

Minutes of Scarborough Players AGM

August 21, 2025

BOARD MEMBERS

Katherine Turner (KT), Greg Nowlan (GN), Teresa Bakker (TB), Chip Thompson (CT), Carolyn Williamson (CW), Larry Westlake (LW), Alma Sinan (AS), Victoria Badham (VB), Melissa Wood (MW)

REGRETS

Mary Nowlan, Catherine Lenihan (CL), Anthony Jones (TJ), Ian Fox, Christine Dick (DC), Douglas Oak (DO)

MEMBERS

Linda Brent, David Rudat, Lynette Hines, John Pirker, Vivian Lockton, Dot Routledge, Len Henderson, June Watkins, Brian Whitmore, David Eden, Laura Wilde, Gary Prudence, Erin Jones, Bill Simpson, Jennifer Bakker, Emma Wakelin, Darlene Thomas, Judy Porter, Jasmina Brar, Julie Adams, Madeline Cottreau, Luisa Hoffman, Eileen Dalton, Mercedes Davy, Valerie Lusted, Magda Nusink, Olivia Jon, David Eden, Drew Smylie, Bil Antoniou, Danelle Abbott, Erin Mackie, Sheila Gatensby, August Peters, Cindy Alexander, Julie Adams, Lynette Hines

WELCOME AND LAND ACKNOWLEDGEMENT

ZOOM protocols shared

APPROVAL OF AGENDA AS AMENDED

Moved by Teresa Bakker – Second Greg Nowland – Agenda Approved

REVIEW OF MINUTES FROM AUGUST 14, 2024 – Online and on screen

ACCEPT MINUTES OF AUGUST 14, 2024

Moved by Tony Jones – Second Chip Thompson – Minutes Approved

BUSINESS ARISING FROM PREVIOUS MEETING August 14, 2024 – none

THE 2024-2025 SEASON REPORT

Our 2024-2025 Productions

Screwball Comedy – October 2024- directed by James Quigley, Produced by Katherine Turner

Les Liaisons Dangereuses – January 2025 – directed by Sheila Gatensby Produced by Mary Nowlan

You Can't Take It with You – April 2025 – Directed and Produced by Katherine Turner

Pygmalion – June/July 2025 – Directed by Larry Westlake Produced by Mary Nowlan with Bodene Corbitt

A very successful 2024-2025 season. Thanks to all the volunteers who made it happen.

We would like to take this space to thank our sister companies- Scarborough Theatre Guild, Scarborough Music Theatre and other community theatre companies – Stage Centre, Bloor West Village Players, and The Toronto Irish Players for their continuing friendship and generosity in sharing resources.

Report from the Play Reading Committee

Their Mission: To read plays, to bring plays to the members at the Out Louds and recommend plays to the Board for the 2026-2027 season – October 2026, January 2027, April 2027, June/July 2027.

The Committee: Chair: John Pirker with Alma Sinan, David Eden, Brian Whitmore, Magda Nusink, Danelle Abbott, Lynn Oldershaw, Christine Dick and a little bit from Katherine Turner (ex-officio).

Director Hiring Committee

The committee to select directors for the 2025-2026 season, was chaired by Carolyn Williamson with Larry Westlake, David Eden, Magda Nusink, and Lynn Oldershaw with Douglas Oak auditing the process. They interviewed several directors for each show and brought their recommendations to the Board.

The Marketeers

For our 2023-2024 season, we did not have a Board member who served in the Publicity and Marketing portfolio. So, rather than doing nothing, a group of dedicated individuals came together with determination to get the word out and bring our audiences back! Their incredible, creative work continued to get the word out in 2024-2025.

The Remarkable Musketeers!

Almost every Saturday starting at 10 a.m. – they begin to arrive at the unit. Their goal to get the sets built while conversing, having a coffee/tea break and enjoying the good company.

The Lumineers

Once again, we would like to thank Jennifer Bakker and Chris Northey who completed the lighting design for all Players shows this season. There is a lighting team, and they all work collaboratively helping each other – Jennifer helps Chris and Chris helps Jennifer along with Alan Page, Emily Pople, Guy Kersey and others. Thank you all.

