 - **Willow motioned to spend not more than \$150.00 of PTO funds on 2nd quarter PBIS drawing prizes, seconded by Marie, approved by all.**

New Business

- Teacher Appreciation:
 - November 10 - All Staff lunch: (2nd Wednesday of every month).
 - Lunch provided by Chick-fil-AI.
 - BJ or Bridgett Z. will be picking up the food and delivering it to EHS.

- BJ will buy drinks and dessert.
 - Shanna, Bridgette and Jennifer L. will volunteer at the lunch.
 - **BJ motioned to spend not more than \$200.00 of PTO funds to purchase drinks and dessert for the 11/10/21 All Staff lunch, Shanna seconded and all approved.**
- Snack Cart: (4th Wednesday of every month).
 - No Snack cart in November due to the Pie Drive on that half day.
- December 3 - Monthly birthday cakes:
 - November and December will be combined due to the amount of food being distributed in both months.
 - **BJ motioned to spend not more than \$50.00 of Wing Orthodontics donated funds to purchase the birthday cakes; seconded by Shanna and approved by all.**
 - The PTO is always looking for volunteers to pick up the cakes from COSTCO and deliver them to EHS.
- Monthly volunteer SignUp Genius:
 - Not discussed in this meeting.
- December 8 - All Staff lunch: (2nd Wednesday of every month).
 - Wing Orthodontics donated \$450.00.
 - Annette Davis donated \$300.00.
 - **BJ motioned to spend not more than \$750.00 of donated funds for the 12/8/21 All Staff lunch, seconded by Marie, and approved by all.**
 - Liz gave teacher feedback regarding liking the variety of foods for the staff lunches.
- Thanksgiving Pie Drive - 2nd annual:
 - We are asking for pie donations so we can give each staff member a pie.
 - Estimating 150 pies will be needed.
 - Amanda will advertise on social media and display a thermometer with how many pies we have/need to meet our goal.
 - Store bought pies only.
 - This year we would like to broaden the selection of pies to include:
 - Gluten free
 - Sugar free
 - Dairy free
 - We will need volunteers to collect (6:45 am) and unload pies on 11/24/21.
 - Setup near the learning stairs.
 - Amanda will do the pie randomizer again this year.
 - We need to find a place/organization to donate the leftover pies to.
 - Signs will be put out next week and it will be on the SignUp Genius.

- Currently only 37 sign ups.
- Holiday Giving Tree Event:
 - Similar to a giving tree.
 - Gift cards (not items) to Target, Amazon, and Wal-Mart.
 - Counselors recommended 18 recipients (11 students and 7 siblings).
 - May have 3 more students, in addition to the 18 above.
 - Gift cards can be left in the PTO lockbox in the lobby (please label who it is from and the amount on the gift card.)
 - Each tag on the tree will be for a \$10.00 gift card. If a person wants to donate \$20.00, they can take two tags.
 - Goal is \$100.00 in gift cards per recipient.
 - Donated gift cards will be due to the school by 12/6/21 so they can be given to Principal Gagnon by 12/14/21 for distribution.
 - Marie and Andrea B. made the gift tags.
 - Amanda/ Shanna will put up the tree on 12/10/21.
- Staff/teacher Christmas gifts:
 - Current idea is long sleeve EHS Firebird shirts. (90, will cost about \$1,300.00; 150 could cost around \$2,250.00, will ask Amanda to get a cost estimate for 150 shirts.
 - Looking for sponsors to help with the cost of the gifts.
 - Will distribute the Christmas gifts on 12/16/21.
 - Many attendees feel that all staff should get the shirts, not just the teachers. This will be decided after receiving a cost estimate and when all PTO members are in attendance to vote.
 - Cindy B. offered to wrap gifts.
 - Past Christmas gifts:
 - Tumblers
 - Sticker decals
 - Sleighs and gift cards
 - Flair pens

Principal's Report

- Principal Gagnon thanked everyone for being at the meeting and for attending the Love Our Schools Day. He said it was great to see all the notes on the teachers doors, which made them feel appreciated.
- PBIS quarterly drawing will be 12/3/21.
- PTO role: Love EHS teachers and students.
- Bond:
 - Plans are currently being discussed by the district office. When the plan is clear Principal Gagnon will inform us all.
 - Principal Gagnon asks that we stay positive.

Open Forum

- Andrea N. asked about school boundary lines.
 - Principal Gagnon said there is a governing board meeting 12/10/21 to announce school boundary lines.
 - Current students will be grandfather cloused in.
 - One of the Eastmark boundaries is at Point Twenty Two Road.
 - Communications will go out to the families impacted.
- Shared classrooms:
 - The teacher the classroom belongs to, during their prep hour, if they are sharing a classroom, they go sit in the lounge and another teacher teaches in their classroom. The visiting teacher brings their teaching materials in on a cart.
 - Class sizes are around 1 teacher to 32 or 35 students per class, except in PE which is 1:40.
 - EHS priority has always been classroom space.

Upcoming Events

- November 10th - All Staff lunch
- November 11th - No school - Veterans Day
- November 24th - Half day - Pie Drive
- November 25th & 26th - No school - Thanksgiving
- December 3rd - Combined November & December Birthday cakes
- December 3rd - PBIS Quarterly drawing
- December 13th - General Board PTO meeting 6 - 7:30 pm
- December 6th - Giving Tree gift cards due to the PTO lockbox
- December 8th - All Staff lunch
- December 15th - Teacher Snack Cart/take Christmas tree down
- December 16th - Hand out Christmas gifts
- December 17th - Sun Valley Church provides Teacher appreciation breakfast
- December 20th - December 31st - No school winter break

Other Business

- Contact the PTO at EastmarkPTO@gmail.com to volunteer.
- Teachers please contact Marie, PTO VP, with your needs.

Next Meeting

General Board Meeting - December 13, 6 -7 pm at EHS.

- Will sell Firebird T-Shirts.
- Will discuss December Giving Tree.
- May discuss January Color Run.
- Try to keep to one hour meeting time, if we need more time we must vote on it, and the meeting cannot go over 1 ½ hours total.
- Amanda will send the Agenda out a week before the meeting.

Reimbursements

None.

Meeting Adjourned

Marie made a motion to adjourn at 6:58 p.m., seconded by Willow, and approved by all.

Willow Torres

Eastmark High School PTO
Secretary