

BRIDGE OF HOPE

ANNOUNCEMENT REQUEST FORM

Forms must be submitted to marita@akbridgeofhope.com for approval

Please complete **ONE WEEK** prior to giving the announcement.

___ I wish to give an announcement. Name _____

(At announcement time, please make your way to the front of the church. Please be close and ready.)

___ I wish the designated announcement person to give the announcement on my behalf.

___ This is a One-Time announcement.

If you wish to give the announcement over a period of weeks-

What is the Starting date of the announcement. _____

What is the Ending date of the announcement. _____

Details about the announcement:

WHAT is the event? _____

WHERE is the event located? _____

What TIME of day is the event? _____

WHO is the event for? (ex: Teens, Kid's, Women,..) _____

Is there a Point of Contact, Number, Website where people can get more information?

Will you be using the Big Screen for the announcement? Yes ___ No ___

If Yes, please create a slide using .JPEG or Powerpoint and email it to projector@akbridgeofhope.com and benherning@gmail.com **ONE WEEK BEFORE the announcement.**