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**Eastmark High School PTO**

EIN #84-2022664

**Date:** August 10, 2020 via Zoom

**Call to order:** 6:02 pm

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| --- | --- | --- | --- |
| **Present:** |  |  | **Absent:** |
| Paul Gagnon | Annette Davis | Carrie LaHaie |  |
| Shaundra Coleman | Andrea Burns | Roland LaHaie |  |
| Brenda Colon | Amy Burrows |  |  |
| Byung “B” Petersen | Guillermo Lopez |  |  |
| Bo Cobarrubias | Liz Murray-Davis |  |  |

**Secretary’s Report**

* Shaundra made a motion, seconded by Brenda, and approved by all, to approve last month’s meeting minutes
* Amanda Errington offered to help Andrea in this position. She will put together a news letter

**Treasurer’s Report**

* Balance as of today is $7710.36
* Heather Reynaga not present today so not sure if she still wants the Treasurer position for the 20-21 school year.
* Tiffany Chandler said she would like this postion
* B to make an appointment for existing officers and Tiffany to meet at the bank on Friday at 10:00am
* B to provide user name and password for the bank account and Money Minder
* $500.00 is coming back to the PTO from the Booster Club (all but one officer resigned so will take some time to get it to us)
* Still working on a budget

**Historian’s Report**

* Annette has no new info
* Annette and Shay Moser will meet to go over the position

**Principal’s Report**

* Paul said in-person learning was probably not happening on August 17th as scheduled.
* Suggested Zoom for next PTO meeting – will be easier
* 4 new staff members – need t-shirts & tumblers
  + Shaundra got from BSN. 50 shirts = $7.25 ea.
  + Brenda made a motion, seconded by Roland, and approved by all to spend no more than $400.00 on 50 t-shirts. We will sell the rest on our website
* August 31st – staff lunch (85 staff members)
  + Paul’s wife Cori to help coordinate
* PBIS – every 2 weeks names are drawn – kids and teachers
  + Need gift cards for teachers – approximately $5.00 each
  + Use Scrip

**Board Elections**

* President – no new offers
* Vice President – Brenda to continue, Amy Burrows to be Co-VP
* Treasurer
  + Heather Reynaga said she would like this position but was not present
  + Tiffany Chandler said she would like the position
* Secretary – Amanda Errington will be Co-Secretary, along with Andrea
* Historian – Shay Moser said she would like this position
* Fundraising Committee
  + Former teacher Carrie LaHaie and her husband, Roland will take on this role
* Teacher Appreciation
  + Jamie Sawyer emailed us and said she would like to do this
  + Bo will co-chair
    - Bo will make a sign-up for volunteers to help at school
    - Paul said can have 10 or less right now
      * Christina will work with BO
* Systems Chair
  + The board asked if Guillermo would take on this position
  + Shaundra made a motion, seconded by Paul, and approved by all to add this new position to the bylaws

**Fundraising Committee**

* Clothing Drive
  + Another clothing drive in going on this month
  + Paul ok’d a Saturday morning. We will try for October 17th.
  + Need to fill out an event request form
  + Brenda has a truck and trailer
* Check Drive
  + Will do in August.
  + Need to mention where funds were used last year
  + Guillermo set up givebutter.com to use for processing the donations via PTO website
  + Payment can be given directly to school
  + Carrie will send Guillermo a write-up to add to the website
  + Goal is $10K
* Gaming Night
  + Shaundra to follow-up
* Restaurant Nights
  + Start in mid-September
  + Need to see if businesses will approve for deliveries
  + Carrie & Roland to check on DQ, Panera, Frios, Culvers, Café Rio, Barros. They will check the Power & Ray area
* Color Run
  + Guillermo will help again
  + 1st meeting is not until fall
  + Will either be in-person or virtual

**Teacher Appreciation**

* August 31st
* Need K-cups – preferably donated
* Need possible budget of $5K for this school year
* Shaundra made a motion, seconded by Andrea, and approved by all, to spend no more than $400.00 ($30.00 birthday cake, $250.00 lunch, & $100.00 coffee) on August teacher appreciation

**Website**

* Website is live eastmarkpto.org
* Need to get a link onto EHS website
* Donate button is ready to go
* Need to add sponsors and scrip info

**Next Meeting**

Our next meeting will be held:

Monday August 24th, 2020 at 6pm Zoom (Board members only)

**Meeting Adjourned**

Shaundra made a motion to adjourn at 7:54pm, seconded by Andrea, and approved by all.



Eastmark High School PTO Secretary