

	<p>9560 East Ray Road, Mesa, AZ 85212 480-474-6959 eastmarkpto@gmail.com www.eastmarkpto.org</p>
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EastmarkPTO

EIN #84-2022664

Date: December 11, 2024

Call to order: 6:11 p.m.

Call to order by: President, Guillermo Lopez

Present:

Guillermo Lopez - President

Diana Crebs - Teacher appreciation

Christopher Webb - Principal

Willow Torres - Secretary

Absent:

Liz Murray-Davis - Teacher representative

Addie Ryman - Teacher appreciation co-chair

Secretary's Report

- Willow motioned to accept the last General PTO meeting minutes (9/12/24), seconded by Diana, and approved by all.

Treasurer - Financial report

- Guillermo provided the treasurer report.
- PTO current bank balance is \$7,873.34 this includes the funds donated for staff Christmas gifts.
- The Staff Christmas gift/sweatshirts cost \$4,372.15; will have about \$3,500.00 left.

New Business:

- An executive PTO board meeting needs to be scheduled to create a budget for this school year.
- Discussing this year's Senior Scholarship/committee needs to be added to the next PTO General meeting agenda.
- Christy Kenyon - Vice President - Resigned November 11, 2024 and was removed from the PTO group chat.
- **Guillermo motioned to spend no more than \$45.00 for Cocoa & Cram hot chocolate mix. Needed by Monday. Seconded by Willow and approved by all.**

Principal:

- Principal Webb asked what the PTO needs from him to support the Staff lunch on Wednesday.

Fundraising:

- **T-Shirt sales:**
 - Not discussed in this meeting.
- **Senior Yard Signs:**
 - Not discussed in this meeting.
- **Other: - Not discussed at this meeting**
 - **Frys** - link shopping card to Eastmark High School
 - **American Furniture Warehouse** - during purchases mention Eastmark High School so we get a donation from the retailer.
 - This needs to be advertised more, both in the EHS newsletter and on the PTO social media accounts.
 - **Box Tops** - The PTO is looking for someone to run this program.

- **April golf fundraiser/tournament -**
 - Eastmark community golf club/Eastmark dad's
 - We promote, Diana will make flyers
 - Guillermo will reach out to Justin T.

Senior Scholarship:

- Not discussed in this meeting.

Teacher Appreciation:

- **Snack Carts:**
 - Jackie Kutchev and Ryan Eastman provided a check for \$500.00 for two teacher snack carts. (8/14/24 & the fall cart.)- need to decide on the next snack cart date during the next PTO meeting.
- **All Staff Lunch:**
 - One Life Church will be sponsoring the 12/18/24 lunch and they are bringing 4 volunteers.
 - Guillermo will be there.
 - Jersey Mike's catering box lunches, PTO has drinks.
 - Need 5 each of gluten and dairy free options.
 - Need to start setting up for the lunch by 11:30 a.m.
 - Lunch at 12:20 p.m.
 - Diana can come at 1 p.m., she will send her kids to help too.
 - Guillermo will post on Social media asking for two more volunteers.
 - Will hand out Christmas gifts/sweatshirts at the lunch.
- **Caffeinate & Educate:**
 - **Diana motioned to spend no more than \$250.00 for Caffeinate & Educate restock; seconded by Willow and approved by all.**
- **Birthday cakes:**
 - Friday, 12/13/24 is the next birthday cakes.

Open Board Positions:

- Treasurer
- Fundraising co-chair
- Scholarship Committee chair
- Vice-President

Public Comments/Questions/Ideas

- None.

Next Meeting

General Board Meeting - TBD

- January 15, 2025 6 p.m. in the EHS library

Executive Board Meeting - TBD

- Need to set a date.
- Set a timeline of events
- Discuss PTO budget

GroupMe Motions/information:

- **On October 27, 2024 Guillermo motioned to spend not more than \$250.00 for the 10/30/24 snack cart. Seconded by Willow, approved by Christy and Diana.**
- **On November 11, 2024 Diana motioned to spend not more than \$250.00 for November's Caffeinate & Educate restock. Seconded by Willow and approved by Guillermo. Motion passed with a majority vote.**
- **November 25, 2024 Guillermo motioned to spend \$4,372.15 on the teacher holiday gift. Seconded by Willow, approved by Diana. Motion passed with a majority vote.**
- **On December 17, 2024 Guillermo motioned to spend no more than \$50.00 to purchase cokes, diet cokes and waters for the All Staff lunch. Seconded by Willow and approved by Diana.**

Upcoming Events

- 12/13/24 - Birthday cakes
- 12/18/24 - All Staff lunch
- 1/6/25 - Return to school
- 1/15/25 - PTO General meeting

Meeting Adjourned

Guillermo motioned to adjourn at 6:40 pm, seconded by Willow, and approved by all.

Willow Torres

Eastmark High School PTO Secretary