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|  | 9560 East Ray Road, Mesa, AZ 85212  480-474-6959  pgagnon@qcusd.org |

**Eastmark High School PTO**

EIN #84-2022664

**Date:** September 14, 2020

**Call to order:** 6:10 pm

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| --- | --- | --- | --- |
| **Present:** |  |  | **Absent:** |
| Paul & Cori Gagnon | Tiffany Chandler | Carrie LaHaie |  |
| Shaundra Coleman | Andrea Burns |  |  |
| Brenda Colon | Bo Cobarrubias |  |  |
| Amy Burrows | Guillermo Lopez |  |  |
| Amanda Errington | Liz Murray-Davis |  |  |

**Secretary’s Report**

* Shaundra made a motion, seconded by Amy, and approved by all, to approve last month’s meeting minutes
* Andrea attended a Booster Club meeting as the PTO liason; nothing to report

**Treasurer’s Report**

* Balance as of today is $6671.36
* We received the $500.00 back from the Booster Club
* Next month Shaundra asked Tiffany for a report of money coming in and money going out
* Budget – need to make formal to present to the district
  + Shaundra and Tiffany to discuss
  + Shaundra to figure out the budget for teacher appreciation for the rest of the year so that we can approve a blanket amount
* We have a locked cabinet in the office – will store the cash boxes, money bags, etc.

**Historian’s Report**

* Amanda designed the new newsletter and it went out Saturday in Paul’s email and is also available on our website
  + She will plan to do them quarterly
* Send pics to Amanda

**President’s Report**

* Shaundra and Tiffany to find out if the lawyer received our check
* Parents are wanting more activities for the students
  + 1 JH event, 1 HS event
  + StuCo can’t hold any events due to COVID
  + Maybe do something at the park?
    - Need chaperones
    - Need to coordinate with activities at the Mark
    - Tiffany to check on details
* Halloween? PTO will not plan anything

**Principal’s Report**

* Paul asked if we’d do another Giving Tree this year. We had 10 kids last year and will assume more this year due to COVID. Need a volunteer
* Certified/Classified/Volunteer /Student award will be in April 2021. Will need $50.00 per basket again.
* PBIS – 2 drawings a month. Paul asked for more than just Starbucks cards.
* January 2021 – Will need PTO representatives for new student orientation nights

**Fundraising Committee**

* Clothing Drive
  + October 17th
  + Need to fill out an event request form
  + Brenda has a truck and trailer
* Cash donations
  + We will advertise with other fundraisers that cash donations can be given via eatmarkpto.org
* Gaming Night
  + Shaundra to follow-up
* Restaurant Nights
  + Chick-fil-A – September 17th (Power & Ray)
  + Panera - October 28th 4-8pm (Signal Butte and Baseline)
  + Chick-fil-A – November 18th 5-7pm (Power and Ray)
* Elevate Trampoline Park
  + Thursday October 1st 6-8pm
    - $9.00 per student get admission for 2 hours, 1 small drink, 1 slice of pizza & socks
    - PTO gets 20% back of all sales (including other food purchases)
* Color Run
  + Guillermo will help again
  + 1st meeting is not until fall
  + Will either be in-person or virtual
* Zag fundraising – Cori will put together the details to present at the next fundraising meeting

**Teacher Appreciation**

* Jamie Sawyer is on leave; Shaundra to fill in
* Bo got 4 churches to donate coffee and the last lunch
* Wing Orthodontics will provide breakfast on either 9/20 or 9/21 (donuts and fruit cups)
* Cori will be in charge of managing the coffee in the breakrooms
  + We now have a lanyard with breakroom keys that can be checked out of the office
  + May need 5 locations to distribute food – (2) JH bldg., (2) HS bldg., (1) administration bldg.
  + She suggested we get the breakrooms a coffee pod organizer
    - $17.00 for a table top version which holds 35 pods
    - $34.00 for a drawer version which holds 44 pods
    - Tami Schmal suggested the drawer option as counterspace is hard to come by
    - Wing Orthodontics offered to donate another Keurig, but a couple of teachers have donated theirs so Shaundra will see if they will purchase the pod organizers instead
* Adam Schiermyer (P.E. teacher) got shirts from State 48 for $15.00 and sold them for $20.00. We will discuss at the next meeting as to whether or not we’d like to buy and sell some.
* Cori made a motion, seconded by Carrie, and approved by all to increase the spending for the shirts for the four new teachers from $400.00 to $450.00
* October lunch – Liz suggested week of Halloween
* Shaundra made a motion, seconded by Cori, and approved by all to spend $1000.00 on teacher appreciation (PBIS, coffee, cakes, lunches, etc) from now through November
* Bo & Cori to set up a committee for screened and checked volunteers. That way, when needed, we know who to contact
  + They will check with the district for clarification on who can volunteer

**Website**

* We’ve gotten four donations totaling $75.00
  + Guillermo and Amanda to email thank yous.
  + May send out a generic thank you on social media to promote the site
* Calendar is updated

**Key Dates**

* September 17th – Chick-fil-A 5-7pm (Power and Ray)
* September 20th or 21st – September Teacher Breakfast/Lunch
* September 28th – PTO Meeting 6pm via Zoom
* October 1st – Elevate Trampoline Park 6-8pm
* October 28th – Panera Bread 4-8pm (Signal Butte & Baseline)
* October (last week) – October Teacher Breakfast/Lunch
* November 18th - Chick-fil-A 5-7pm (Power and Ray)
* December TBD – Giving Tree
* January 2021 – New student orientation nights
* January 2021 – Color Run

**Next Meeting**

Our next meeting will be held:

Monday September 28th, 2020 at 6pm via Zoom

**Meeting Adjourned**

Shaundra made a motion to adjourn at 7:52pm, seconded by Andrea, and approved by all.



Eastmark High School PTO

Secretary