Scarborough Players – Members of Act-Co

This was a busy year for Act-Co - the Association of Community Theatre-Central Ontario. After five years including the pandemic, there was a return to the Act-Co Festival. As with the return of any activity after being shut down, there were learning curves and slow engines revving back up to speed. Work on a Gala – the new Thea Awards extravaganza began in late September 2024 building to weekly meetings until mid-June 2025.

The Thea's June 6, 2025, at the beautiful Lyric Theatre – North York

32 other members of Scarborough Players were there in their best dresses, suits, and tuxedos to walk the red carpet, and cheer all the nominees and winners. Three Scarborough Players productions were entered in this year's Festival – *Screwball Comedy* -comedy, *Les liaisons Dangereuses* – drama, and *You Can't Take It with You* - comedy. Very proud that Players' hard work and creativity were recognized by the Festival – Three Cheers!

Players' Nominees

- Julio Torres for Best Set Design of a Comedy – *Screwball Comedy*
- David Rudat for Best Performance by an individual in a Male supporting role in a Comedy as Mr. De Pinna in *You Can't Take It with You*
- Misha Harding Best Performance by an individual in a Female leading role in a Drama as Mme. Tourvel in *Les Liaisons Dangereuses*
- Erin Mackie Best Performance by an individual in a Female leading role in a Comedy as Penny Sycamore in *You Can't Take It with You*
- Larry Westlake Best Sound Design for a Comedy – *You Can't Take It with You*
- Jamie Obregon with Summer Stephenson best Hair and Make-up Design for a Drama – *Les Liaisons Dangereuses*
- Jamie Obregon for Best Hair and Make-Up design for a comedy- *You Can't Take it with You*
- Luisa Hoffman Best Stage Management Drama for *Les Liaisons Dangereuses*
- *You Can't Take It with You* – Producer- Katherine Turner Best Production of a Comedy

Players' Thea Winners

- Barbara Horsburgh – Best performance by a female in a supporting role – Comedy as Gay Wellington in *You Can't Take It with You*
- Mercedes Davy – Adjudicator's Award Drama for Best Fight and Intimacy Director for *Les Liaisons Dangereuses*
- Mary Nowlan – Best Costume Design Drama for *Les Liaisons Dangereuses*
- Katherine Turner – Best Costume Design Comedy for *Screwball Comedy*
- Sheila Gatensby – Best Direction Drama for *Les Liaisons Dangereuses*

The Actions of your Board

Stepping Down from The Board – Melissa Wood as Membership, Douglas Oak as Member At Large

We thank them for their Service to Scarborough Players.

Reports from your Board Members for 2024-2025

Katherine Turner – President

It has been a very busy season with much work being done by many hands to produce Good Stories. Well told. We have completed an exciting and well attended season. As always, it is a pleasure to serve Scarborough Players

- Served as President of the Board – created and sent agendas and pertinent documents, chaired board meetings – The Board traditionally meets on the 2nd Monday of the month – we try to follow the Saturday's TS meeting.
- Sent out Newsletters and New Blasts to Membership - they were not pretty but were informative!
- Wrote a few Press Releases supporting the work of the Marketeers
- Submitted permit requests – schedules to the Scarborough Village Recreation Centre
- Served on the Play Reading Committee – ex-officio
- Audition coordinator for four shows this season
- Served on the Theatre Scarborough Board as Players' President
- Worked with the Act-Co Thea team to plan the Thea Awards at the Lyric Theatre in June
- Coordinated volunteers for The Guild Alive with Culture

- Directed *You Can't Take It with You*
- Produced *Screwball Comedy*, *You Can't Take It with You*, assisted on *Pygmalion*
- Costume coordinator for *Screwball Comedy*, assisted on *LLD* and *You Can't Take it with You*
- Won an Act-Co Thea for Costume Design for a Comedy – *Screwball Comedy*
- Missed doing 50 50 for 2 of the 4 shows and Top of Show for 3 of 4 shows– special thanks to Mary Nowlan, Melissa Wood and Scarlett, Alma Sinan, Teresa Bakker, Jennifer Bakker.
- Hope to have a new hip in September with restored mobility in time for *A Christmas Story*

So far, 2025 has been a difficult year for me and I would like to thank the wonderful theatre community for all the care and support. Theatre is magic, and collaboration is a key. Special thanks to Greg Nowlan and sister-in-law, Mary Nowlan for always being there.

