



EastmarkPTO

EIN #84-2022664

Date: December 14, 2022

Call to order: 6:02 p.m.

Present:

Amanda Errington
Dr. Tom Swaninger
Marie Jew

Liz Murray-Davis
Willow Torres
Guillermo Lopez

Jamie Penkhus

Absent:

Secretary's Report

- Willow motioned to accept the last General PTO meeting minutes (11/09/22), seconded by Jamie, and approved by all.

Treasurer - Financial report

- Current PTO bank balance, \$13,538.57. Does not include today's Venmo deposit.
- November ending balance, \$13,063.00, statement balanced. Missing receipts.

- Will be paying about \$3,300.00 for the sweatshirts soon. Staff Christmas gift.
- PTO has not received the State Farm Insurance matching \$500.00 Scholarship donation yet. (Amanda will reach out to State Farm).
- We did receive Tez Adams' \$500.00 Scholarship donation on 9/28/22.

New Business:

Principal:

- Principal Swaninger stated his appreciation of the PTO, and how we are mindful of all the staff.

President:

- **Senior Scholarship:**
 - Open 12/26/22 and close 3/10/23.
 - Amanda will redo Google form
 - Have video
 - Will give out the scholarships (certificates) at the Senior Night in April; Tom will keep Amanda informed of the Senior Night date.
 - EHS PTO will be presenting (3) \$500.00 Senior Scholarships
 - 1 from Tez Adams, State Farm agent (for business student)
 - 1 from State Farm corporate match
 - 1 from EHS PTO (earned at Eastmark Community event)
 - Jamie will write out a check to Amelia Barton, last school year's EHS PTO Senior Scholarship winner (2022 graduation year).
 - Amanda will contact Amelia.
 - The senior scholarship gets paid out at the end of the first semester for college and, at the end of Basic Training for Military. It is also available for Mission trips.
 - PTO Scholarship Committee last year was comprised of Tami S., Debi S., Amanda, Willow, and Austin. Tez Adams will be on it in 2023.

- **Fundraising:**

- Future Restaurant Night - January

- Will purchase the food for our February All Staff Lunch during the restaurant night.
- Marie said Barros never responded, she will try to contact them again.
- Marie will reach out to the owner of Bella Pizza for a cost estimate for the February All Staff lunch.

- Passive fundraisers:

- We receive checks from American Furniture Warehouse, Amazon Smile, Coca-Cola and Fry's.

- **American Furniture Warehouse:**

- Mention Eastmark High School with every purchase so the PTO gets a portion of the sale. We got a check in the Spring.

- **Amazon Smile:**

- Please *add the EHS PTO to your Amazon account* - see the PTO website for instructions.
- For the 7/1-9/30 quarter the PTO received \$138.84.

- **Fry's:**

- Please link your Fry's card to donate to EHS PTO.
- 74 households linked their Fry's card to EHS PTO.
- Received \$252.93.

- **Box Tops:**

- In need of a Box Tops coordinator to share information on Social Media regarding offers to earn more with bonus offers.
- No more clipping Box Tops, now you just need to download the app, add Eastmark High School under "manage schools" and scan your receipts after you shop.
- Have earned \$39.20 to date.

Teacher Appreciation:

- **Caffeinate & Educate:**
 - **On December 10, 2022, via text, Amanda motioned to spend \$100.00 for coffee. Jamie second, and all approved.**
 - Marie ordered 9 boxes of holiday flavor coffee for \$95.67 and brought them to the PTO meeting.
 - Jamie will be refilling the coffee stations for the month of January.
 - **Willow motioned to spend \$250.00 on coffee items for January. Marie seconded and all approved.**
- **Snack Carts 1/18/23 & 4/19/23:**
 - Snack cart sponsors are Jackie Kutchey & Ryan Eastman.
 - Marie will offer popcorn.
 - Marie re-did the flier.
 - **Marie motioned to use the \$250.00 donated by Jackie and Ryan to purchase items for the January 18th snack cart. Jamie seconded and all approved.**
 - Jamie will get to the school early to start setting up, Marie will get to the school at 12:15 p.m.
 - Marie will ask Prudence and Jen Linstrom to help.
- **All Staff Lunch - Wednesday, 2/15/23:**
 - Sponsored by Focus 314 Church.
 - Will have a Valentine's Day theme.
 - Amanda sent an invite.
- **Monthly Birthday cakes - Friday, 11/18/22 & 12/16/22:**
 - Sponsored by Wing Orthodontics.
 - Usually the last Friday of the month.
 - Amanda will call Costco, will pick up the cakes and deliver them.
- **Pie Drive 11/23/22 Success:**
 - People getting pies by teams worked better.
 - Wing Orthodontics donated 20 pies.
 - There were no pies left.

- Students wrote thank you messages on the table, but next year they should do it on pieces of paper to tape to the pies, so their messages do not get missed.
- **All Staff Christmas gift:**
 - Anonymous family donation.
 - Originally going to pass out on 12/20/22, but they will not be ready.
 - The gifts will be given to all staff (teachers, cafeteria staff, custodians, and bus drivers).
 - One person was missed (Jocelyn, special education), Amanda will call Heart N' Skull to see if she can add one more. Total 173 Sweatshirts.
- **All Staff bagel breakfast:**
 - 12/20/22.
 - Marie ordered
 - Jamie will pick up the bagels and bring them to the school.
 - Jamie and Willow will set out the bagels for the staff.
- **Christmas Angel Tree:**
 - PTO received \$40.00 in Venmo donations for the Angel Tree.
 - **Jamie motioned to spend \$40.00 donated by Venmo for Angel Tree gift cards. Marie seconded and all approved.**
 - Marie purchased the \$40.00 in Amazon gift cards.
 - Willow will bring the (5) cards to Michelle (for Tom) on Thursday.
 - Tom will coordinate with Debi Short a time to present the cards on Friday.
 - A total of \$595.00 was donated by EastMark families and staff for the Angel Tree.
 - Five gifts were given out (4) cards with \$120.00 of gift cards each and 1 card with \$115.00 in gift cards. Total of \$595.00.

Public comments/questions

- None.

Next Meeting

General Board Meeting - January 11th, 6 -7:00 p.m. at EHS.

- Looking for additional PTO volunteers.
- Looking for someone to run the Box Tops program.

Executive Board Meeting - TBD

- Discuss future fundraisers.

Upcoming Events

- 12/16/22 - December birthday cakes
- 12/20/22 - tentative Christmas gift distribution & bagel breakfast
- 12/20-31/22 - No school - winter break
- 1/11/23 - General PTO meeting
- 1/17/23 - No school - Civil Rights Day
- 1/18/23 - Snack Cart
- 1/27/23 - January birthday cakes
- January - restaurant night?
- 2/8/23 - General PTO meeting
- 2/15/23 - All staff lunch - Focus 314 Church
- 2/21/23 - No school - Presidents Day
- 2/24/23 - February birthday cakes
- 3/3/23 - Senior Scholarship applications due
- 3/7-18/23 - No school - spring break
- 3/31/23 - March birthday cakes
- 4/15/23 - No school - April break
- 4/19/23 - Snack cart
- 4/25/23 - Bus driver day - gifts?
- April - Senior scholarship night?
- 4/28/23 - April birthday cakes
- 5/19/23 - May and June birthday cakes - last day for students
- 5/20/23 - Last day for teachers - provide breakfast??

Meeting Adjourned

Amanda made a motion to adjourn at 6:40 pm, seconded by Willow, and approved by all.

Willow Torres

Eastmark High School PTO
Secretary