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**Eastmark High School PTO**

EIN #84-2022664

**Date:** December 14th, 2020

**Call to order:** 6:02pm

|  |  |  |  |
| --- | --- | --- | --- |
| **Present:** |  |  | **Absent:** |
| Paul & Cori Gagnon | Liz Murray-Davis |  |  |
| Shaundra Coleman | Andrea Burns |  | Bo Cobarrubias |
| Guillermo Lopez |  |  | Brenda Colon |
| Amy Burrows |  |  | Carrie LaHaie |
| Amanda Errington |  |  | Sabrina Wilks |

**Secretary’s Report**

* Shaundra made a motion, seconded by Amanda, and approved by all, to approve last month’s meeting minutes
* Guillermo added the minutes to the website
  + He will add right away once they are written up. Any changes can be done later

**Treasurer’s Report**

* Cori voted in as treasurer with a majority vote
* Shaundra and/or Cori to contact Tiffany regarding documents, etc.
* Balance $6583.90
* Note that Christy, Co-Fundraising Chair, has also resigned

**Historian Report**

* Nothing new to report

**President’s Report**

* How do we include more people?
* Guillermo to check the website for a list of contacts to send the newsletter to
* Update social media with board member profiles
* Cancel December 28th fundraising meeting due to holidays, Cori made a motion, seconded by Shaundra, and approved by all
* Shaundra suggested shirts for PTO board members. Cori and Shaundra will check with their respective contacts for pricing on tees vs polos

**Principal’s Report**

* Flying with the Firebirds Night
  + Need Shaundra to speak
  + Need PTO members/volunteers there
* February – Valentine cookies
* Need to stress wearing masks at events
* HS breakroom is in need of a microwave. Amanda to advertise

**Fundraising Committee**

* Restaurant Nights
  + Chick-fil-A – no check yet
  + Panda Express – January 20, 2021
  + Feb – try for Whattaburger
* Color Run
  + January 30, 2021
  + Registrations open 12-15-20
  + Guillermo to email them
  + [www.epcolorrun.org](http://www.epcolorrun.org) for more info
* Game Truck – cancelled
  + Check in PTO mailbox for the refund check
  + Need to contact sponsors
    - Wing Orthodontics is ok with us keeping their sponsorship money
* Fry’s and Amazon – Shaundra working on setting both up
* Main Event – March 3rd, 2021
  + Will need a sign-up genius for volunteers
  + Bus? Need to find out district rules with covid
    - Book a month in advance
    - Book an extra bus
    - Need staff members to chaperone
* Glow Golf
  + Booster Club would like to do it with us
    - Haven’t heard back from Christy
* AZ Ice – revisit next year

**Teacher Appreciation**

* Breakfast 12-18-20
* December teacher gift
  + 94 people total (includes café employees)
  + Shaundra and Amanda have gotten everything together
  + Shaundra, Amanda, Amy & Cori will drop off at each classroom at 7:00am
  + Borrow a cart from the cafeteria
* Pie Drive
  + Big success and many positive comments from the teachers
* January 8th, 2021 – lunch. Shaundra made a motion, seconded by Cori, and approved by all, to spend no more than $500.00 on lunch. Shaundra to also see about getting a donation
* Supply Drive? Liz says tissues, hand sanitizer, and tape are needed

**Coffee Corner**

* Churches donated creamers
* Paul & Cori donated shelving for the PTO closet
* Liz and teachers would like to personally thank the churches
  + Cori to put up 5 thank you notes for them to sign; she will mail

**T-Shirts**

* Liz suggested long-sleeves
* Get 50 t-shirts and 50 hoodies
  + 5 XS
  + 15 S
  + 15 M
  + 10 L
  + 5 XL
* Sell at Future Firebird night
* Cori made a motion, seconded by Amanda to spend no more on $1200.00 on shirts

**Giving Tree**

* All tags are gone
* Paul to meet with kids/parents to distribute
* Paul and Cori will provide little gift bags

**Key Dates**

* January 2021 – New student orientation nights
* January 30, 2021 – Color Run
* March 3, 2021 – Main Event

**Next Meeting**

Our next meeting will be held:

Monday January 11th, 2021 at 6pm via Zoom

(The board may touch base on 1-4-21)

**Meeting Adjourned**

Shaundra made a motion to adjourn at 7:36pm, seconded by Andrea, and approved by all.



Eastmark High School PTO

Secretary