Greg Nowlan – Vice President

As Vice-President, I served on the Scarborough Players Board and made decisions around the running of our group with the rest of the board.

Other things that I did in support of Scarborough Players:

- Designed posters and flyers and programmes
- made Magnet mementos for all shows
- Master carpenter for the season
- Designed 2 sets
- Drove the truck for load-ins and load-outs
- Served on the TS board as Vice-President and as liaison for theatre repairs and upkeep
- Other small chores along the way

Anthony Jones – Treasurer

As treasurer for Scarborough Players, I was responsible for the payment of all bills and invoices and the depositing of all cheques. In addition, I presented a monthly financial report to each board meeting and a financial report to the Annual General Meeting.

This season I also had the pleasure of creating special props when needed – a printing press and fireworks for *You Can't Take It with You*, and the recording device in the office of Henry Higgins, for *Pygmalion*.

Teresa Bakker – Board Secretary

I admit to always being nervous about writing these, no matter how often I do them.

I have had another very busy and enjoyable year working with the Scarborough Players Board. I have attended all meetings, submitted the minutes, and collaborated on choosing the next season.

As well as board duties, I've helped with the Box Office and Front of House for Theatre Scarborough. I've also Stage Managed four shows and am currently training for Producer. My Stage Manager duties included *Barefoot in the Park* with Oshawa Little Theatre, *Tick, Tick, Boom* with Whitby Courthouse Theatre, *Birds and the Bees* with Scarborough Theatre Guild and *Pygmalion* with Scarborough Players. I helped with move-in and move-out days for some of the other Scarborough Theatre productions during the season as well.

I am currently training as Producer with Scarborough Theatre Guild's version of *The Full Monty* and will be Stage Managing their production of *Witness for the Prosecution*.

Melissa Wood – Membership Coordinator

As the Membership Coordinator for SP this year, my role was to keep track of our members who appear both on the stage and off the stage. Our members bring a myriad of experience that when highlighted, help us to put together names for when we need volunteers for front of house, ushers, catering, marketing, community outreach and auditioning. In return for their membership, our members are rewarded with free admission to SP's final dress rehearsal, free admission to a Players performance when seats are available, half-price opening night tickets for SP, STG and SMT, voting privileges at SP's AGM and more. Membership costs \$20 for Individuals and \$30 for Families that extends from September to June. I have thoroughly enjoyed my time on the SP Board this past year. Carolyn Williamson will undoubtedly ROCK in this position.

Melissa needs to step away from the Board next year, we thank her for her amazing service and hope she will consider a return in the future. Personally, I would like to thank Melissa for being the Top of Show announcer and 50/50 presenter for *You Can't Take It with You* and *Pygmalion*. Thanks also to Scarlett, her daughter, for all her help.

Catherine Lenihan – Front of House Coordinator

I organized volunteers for three of our shows. Very high caliber of people.

I did have some difficulty getting sufficient numbers in the very cold weather and again in the middle of the summer.

My suggestion is to eliminate the role of Greeter.

Ushers and ticket checkers can do this job, and it eliminates a volunteer for each show = 10 people.

Thank you, Regards,

Catherine also appeared in *Les Liaisons Dangereuses* and *Pygmalion*. It is always delightful to see Catherine onstage.

Larry Westlake – Marketing and Publicity - Marketeer / Archivist

It's hard to believe that another year has gone by! Four amazing shows and I am pleased and proud to have been involved, in some way, with each of them!

