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**Eastmark High School PTO**

EIN #84-2022664

**Date:** February 8th, 2021

**Call to order:** 6:04pm

|  |  |  |  |
| --- | --- | --- | --- |
| **Present:** |  |  | **Absent:** |
| Paul & Cori Gagnon | Liz Murray-Davis |  | Brenda Colon |
| Shaundra Coleman | Andrea Burns |  | Bo Cobarrubias |
| Guillermo Lopez | Carrie LaHaie |  |  |
| Amy Burrows |  |  |  |
| Amanda Errington |  |  |  |

**Secretary’s Report**

* Amanda made a motion, seconded by Cori, and approved by all, to approve last month’s meeting minutes

**Treasurer’s Report**

* Balance $7451.03
* Cori to get the user/password for our Venmo account
* $18.00 was found in the binders (leftover from concessions); Cori to deposit
* Winco and Costco gift cards
  + Cori to find balance
  + We should spend all before the end of the year
* Panda Express spirit night – we made $111.32; check is here, and Cori will deposit
* Cori sold $40.00 in t-shirts and will deposit it
* Guillermo said it is time to renew the website; $23.99
  + Shaundra made a motion, seconded by Carrie, and approved by all, to spend $23.99 to renew
* Checks are here
  + Shaundra made a motion via text, seconded by Andrea, and approved by all to increase the spend to $175.77 on a box of checks

**Historian Report**

* Nothing new to report

**President’s Report**

* Junior Prom
  + Mrs. Swisher contacted us and asked for help/donations
  + Event will be held 5-1-21
  + They are needing to raise $5000.00 (DJ, décor, etc.)
  + Ask Juniors to help at Main Event night and we will give them the profits
  + Ask parents to donate snacks/drinks to be sold at spring dance
  + Have reps from Junior class attend 2-22-21 PTO meeting to discuss ideas
* Counselor Appreciation Day – 2-8-21
  + Cori made a motion via text, seconded by Amy, and approved by all, to spend $200.00 ($50.00 for each of the 4 counselors)
    - Shaundra to order gift cards and email them tomorrow
* PTO member shirts – get quote and have new purchase for next year
* 2021-2022 Board
  + Present nominations for April meeting 4-12-21
  + Promote next month
  + New board to take over in May
* Fry’s and Amazon still getting set up
* T-shirts
  + Jr High night had sales success – need smaller sizes
  + Approve a standing budget?
  + Place order in June for July orientation days
    - 100 shirts, 100 hoodies

**Principal’s Report**

* Employee of the Month – Recognized at April school board meeting 4-6-21
  + Get baskets again from Kneaders, plus flowers
    - Will look into using the Costco gift cards for this
    - Gift basket with supplies to make a charcuterie board?
  + Order in March
  + Need to nominate a volunteer
* April 21st Café 10-11:30am at the district office
  + Need a parent volunteer – Shaundra
* May accreditation
  + Will need a group of parent volunteers
  + Virtual meeting

**Fundraising Committee**

* Restaurant Nights
  + Panda Express – January 20, 2021
    - Made $112.32
    - Cori to deposit the check
  + February 17th – Chipotle on Power and Ray
    - Take-out and online
    - 5-9pm 33% profit
    - Will need flyer or promo code
  + April TBD
    - Barro’s is not returning Carrie’s messages
    - Rosati’s or Venezia’s?
* Color Run
  + cancelled
* Main Event – March 3rd, 2021 5:30-8:30pm
  + Will need a sign-up genius for volunteers
    - Carrie, Shaundra, Cori, Liz, Amanda, Andrea Nielsen
  + Bus? Need to find out district rules with covid
    - Book a month in advance
    - Book an extra bus
    - Need staff members to chaperone
  + Set up table outside to collect paper receipts for both admission and food
  + Will get a check within 2 weeks
  + Need a table, 2 chairs and a clear receipt box
    - Paul to get table and EHS tablecloth
  + Must stress use of masks
  + Ask junior class to help; they can keep the profits for prom
* Glow Golf
  + Booster Club would like to do it with us

**Teacher Appreciation**

* February 12th, 2021 – Crumbl Cookies on Signal Butte
  + Molly from Crumbl will donate 100 mini cookies or give a discount on regular sized cookies
  + January 13th via text - Amanda’s sister’s Oral Surgery Practice will sponsor
  + Shaundra to pick up Thursday night
  + Shaundra, Amy, Brenda, Andre Nielsen to distribute first thing in the morning
* March Lunch
  + Liz says after spring break – Friday 3-26-21
  + Burritos

**Coffee Corner**

* No update

**Key Dates**

* February 8th. 2021 – Counselor Appreciation Day
* February 12th, 2021 – Cookies for Teachers
* February 17th, 2021 – Chipotle spirit night
* March 3, 2021 – Main Event
* March 26th. 2021 – Teacher lunch
* April 12th, 2021 – Employees of the month recognition
* April 21st, 2021 – EHS Cafe
* April 22nd, 2021 – Administrative Professional’s Day
* May 1st, 2021 – National Principal’s Day
* May 1st, 2021 – Junior Prom
* May 2021 – Teacher Appreciation Week

**Next Meeting**

Our next fundraising meeting will be held:

Monday February 22nd, 2021 at 6pm via Zoom

Our next general meeting will be held:

Monday March 8th, 2021 at 6pm via Zoom

**Meeting Adjourned**

Shaundra made a motion to adjourn at 7:27pm, seconded by Andrea, and approved by all.



Eastmark High School PTO

Secretary