

**Spyglass Landing Condominium Association Inc.
Board of Directors Meeting
Arbor Management Company Inc.
One Snow Road Second Floor, Marshfield, MA 02050
Wednesday October 26, 2016**

Call to order 11:00 am

Board Present: Jack Prendergast, Marcia Walsh, Tim Riordan, Warren Hermance, Kevin Dalton

Management: Genie Kennedy, Vice President Arbor Management Jamie Roberts

Quorum Present:

Approval of minutes of September 21, 2016 meeting

Update on violation discussed. Violation resolved

Arbor report: Irrigation shut off date October 26
Gutter cleaning set for November 15
Presently 18 lawn cuts this season with 1-2 more anticipated

Update on reserve study feedback to be sent to Paul Martin. A homeowners meeting forum will be held at the library in the near future to review the study. A meeting with the finance committee will be held soon after the homeowners forum. The meeting dates will be on line via broadcast notice. Final reserve study to follow.

Review done on various Spyglass Committees approved by board
Rules & Regulations, Design Review (ad hoc)
Landscaping, WWTP, Finance, Social (standing)

Liaisons per committee
Design & Review Marcia Walsh
Landscaping Kevin Dalton
WWTP Tim Reardon

Finance Jack Prendergast
Rules & Regulations Warren Hermance

New volunteers are asked for ad hoc and standing committees. Notice should be submitted by November 8

Rules & Regulations changes to be finalized

September financial managers report reviewed

Approval of WWTP general maintenance contract due to expire 12/21/16
Approved by board

Next Meeting 10:00 am November 16

Meeting adjourned at 12:45 pm

Respectfully submitted Warren Hermance Clerk