Besides sitting on our Board again and attending our monthly Board Meetings over Zoom, I spent the year keeping up with the archives. I am still scanning anything I find and saving and preserving it on a computer stick. As new photos have arrived for our current shows, I automatically have added them to the proper files. There are just a few more shows to do, but every time I get close to thinking I'm finished, someone sends me more pictures! But I love it! We must keep track of our past so people in the future know how we came to be what and where we are! (if anyone out there has any photos, feel free to get them to me to be scanned)

For the past two shows this season I have created, as part of the lobby display, a video showing pictures and posters from our past. I think it went over well as I heard many positive comments as patrons stood and watched. For the final show I also included THEA Awards and Plaques to show more of our accomplishments. All this has come under the title, and with the help of other Marketeers. We each have worked on our speciality and have used our knowledge to create some great videos and articles. As part of my Marketeer position, I have also designed and mailed out three Patron Newsletters per show over Mail Chimp, where we now have over 1700 names and emails from patrons over the years. I have also created numerous short videos on the various shows this season, for our YouTube Channel. (If you haven't been, go to the Scarborough Players channel with the Black and White logo, then subscribe and give us a big thumbs up!)

In another department, I designed the sound for various productions this season and was nominated for an Act-Co THEA Award for my work on *You Can't Take It with You*.

Last, but not least, I directed the final show of this successful season, *Pygmalion*. What a joy it was directing on that stage again! The cast was amazing, and they worked together well with each bringing their own style to the roles they played. This will go at the top of my list of shows I've directed over the years!

I will be staying on the Board for the 2025-2026 Season. I am filled with excitement to continue with the above jobs as well as to where I can put my energy next!

Alma Sinan - Member at Large – Marketeer, Reading Committee

SP Board: participated in board meetings

Member of SP's Play Reading Committee: read & critiqued plays, attended meetings and Out Louds

Member of SP Marketeers:

- wrote descriptions of the 4 shows for the 2025/2026 season brochure,
- wrote articles for the membership and patron newsletters,
- helped write and edit other items (such as press releases) as requested

Performed as The Grand Duchess Olga in *You Can't Take It with You* (April 2025),

Mrs. Pearce in *Pygmalion* (July 2025), and

Will be performing as Iris in SP's upcoming September 2026 production of *Lunenburg*

Led actor warm-ups at rehearsals and during the run of the April and July shows.

Carolyn Williamson – Member at Large – Marketeer, Improv

This was my tenth year on the board, and my fifth as a Member at Large. It was such a pleasure to work throughout season again (and what a season it was – bravo to all the fantastic casts, crews and volunteers who made it happen!)

In addition to my board duties this year, I continued teaching a monthly drop-in improv workshop. Having returned to in-person sessions, it has been such a great experience to see people together again, enjoying each other's company and getting back to object work and moving around in the space. I was surprised to realize just how long we've been doing this, and we celebrated our 100th session on January 31, 2025! Over 30 improv veterans and newbies celebrated with lots of "Yes, and" along with cake and bubbly! We have continued to welcome new participants and kept a steady core of long-timers. If you haven't tried it yet and are curious, please drop me a line at scarboroughplayersimprov.yesand@gmail.com

This year I also returned to the Director Hiring Committee as Chair and enjoyed the experience of hearing different visions for our season's plays. It was wonderful working with the other committee members and rewarding being a part of the shape of the season to come. I think you're going to love it. It was also wonderful to be back on stage this year as Rheba, the magical maid in the Sycamore home in our production of *You Can't Take It with You*. It has been my pleasure to serve the members of the Scarborough Players this season and it would be an honour to continue to do so.

Chip Thompson – Member at Large - Marketeer

During my sixth year on the Scarborough Players Board, I attended all board meetings, took part in the process of selecting the roster of plays for next season, and volunteered to work on Front of House for a few shows. As a member of the Marketeers, I edited press releases and promotional materials. I purchased food and drinks for two Opening Night receptions and assisted in the set up and take down of both events. I took part in several Out Louds and very much enjoyed reading a variety of roles. Finally, I performed on stage in one production this year, playing Reginald, the acerbic butler, in *Screwball Comedy*

Douglas Oak – Member at Large

Douglas, after his experience creating many characters in *Shakespeare in Love*, he joined the Board and hoped to make a difference. Douglas expressed interest in revising our by-laws and constitution. This season Douglas appeared in *The Sound of Music* and continued to audition for Players and others. He also appeared in Whitney Courthouse production of *Tick, Tick, Boom*. It was a very busy year for Players and all our volunteers including Douglas, so it proved difficult for all involved to wrap their heads around our much-needed revisions to our by-laws. We thank Douglas for all his work to start the process. Due to work demands, he will not seek a second year on the Board. We thank Douglas for his service in 2024-2025.

