

**ADDENDUM I**

**HUMPHREY BROTHERS FOUNDATION**  
**SCHOLARSHIP PROGRAM**

Dear Applicant,

We are pleased to be able to offer academic scholarships for the 2017-2018 school term. Scholarship awards are available for up to \$20,000 per academic year to students enrolled in a 4-year college or university program and up to \$10,000 per academic year to students enrolled in a 2-year community college.

The Scholarship Program is administered by the Humphrey Brothers Foundation, a Texas Non-Profit Corporation. This brochure describes how to apply for educational scholarships available to eligible recipients. We hope you will consider this information and share it with the students in your family. We hope the scholarship funds offered through this program will help meet some of the financial challenges of post-secondary education as your students prepare for their career of choice.

To be eligible, applicants must be either a graduating high school senior or currently enrolled at an accredited college or university whose parent or guardian is an employee of: (i) the Humphrey Companies; or (ii) any vendors, suppliers or subcontractors providing support on construction projects led by the Humphrey Companies. Past scholarship recipients are also eligible to reapply/renew the scholarship for up to four years while meeting all other eligibility requirements. Scholarships are available to students enrolled in any four-year college or university or two-year community college that is accredited by an institutional accrediting agency recognized by the U.S Department of Education. (The U.S. Dept. of Education maintains a searchable database: <http://ope.ed.gov/accreditation/Search.aspx>).

Applicants must be enrolled in at least twelve (12) college credit hours or the equivalent “full-time” status to receive a scholarship disbursement. The applicant must maintain at least a 2.5 grade point average or equivalent “passing” grade to be eligible to renew/reapply for a scholarship. An incomplete or failing grade in any class may cause a suspension of funding for the next term.

Completed applications must be post marked by June 30, 2017. Incomplete applications will not be considered. Additional pages may be attached to the application, if needed, to comprehensively answer any questions on the application. A written essay is a requirement and must be attached to the application. The essay must be typed and double-spaced using Times New Roman, 12-point font.

Scholarship finalists will be notified by mail to appear for a personal interview in Houston and awards will be presented in Houston. Awards will be granted without regard to race, color, creed, religion, gender, disability or national origin.

Best wishes for your continuing education!

## **WHO IS ELIGIBLE?**

You are eligible to apply for The Humphrey Brothers Foundation Scholarship award if you are:

1. a dependent an employee of: (i) the Humphrey Companies; or (ii) any vendors, suppliers or subcontractors providing support on construction projects led by the Humphrey Companies.
2. a high school senior or graduate planning to enroll or a student already enrolled full-time as a college student at the undergraduate level.

## **HOW MUCH IS THE AWARD?**

The Humphrey Brothers Foundation Scholarship Awards range from \$5,000 to \$20,000 for one year of full-time study. You may receive an award up to four times during the term of your undergraduate program; however you must reapply and be selected from each year's applicant pool. Awards are offered for tuition, books, supplies and academic fees for post-secondary education programs, including two- or four-year college or university degree programs. Awards must be utilized in the academic year that they are received.

## **HOW TO APPLY?**

Interested students must complete the attached application and mail it along with a current, complete transcript of grades to Humphrey Brothers Foundation postmarked no later than June 30, 2017. Transcripts must display student name, school name, grade and credit hours earned for each course and term in which each course was taken. Applicants will receive acknowledgment of receipt of their application. Applicants are responsible for gathering and submitting all necessary information and will be evaluated on the information supplied; therefore, applicants answer all questions as completely as possible. Incomplete applications will not be evaluated. All information received is considered confidential and is reviewed only by the independent selection committee.

## **HOW ARE THE SCHOLARSHIP RECIPIENTS SELECTED?**

Scholarship recipients are selected on the basis of academic record, demonstrated leadership and participation in school and community activities, honors, work experience, statement of goals and aspirations and unusual personal or family circumstances. Financial need will also be considered. Selection of recipients is made by a selection committee of the Humphrey Brothers Foundation. All applicants will be notified in July and agree to accept the decision as final. Not all applicants to the program will be selected as recipients, but may reapply to the program each year they meet eligibility requirements.

## **WHAT ARE THE OBLIGATIONS IF AWARDED A SCHOLARSHIP?**

Recipients must maintain a passing academic average at their college. There are no other obligations to any of the Humphrey Companies. However, recipients must notify the Humphrey Brothers Foundation of any changes in address, school enrollment, course curriculum or other relevant information and must send a complete transcript upon request.

## **HOW ARE AWARDS PAID?**

Humphrey Brothers Foundation will make payments on or before September. Funds are made payable directly to the school for the student or to reimburse the student for books, room and board.

**WHAT ARE THE APPLICANT’S RESPONSIBILITIES?**

1. Gather and submit to Humphrey Brothers Foundation the application materials as outlined in this brochure and the application.
2. Apply for admission to an accredited postsecondary educational program
3. Gain admission to the educational institution

**REVISION POLICY**

Humphrey Brothers Foundation reserves the right to review the conditions and procedures of this scholarship program and to make changes at any time including termination of the program.

