

**Spyglass Landing Condominium Association  
Board of Directors Meeting  
Arbor Management Company Inc.  
One snow Road Second Floor Marshfield, MA 02050  
November 15, 2017**

**Call to Order**     3:00 pm

**Board Present**     Tim Riordan, Warren Hermance, Jack Prendergast,  
Bob Lyons

**Management**     Jamie Roberts Arbor Management Vice President

**Quorum Present**

Minutes approved unanimously of the October board meeting

Roofmaster expected to refund monies paid to them for roof leak that they were unable to remedy for the homeowner

Pumping of the WWTP has just been done and at the board is awaiting charges for the services rendered

To date the miscellaneous expenses have been greater than anticipated

Arbor Management reported on the work orders completed or pending thru 11/03/17

WWTP reports are to be sent via on line and will be monitored by a board member

Gutter cleaning will be done shortly a delay in having the work done has been due to the lateness of the falling leaves

Any dead limbs of trees are to be trimmed soon at the owners residence

The website is still being repaired hence no new financials have been listed

A review of the 2018 budget was undertaken by the board and it was approved

The board reviewed a board members updated presentation for the homeowners forum presentation on Monday November 20

Next board meeting to be held at Arbor Management on December 14, at 3:00 pm

Meeting adjourned at 4:00 pm

Respectfully submitted by Warren Hermance Clerk/Vice President