Victoria Badham – Member at Large - Marketeer

Thanks to everyone on the board for a great first year! I have attended monthly board meetings and a couple of outreach events. I also volunteered to assist as ASM for *Les Liaisons Dangereuses* until Cindy (the real ASM ☺) returned. I played the role of Mrs. Kirby in *You Can't Take It with You* (loved this show and cast and crew, thanks Katherine!). Mainly, I've been managing Scarborough Players' Facebook and Instagram accounts, creating videos and other content, sharing videos, updates and stories, and interesting information related to Scarborough Players. Our followers are growing steadily, and we're just shy of 1,000 followers on Instagram and just over 600 on Facebook. I have also been posting SP shows to Blog T.O. and NowPlaying Toronto.

AWARDS

The John Caldwell Pace Award is given to an individual or individuals who have made a significant contribution to the group – sometimes over several years or for a specific body of work in a season. The Pace is about those folks who get the job done.

It is with great pleasure and our thanks we are delighted to present the John Caldwell award to **Misha Harding and Alma Sinan**

The Ben Gans New Star Award was created to acknowledge the work of new and/or junior members of the company for their contribution to the season.

It is with great pleasure we present the **Ben Gans award to August Peters**

The Maggie Caldwell Award was created to acknowledge long service to Scarborough Players.

It is with pleasure that we present this year's **Maggie Caldwell award to Tom Bakker**

TS Awards – Please attend the TS AGM on Wed. August 28, 2024, on ZOOM

MEMBERSHIP FEES FOR 2025-2026

Motion: “Scarborough Players will continue with the current membership fee for 2025-2026 – Moved by Carolyn Williamson - Seconded Melissa Wood – Fees Approved

\$20 for Adult Regular Membership, \$30 for a Family – 2 adults, and children under 18. Children under 18 free but without voting rights at the AGM or other meetings for the membership

APPROVAL OF THE ACTIONS OF YOUR 2023-2024 BOARD

Motion: “To approve the actions of your 2024-2025 board” – Moved from the Floor by Lynette Hines - Seconded – Laura Wilde Actions Approved

ELECTIONS FOR THE 2025-2026 SCARBOROUGH BOARD (screen share of nominees) PRESIDING Melissa Wood

Nominations and Results:

- o Nominations
- Melissa Wood – Elections chair
- President – Katherine Turner – No other nominations from the floor – Motion to close Emma Wakelin second Laura Wilde – Acclaimed
- Vice President – Greg Nowlan – No other nominations from the floor – Motion to close Linda Brent second Louisa Hoffman – Acclaimed
- Treasurer – Anthony Jones – no other nominations from the floor – Motion to close Dot Rutledge second Lynette Hynes – Acclaimed
- Secretary – Teresa Bakker – no other nominations from the floor – motion to close Linda Brent second Bil Antionou– Acclaimed
- Front of House Coordinator – Catherine Lenihan – no other nominations from the floor – motion to close Luisa Hoffman second Dot Routledge – Acclaimed
- Membership coordinator – Carolyn Williamson – no other nominations from the floor – motion to close Emma Wakelin second Linda Brent – Acclaimed
- Publicity and Marketing – Larry Westlake – other nominations from the floor – Vivian Lockton second Linda Brent – Acclaimed
- Members At Large – all – motion to close – John Pirker second Erin Mackie – Acclaimed

Alma Sinan, Brian Whitmore, Chip Thompson, Sheila Gatensby, Victoria Badham

Congratulations to the New Board of Scarborough Players

REVIEW OF NOMINATION PROCEDURES FOR THE TS BOARD

Register and attend on ZOOM – 8 members needed for board – AGM on Wed. August 27 at 7 p.m. on ZOOM

SP can put forward one name for president, one name for vice president and two names for members at large

Nominating Greg Nowlan for Vice President - Katherine Turner 2nd Sheila Gatensby

Member at large – Vivian Lockton steps forward 2nd Lynette Hines, Carolyn Williamson, Luisa Hoffman, Chip Thompson, John Pirker

Nominations carried

Others may stand for the TS Board by submitting a nomination form which includes the names of 5 TS members who support the nomination. Nominations will also be taken from the floor at the AGM.

