

3383 125th Street
Pleasant Prairie, WI 53158
Kenosha, WI 53144
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ROBERT A. NELSON II

Career Objective

To further my career in a fast moving, challenging, team-orientated environment as a manager in order to utilize creative thought processes to maximize efficiencies and profits.

Core Competencies

- Proficient with AS/400, Microsoft Word, Excel, and PowerPoint.
- The ability to manage individuals to meet organizational goals.
- Detailed, concise, and organized.
- Developing customer and vendor relationships.
- Sales, Advertising, Marketing, and Social Media.
- Real Estate Transactions.

Professional Experience

Prime Realty Group – Real Estate Agent, REALTOR **(June 11th, 2018 – Current)**

5300 Green Bay Road,
Kenosha, WI 53144
Phone: (262) 308-8473

- Experienced listing agent with numerous credited home sales.
- Transaction coordinator.
- Advertising and Marketing core competencies.

Huxhold Builders, LLC – Sales Consultant **(June 11th, 2018 – Current)**

5300 Green Bay Road,
Kenosha, WI 53144
Phone: (262) 308-8473

- New Home Construction sales and consulting.
- Coordinate with prospective buyers to facilitate the acquisition of land.

Uline – General Warehouse **(June 25th, 2007 - Current)**

12575 Uline Drive
Pleasant Prairie, WI 53158
Phone: (800) 295-5510

- Coordinate receipt of inbound vendors and carriers.
- Assist employees on procedures and transitioning to corporate culture.
- Manage Temp crews in order to efficiently and accurately process receipts.
- Update trailer, container, logs and trackers.
- Maintain an exemplary attendance, safety record, low error rate, and an efficient, productive pace.
- Experienced in receiving, transfers, restock, and the repackaging departments.
- Communicate with management to expeditiously complete tasks.
- Proficient in forklift operation.

Professional Affiliations

Danish Brotherhood Lodge #14 – Treasurer **(Board Member – 5 Years)**

2206 63rd Street
Kenosha, WI
Phone: (262) 657-9781

- Assist with compilation of financial statements, payroll, and business tax returns.
- Appoint committee leaders.
- Coordinate building maintenance and upgrades.
- Handle customer service and public relations.
- Improvement of loss prevention and security.
- Maintain optimal inventory and maximize profits.
- Maximize cost-efficient employee utilization.
- Ensure non-profit specifications are met.

- Served as Board of Officer in various capacities: Trustee, Vice-President, President, and Past-President.

Education

University of Wisconsin – Colleges Online

34 Schroeder Court, Suite 200
Madison, WI 53711
Phone: 888-463-6892

University of Wisconsin – Parkside

P.O. Box 2000
900 Wood Road
Kenosha, WI 53141
Phone: (262) 595-2455

Tremper High School (Graduated June 3rd, 2007)

8560 26th Ave.
Kenosha, Wi 53143
Phone: (262) 942-2200
Fax: (262) 942-2353

Education Goals

Pursue a Bachelors Degree in Business Administration.

References

Available upon request.