

Parent(s)/Guardian(s) (hereafter called Parent) would like to enroll

Child's name_____

Date of Birth_____

in Peas In A Pod Preschool (hereafter called Caregiver).

Days and times of operation:

Monday - Friday, 8:30 a.m. to 5:30 p.m.

Policies, rules, terms, and conditions:

Initial next to each item to confirm that you have read, understand,
and agree to the following:

_____ I agree to the payment schedule as follows:

<u>Child's Age</u>	<u>5 days per week</u>	<u>3 or 4 days per week</u>
2 years and up	\$75/day	\$80/day
Under 2 years	\$80/day	\$85/day

A non-refundable enrollment fee of \$120 is due with the first payment. There is an annual supply/craft fee of \$100 for ages 2 and up. This is due with your first payment and will be collected again at the same time each year. 10% discount for second child in care.

_____ Payment is due on the first day of every two week period. Payment is due in the morning before care begins. Preferred method of payment is through Venmo. Cash or check payment is accepted. Prompt payment is required.

_____ Payment obligation is based on the hours you agree to use my child care services, not on the actual hours of attendance. All absent days are full pay days, whether due to illness or opting out of daily care for whatever reason. There will be no refunds or credits for half days or if your child leaves early for any reason.

_____ Late Payment: If payment is not received on the date due, I reserve the right to impose a \$25 late fee.

_____ Potty training: If child is not fully potty trained, Parent will supply wipes and diapers/pull-ups. All children require at least one full set of extra clothing.

_____ Meals/Snacks: Caregiver will provide breakfast, lunch and snack(s), and will follow the USDA Child Care Food Program's recommendations and guidelines.

_____ Daily Screening for Illness: Upon admission, child will be screened for any signs of illness. Parent agrees that if Caregiver determines the child appears to be ill, then admission is denied. Parent agrees to abide by Caregiver's decision. Parents' Handbook has further details regarding illness.

_____ Illness: If child becomes sick while at Peas In A Pod Preschool, Parent will be contacted and agrees to pick up child promptly.

_____ Picking up child: Only individuals listed on child's emergency form will be authorized to pick up child.

_____ Late pickup: Closing time is 5:30. Please be prompt when picking up your child. Any time after 5:30 will be charged at the rate of \$1 per minute. Late fees are due no later than the following day. For those using Venmo, I appreciate late fees paid the same day. You know if you are late, so please pay accordingly.

_____ Injuries: Parent agrees that Caregiver may administer First Aid. If child becomes injured beyond something minor, Caregiver will use best judgment in handling the injury. Parent will be contacted in case of such injury. Caregiver may call child's physician or 911.

_____ Responsibility for Medical Costs: Parent fully understands he/she is responsible to pay all costs incurred as a result of any emergency and/or medical treatment and/or ambulance transportation.

_____ Caregiver will close for the following federal holidays: New Year's Day, MLK, President's Day, Memorial Day, Fourth of July, Labor Day, Veteran's Day, Thanksgiving Day, and Christmas Day. These federal holidays are paid days off, meaning payment is due for these days.

_____ Summer Vacation: Caregiver will close for vacation for two weeks. Parent will not be charged for these vacation weeks. However, full fees are due for any vacation time you will be taking. These fees hold your child's space.

_____ Thanksgiving: Caregiver will close the Wednesday before Thanksgiving, Thanksgiving Day, and the Friday after Thanksgiving. These are paid days off.

_____ Christmas and New Year's Vacation: Caregiver will close during the Christmas/New Year's break that is in align with the public school calendar. This is paid vacation time. This paid time is in align with your regular pay schedule. If your child attends 5 days per week, then 5 days payment is due for each week (total 10 days payment). If your child attends 4 days per week, 4 days payment is due (total of 8 pay days), and so forth.

_____ I understand that all children enter care on a two week trial basis. At the end of this period, Parent and Caregiver may discuss whether or not care will continue.

_____ Termination by Caregiver: I understand and agree that Caregiver may, at any time, and at her sole discretion, determine that she can no longer meet the needs of my child and terminate care. Or, if at the Caregiver's sole discretion, the child is determined to be a danger to other children, Parent will be notified and is expected to

pick up child promptly and care may be terminated thereafter. Payment is expected for the hours the child is in care.

_____ I understand that each contract is negotiated specifically between the Caregiver and the client noted in the contract. The waiving of any of the terms and conditions to accommodate a particular client does not constitute the waiving of the same terms and conditions for any other client.

Please initial one of the following:

_____ I give permission for the use of my child's photo on the Peas In A Pod website. My child's name will not be included.

_____ I do not give permission for the use of my child's photo on the Peas In A Pod website.

Once a schedule has been adopted, please adhere to the drop-off and pick-up times. Please advise me of any changes to the dropoff and/or pick up times.

Drop-off time: _____ Pick-up time: _____

I have read and understood the policies, rules, terms, and conditions on all 6 pages of this agreement, as well as the Parents' Handbook. I agree to abide by all rules, terms, policies, and conditions. I release and hold harmless Colleen Neves, Caregiver, in the event my child is injured.

Print Name

Relationship to Child

Signature

Date

Print Name

Relationship to Child

Signature Date

Date