OTHER NEWS FROM THEATRE SCARBOROUGH

Our partnerships in Theatre Scarborough are strong. The Board works to ensure that the theatre is well looked after, the Box Office, Theatre Refreshments and all shared needs are supported. It has been a pleasure being part of the board and thanks to presidents, Olivia Jon of SMT and Len Henderson of STG for their spirit of collaboration. Thanks to TS president, Dot Routledge for her dedication and getting the job done.

Special thanks to Wendy Miller, Mark Parent and all the Box Office volunteers for looking after all our patrons.

Special thanks to June Bedford, Rhoda Brachman and all the Theatre Refreshment volunteers for offering treats and drinks. Thanks to Susan and Bob Sanders for managing and maintaining the Hearing Assist.

Shout-out to Dot Routledge for taking on designing a new website that will be easier for folks to use and will be up and running soon.

TS and the City

Things have not changed much from last year in that we still do not have a signed lease, the heating and cooling continue to be a problem. For more information about our relationship with the City, you will need to attend the TS AGM on ZOOM on Wednesday, August 27th at 7:00 p.m.

TS and Community Events

Together, we are helping to spread the word about the joys of Community Theatre!

November 17, 2024 The Beaches Santa Claus Parade

November 23, 2024 Pickering Santa Claus Parade

Nov 23, 2024-Adam Beck Public School's Artisan Market-

Centre 55 Spring Festival

Saturday, May 31, 2025, from noon - 4 p.m.

Guildwood Day- the first Saturday in June at Wilfrid Laurier Collegiate

On June 7, 2025,

East York Canada Day Parade July 1, 2025

And guess what? We made the news! **Twice: CP24 and CTV!**

Many thanks to Valerie Lusted for all her amazing work to engage with community and get the word out. Thanks to Valerie for the photos and reporting.

Guild Alive with Culture July 26 and 27, 2025

SMT for Theatre Scarborough July 5 and 6th, 2025

We would like to extend a huge THANK YOU to the performers and volunteers who represented SMT and Theatre Scarborough at summer festivals in July!

First up was the **Taste of the Lawrence** where we performed on the Family Stage on Saturday, July 5th (12pm) and Sunday, July 6th (11:30am) presenting a wonderful performance celebrating SMT's past

A Very Special Event – Volunteer Recognition at the Players' Unit

After 5 years, Theatre Scarborough returned to a cherished event to honour our shared volunteers.

Saturday, April 12, 2025, was the date and the location at the Scarborough Players Unit from 2 p.m. – 4:30 p.m.

CLOSING REMARKS

Get Involved – slide and end of report – favourite memory

Don't have to commit for a lot of things – even just one – from Vivian Lockton

Laura Wilde suggested – life members – could there be a new form sent to keep them engaged?

Mercedes Davy is offering fight workshop for members at the end of October 2025 and has stunt professional from New Zealand to assist.

Bill Simpson – discuss at TS agenda – auditorium in theater overhead lights very dark – Dot answered right away Adam Connors coming in to do some work on the lights this Saturday Aug 23?

John Pirker – Food Drive for Christmas show – will work with SMT – maybe toy drive? – maybe both

Larry – do poll with newsletter asking 1700 if anyone wants to help – have survey section to ask about help and food/toy drives

TS is also sending out survey

Thanks to everyone for coming and being part of this company – we sometimes forget to thank everyone.

Thanks to Jasmina for PowerPoint and Tech Support

Thanks to 2024-2025 Board and Melissa Wood and Douglas Oak who are stepping down.

Thank you to volunteers

Thank you to our sister companies across Toronto for assistance, loans, costumes, sets, ETC.

LOOKING AHEAD

2025-2026 – OUR 67th SEASON!

Lunenburg, A Christmas Story, Good People and Arcadia

We do wonderful work - play a part, join the action – You are a Player!

Just wondering...

How do we motivate more actors – members - to volunteer for Outreach Community Events or Front of House or other non-acting help?