**ADDITIONAL INFORMATION:**

Questions regarding the scholarship program should be addressed to:

**Humphrey Brothers Foundation**  
Attn: Brandy C. Humphrey  
6877 Wynnwood Lane, Houston, Texas 77008  
Email: [bhumphrey@humphreyltd.com](mailto:bhumphrey@humphreyltd.com)  
Phone: 713-586-8128

**ADDENDUM II**

**THE HUMPHREY BROTHERS FOUNDATION**  
**SCHOLARSHIP PROGRAM**

**SCHOLARSHIP APPLICATION FORM**

The Humphrey Brothers Foundation Scholarship Program is administered by the Humphrey Brothers Foundation, a private, nonprofit charitable institution founded for the purpose of assisting dependents of employee of: (i) the Humphrey Companies; or (ii) any vendors, suppliers or subcontractors providing support on construction projects led by the Humphrey Companies. Please complete this form. Information must be typed or printed directly on this form.

To be eligible, applicants must:

1. Be either a graduating high school senior or currently enrolled at an eligible college or university;
2. Have a parent or legal guardian that is an employee of the Humphrey Companies a vendor, supplier or subcontractor who has provided support on construction projects led by the Humphrey Companies; and
3. Demonstrate financial need or academic excellence.

Past recipients are eligible to reapply/renew the scholarship for up to four years while meeting all other eligibility criteria.

**Please Note**

- This application must be filled out completely and signed by the applicant or applicant's legal guardian.
- Satisfactory verification of financial need (e.g., FAFSA application, etc.) is required.
- We do not accept faxed applications. You must MAIL the original, along with all documentation, to the Humphrey Brothers Foundation. This is necessary for the Foundation to comply with state and federal requirements.
- Applications for 2017-2018 academic year must be submitted to the Foundation by June 30, 2017. Award recipients will be notified of their selection by August 31, 2017.

*[Application begins on the following page]*

**SCHOLARSHIP APPLICATION**

Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_  
Street Address Apt./Unit City State ZIP Code

Telephone: (\_\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_

**I. EDUCATIONAL INFORMATION**

1. High School Attended/Graduation Year: \_\_\_\_\_

Class Rank: \_\_\_\_\_ Overall GPA: \_\_\_\_\_

2. College/University You Plan to Attend: \_\_\_\_\_

Address: \_\_\_\_\_  
Street Address City State Zip

Telephone: (\_\_\_\_\_) \_\_\_\_\_

Overall GPA: \_\_\_\_\_ Major GPA: \_\_\_\_\_ Major: \_\_\_\_\_

Expected Graduation Date: \_\_\_\_\_

3. Honors: \_\_\_\_\_

4. Activities/Sports: \_\_\_\_\_

5. Jobs/Volunteer Work: \_\_\_\_\_

6. Community Involvement: \_\_\_\_\_

7. Are there other circumstances that should be considered when reviewing your application?

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*(Additional pages may be attached if needed)*

**II. PARENT/GUARDIAN INFORMATION**

Name of Parent/Guardian: \_\_\_\_\_

Address: \_\_\_\_\_  
Street Address Apt./Unit City State ZIP Code

Telephone: (\_\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Occupation(s): \_\_\_\_\_

Employer(s) name(s) and address(es): \_\_\_\_\_

Is the Applicant or Applicant's Parent/Guardian an employee of the Humphrey Companies or related to a current board member of the Foundation?  Yes  No

If yes, please explain: \_\_\_\_\_

**III. REQUIRED ADDITIONAL INFORMATION**

- Sealed, official high school transcript or GED certification and/or current complete college transcript (including most recent semester completed).
- Two letters of recommendation.
- Essay (between 500 and 1000 words) explaining your course of study and goals of obtaining an education.

OTHER INFORMATION YOU WISH US TO CONSIDER (attach letter, if desired):

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AFFIRMATION:

THE INFORMATION PROVIDED IN THIS APPLICATION IS, TO THE BEST OF MY KNOWLEDGE, COMPLETE AND ACCURATE IN ITS ENTIRETY. I UNDERSTAND THIS INFORMATION WILL BE REVIEWED AND MAY BE VERIFIED, IF NECESSARY.

*All scholarship awards made assume the accuracy of this application. By my signature below, I understand that any substantial errors, including omissions, may result in cancellation of a scholarship. I further understand that all decisions as to eligibility and scholarships are made at the sole discretion of the Humphrey Brothers Foundation and that its decisions are final.*

*I understand that all scholarships awarded by the Humphrey Brothers Foundation must be reported on the foundation's federal tax return and, as such, grantees' names and addresses are a matter of public record.*

Signature(s):

\_\_\_\_\_  
Parent/Guardian of Applicant

\_\_\_\_\_  
Date

Mail the completed application and related documentation to:

Humphrey Brothers Foundation  
Attn: Brandy C. Humphrey  
6877 Wynnwood Lane  
Houston, Texas 77008