Just wondering...

Do you work for a company that champions community involvement and/or social events, that would support Scarborough Players?

A great night out and a worthy investment!

Remember, we are registered charity.

Just wondering...

Do you know of a community organization that might appreciate the opportunity to attend a final dress rehearsal for free along with members?

Just wondering...

Would you be interested in serving on or chairing a social committee to assist with catering for Scarborough Players

Just wondering...

Would you appreciate a workshop on auditioning?

A workshop on directing?

A workshop on stage managing?
Just wondering...
Do you have suggestions for the playreading committee?
Would you like to serve on the playreading committee
Just wondering...
Why is being a part of Scarborough Players important to You?
What is a favourite memory?

Adjourn – 9:43 pm

SCARBOROUGH PLAYERS

End of Year 2024/25

Financial Statements prepared by Anthony Jones

1.0 Method

These financial statements are determined using the cash accounting method.

Cash accounting is where payment receipts are recorded during the period in which they are received, and expenses are recorded in the period in which they are actually paid. In other words, revenues and expenses are recorded when cash is received and paid, respectively.

This also means that each month's transactions can be reconciled against the bank statement for that month.

2.0 Expenses

2.1 Production Costs

	Shakespeare in Love (23/24)	A Screwball Comedy	Les Liaisons Dangereuses	You Can't Take it with You	Pygmalion.	Lunenburg (25/26)	TOTAL
Rights		\$ 1,781.95	\$ 3,103.10	\$ 5,112.82			\$ 9,997.87
Programs		\$ 297.17	\$ 1,016.98	\$ 719.79	\$ 1,754.60		\$ 3,788.54
Set		\$ 822.73	\$ 1,642.77	\$ 819.02	\$ 443.38		\$ 3,727.90
food		\$ 754.86	\$ 526.22	\$ 1,089.42	\$ 664.39		\$ 3,034.89
Ads		\$ 598.94	\$ 598.90	\$ 610.20	\$ 615.85		\$ 2,423.89
Truck	\$ 330.40	\$ 631.48	\$ 364.30	\$ 353.95			\$ 1,680.13
Furniture		\$ 1,399.01					\$ 1,399.01
Scripts		\$ 484.01	\$ 126.15	\$ 233.78	\$ 311.69		\$ 1,155.63
Wigs, Hair, Makeup		\$ 465.72	\$ 1,047.09				\$ 1,512.81
Posters Flyers		\$ 373.09	\$ 249.72	\$ 314.63	\$ 462.88	\$ 309.57	\$ 1,709.89
Props		\$ 113.58	\$ 514.34	\$ 219.77	\$ 165.59		\$ 1,013.28
Intimacy and fight Fee			\$ 600.00	\$ 300.00		\$ 200.00	\$ 1,100.00
Costumes		\$ 216.66	\$ 88.02	\$ 210.11			\$ 514.79
Photos		\$ 101.48	\$ 200.64	\$ 53.89			\$ 356.01
Make-up				\$ 349.65			\$ 349.65
Lights Sound			\$ 204.94				\$ 204.94
Magnets			\$ 12.69		\$ 141.78		\$ 154.47

Dry Cleaning		\$ 103.11					\$ 103.11
Mailing of Scores	\$ 35.14						\$ 35.14
TOTAL	\$ 365.54	\$ 8,143.79	\$ 10,295.86	\$ 10,387.03	\$ 4,560.16	\$ 509.57	\$ 34,261.95

2.2 Unit Costs

Lease	\$ 37,327.86
Waste Management	\$ 3,399.85
Toronto Hydro	\$ 2,652.67
Enbridge Gas	\$ 2,323.93
Workshop renovation and new tools	\$ 2,000.57
Primus Phone	\$ 1,400.77
Pest Control	\$ 1,022.10
HVAC Maintenance Fee	\$ 791.00
Track Saw Accessories	\$ 604.86
Unit supplies and 50/50 tickets	\$ 518.15
Supplies	\$ 249.83
Router Table Insert	\$ 176.11
TOTAL	\$ 52,467.70

Note:

Pest Control. A one-year contract for the control of a mouse problem.

2.3 Theatre Scarborough Costs

Theatre Rent	\$ 21,600.60
CSF	\$ 3,300.20
CSF EOY Reconciliation	\$ 1,995.60
TOTAL	\$ 26,896.40

Note:

The common Service Fee (CSF) is the cost of brochures, Insurance, Box Office etc. divided equally amongst the three production companies.

2.4 Other Costs

EOY Report	\$	3,381.52
Sound Computer and 3-year Tech Support	\$	1,440.42
ACT-CO Adjudication Fee	\$	1,155.00
Season Brochure Images	\$	355.95
ZOOM Fee	\$	242.84
Blank Cheques	\$	181.74
Trophies	\$	146.90
Flowers	\$	141.18
Stamps	\$	140.12
Out loud snacks	\$	105.52
Set Award Sponsorship	\$	100.00
ACT-CO Fee	\$	100.00
Spoons	\$	47.44
TOTAL	\$	7,538.63

2.5 Breakdown of Workshop Renovation and new tool purchases

Item	Cost
Air Cleaner	\$ 767.02
Dust Collection Accessories	\$ 186.78
Air Cleaner Accessories	\$ 132.72
Hole Saw	\$ 129.88
Paint Accessories	\$ 103.52
Kreg Pocket Hole Jig	\$ 97.96
Sanding Belts and Discs	\$ 96.03
Screws	\$ 91.08
Drill Bits	\$ 80.18
Dust Bag for Track saw	\$ 77.97
Bosch Angle Grinder	\$ 66.67
Quick Grip Clamps	\$ 54.47
Shop Tools	\$ 49.66
Vacuum Auto Switch	\$ 45.19
Air Compressor Valve	\$ 21.44
TOTAL	\$ 2,000.57

3.0 Production Attendance

2022/24	No. of performances	Attendance	House Percentage
Halfway there	10	1498	61%
A Christmas Carol	10	2122	87%
Steel Magnolias	10	1840	75%
Shakespeare in love	10	1796	73%
Total Attendance		7256	
Overall House percentage			74%
2024/25			
Screwball Comedy	10	1849	75%
Les Liaisons Dangereuses	10	1714	70%
You Can't Take it with you	10	2187	89%
Pygmalion	10	1669	68%
Total Attendance		7419	
Overall House percentage			76%

4.0 Total Revenue

<i>Donations</i>		\$ 10,165.27
<i>Production Revenue</i>		
Ticket Sales	\$ 138,823.60	
50/50 You Can't take it with you	\$ 2,330.00	
50/50 Screwball Comedy	\$ 2,105.00	
50/50 Pygmalion	\$ 2,039.00	
50/50 Les Liaisons Dangereuse	\$ 1,755.00	
Total Production Revenue		\$ 147,052.60
<i>Other Revenue</i>		
HST Rebate	\$ 1,590.82	
Theatre lease balance	\$ 1,131.48	
Colliers Refund	\$ 470.93	
Truck Cost Reimbursement	\$ 315.74	
Total Other Revenue		\$ 3,508.97

<i>Membership Revenue</i>	\$ 575.00
TOTAL REVENUE	\$ 161,301.84

5.0 Income Statement

SCARBOROUGH PLAYERS

Income Statement

For the Period August 1, 2024 to July 31, 2025

REVENUE				
	Production	\$ 147,052.60		
	Donations	\$ 10,165.27		
	Other	\$ 3,508.97		
	Memberships	\$ 575.00		
	TOTAL REVENUE		\$ 161,301.84	
EXPENSES				
	Unit	\$ 52,467.70		
	Production	\$ 34,261.95		
	Theatre Scarborough	\$ 26,896.40		
	Other	\$ 7,538.63		
	TOTAL EXPENSES		\$ 121,164.68	
	INCOME (LOSS)			\$ 40,137.16

6.0 Change in Cash Balance

SCARBOROUGH PLAYERS

Change in Cash Balance

As of July 31, 2025

Cash on Hand, August 1, 2024	\$ 258,918.91	
Add income	\$ 40,137.16	
Cash on Hand, July 31, 2025		\$ 299,056.07

Statements prepared by

Anthony Jones

Treasurer, Scarborough Players